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Administrative Notes, July 16th, 1979

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TEXAS EASTERN UNIVERSITY
3900 UNIVERSITY BOULEVARD • TYLER, TEXAS 75701 • 214/566-1471

OFFICE OF THE PRESIDENT

July 16, 1979

To: Board of Regents, Texas Eastern University
From: James H. Stewart, Jr. 
Subject: Administrative Notes

I. Communication With Senator Peyton McKnight About Honorary Degree

The response of Senator Peyton McKnight to my communication with him about board action in conferring the Doctor of Laws degree upon him was one of great appreciation. During our conversation his initial reaction was very noticeably one of genuine gratitude and elation. He advised me that he did have plans for a meeting in another part of the state on August 3, 1979 but quickly stated he would cancel that meeting and make arrangements to be present for our summer commencement program. Peyton mentioned that he would be acknowledging his appreciation to the board for your action pursuant to his degree. If you have not heard from him already, I am sure that you will in the near future.

II. 1979 Summer Commencement

You are reminded that our summer commencement program is planned for August 3, 1979 at 7:30 p.m. in the University Center. A dinner for board members, wives and guests has been scheduled at Willow Brook Country Club prior to the commencement program. The social period will begin at 4:45 p.m. with dinner to begin promptly at 5:30 p.m. It will be necessary for us to leave Willow Brook by 6:30 p.m. in order to allow ample time to assemble for processional preparation at 7:00 p.m. in Room 210 of the Administration Building. Academic regalia will be ready for each board member, and instructions pursuant to the processional and program will be given at that time. As is customary, all governing board members will be seated with the platform party. If you plan to attend the dinner and/or summer commencement program, please complete the enclosed postal card and return it at your earliest convenience.

July 16, 1979

III. Second Summer Term 1979 Enrollment

Unofficial enrollment for the Second Summer Term 1979 is 692 based on unverified figures for the fourth class day, Friday, July 13, 1979. This compares with the final enrollment of 763 for the same period one year ago. Of course, this is the first time that our institution has not experienced an increase for a given semester over the enrollment of the previous year. Despite this infamous record, it is encouraging to note that applications for the Fall Semester 1979--which I mentioned during the July 11, 1979 board meeting--continue to run approximately 10 percent above those received one year ago.

At best, summer enrollments are difficult to predict. Moreover, it is especially difficult for us to identify reasons for this decrease from one year ago other than those cited at the July 11, 1979 board meeting, i.e., the energy situation and possible postponement of registration by some students until the Fall Semester 1979 when the institution becomes The University of Texas at Tyler. Final and official information relative to this semester's enrollment will be shared with you as soon as possible.

IV. Move from Berta Street Facility

Plans have been made to move all personnel, equipment and materials from the Berta Street facility to the Texas Eastern University campus between the dates of August 10 and 24, 1979. This leaves one week at the end of August for the purpose of taking care of "loose ends" associated with the move. Some equipment and materials will be moved prior to the August 10, 1979 date, but concentrated activity directed toward the move will be on the stated dates. Everyone looks forward to having all university personnel and activities together on campus although temporary arrangements will continue in some program areas. Certainly, the Berta Street facility has served us extremely well for some seven years and will remain an important part of the history of Tyler State College/Texas Eastern University/The University of Texas at Tyler.

V. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending July 13, 1979.

VI. Expenditures for Period Beginning June 1, 1979

Attached is a copy of the expenditures for Texas Eastern University for the period beginning June 1, 1979 for your information and files.

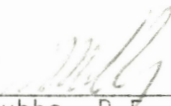
JHS:rc

Enclosure and Attachment

CONSTRUCTION PROGRESS REPORT
Library - Part A
Week Ending: July 13, 1979

GENERAL: Portions of the zero level pump room walls have been poured. Walls around the first floor west mechanical room have been poured. Additional grade beams have been poured and backfill work is in progress. Miscellaneous steel work continues. Approximately 60 percent of the plumbing subsoil work has been completed. Approximately 20 percent of the below slab plumbing work is complete.

SITWORK: No sitework was noted during the week.



L. J. Grubbs, P.E.
Director of Physical Plant
and Resident Engineer

LJG/dlw

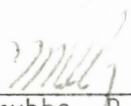
cc: Dr. James H. Stewart, Jr. ✓
Mr. John R. Sawyer

CONSTRUCTION PROGRESS REPORT
PHASE II
Week Ending: July 13, 1979

SCIENCE/MATH: Contractor continues to correct exceptions noted on the substantial completion inspections.

BUSINESS: Finish work continues throughout the building. Plaster work on stairwell ceilings has started. Ceiling tile work is underway in first floor hallways and in the Dean's complex. Carpet work continues on the first floor. Electricians continue finish work in mechanical rooms. Mechanical work is essentially complete except for diffuser installation. Painters are working throughout the building.

SITework: Installation of the irrigation system is in progress immediately east of the Business Building. General grading around the buildings continues.



L. J. Grubbs, P.E.
Director of Physical Plant
and Resident Engineer

LJG/dlw

cc: Dr. James H. Stewart, Jr. ✓
Mr. John R. Sawyer