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Administrative Notes, July 2nd, 21979

University of Texas at Tyler

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July 2, 1979

To: Board of Regents, Texas Eastern University
From: James H. Stewart, Jr.
Subject: Administrative Notes

I. Board of Regents Meeting

You are reminded of the quarterly Board of Regents meeting scheduled for July 11, 1979 at 2:00 p.m. in the Board of Regents room. The Agenda for this meeting will be mailed tomorrow, Tuesday, July 3, 1979.

II. Meeting with Community/Junior College Presidents

In order to continue the emphasis on our work with community/junior colleges, Chancellor E. D. Walker and I are hosting a meeting with the nine East Texas area community/junior college presidents this week on Thursday, July 5, 1979. The meeting will be an informal occasion permitting us to stress the continuing desire for The University of Texas at Tyler organization to persist in fulfilling the charge of offering upper and graduate level work and cooperating with community/junior colleges so that the excellent rapport which has been established with these institutions over the past eight years can be maintained. Three or four other system administrators along with four Texas Eastern administrators will join us for this important meeting with the community/junior college presidents.

III. Small Class and Cumulative Enrollment Reports

In compliance with legislation enacted by the 65th Texas Legislature requiring all general academic institutions to submit a Small Class Report for authorization by respective governing boards, information on small classes being conducted by Texas Eastern University during the 1979 Summer I Term is attached herewith. As defined by law, small classes include all organized undergraduate courses with enrollments of less than ten students and all organized graduate courses with less than five students.*
Other enrollment reports for the 1979 Summer I Term which provide cumulative data for the institution beginning with 1973 are attached. These reports include:

- Report #1 Semester Credit Hours Produced, Summer I
- Report #2 Registration Summary Report, 1973-79
- Report #3 Student Enrollment Analysis, 1975-79
- Report #4 Semester Credit Hours Generated
- Report #5 Graduates by Field and Semester, 1976-79

*This report will be placed on the President's Report and Recommendations for authorization by the Board of Regents at the July 11, 1979 meeting.

IV. Acknowledgement for Flowers

A very beautiful and thoughtful expression of appreciation has been received from Mrs. Dean W. Turner relative to the floral arrangement sent on behalf of the Board of Regents and university personnel during her recent hospital stay. Margaret was released from the hospital about a week ago, and all reports point to her recovery being very satisfactory.

V. Appropriations for the 1980-81 Biennium

As you will recall, a copy of the portion of the general appropriations bill pertaining to Texas Eastern University as enacted by the 66th Texas Legislature was mailed to you with Administrative Notes for June 4, 1979. Since that time, the governor has signed the bill; and a summary of items vetoed, along with the reasons for the veto, was included with his recent proclamation concerning the general appropriations bill. The portion of this material pertaining to Texas Eastern University is enclosed for your information. One item, the nursing program under special items, was vetoed for our institution. This amounted to $62,321 for fiscal year 1980 as you will note by referring to the TEU appropriations enclosure which I sent with the June 4, 1979 Administrative Notes. The final bill, as signed by the governor, designates an appropriation of $4,577,599 for fiscal year 1980 and $4,829,228 for 1981 making the total biennial appropriation $9,406,827. The only change from the information which I sent to you on June 4, 1979 is the deletion of the nursing program special item funding for the first year of the biennium in the aforementioned amount of $62,321.

VI. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending June 29, 1979.

JHS: jm
Attachments and Enclosure
CONSTRUCTION PROGRESS REPORT
Library - Part A
Week Ending: June 19, 1979

GENERAL: Approximately 95 percent of the structural steel is in place. Forms are being constructed for pouring first floor walls of the west stairwell. Piers have been poured in the zero level pump room. Miscellaneous form construction, excavation, etc., continues.

SITEWORK: The water loop across the lower dam and along Campus Drive has been completed. The backflow preventer valve and water meter near the Physical Plant Building have been installed, and a concrete box has been poured around them.

L. J. Grubbs, P.E.
Director of Physical Plant
and Resident Engineer

LJG/dlw

cc: Dr. James H. Stewart, Jr.
Mr. John R. Sawyer
CONSTRUCTION PROGRESS REPORT
PHASE II
Week Ending: June 29, 1979

SCIENCE/MATH: Contractor continues to work the substantial completion inspection lists.

BUSINESS: Ceiling grid work is nearing completion on the second floor, and is in progress in the first floor hallways and lobbies. Carpet laying is in progress in second floor hallways, offices, and lounge. Vinyl asbestos tile work is in progress in the faculty office complex work rooms. Casework staining has started. Tackboards have been installed in faculty offices. General electrical work continues. Final painting on the second floor is scheduled to begin next week, and will be followed by electrical trim work and wall baseboard installation.

SITEWORK: Installation of the irrigation system around the Sciences and Mathematics Building was started during the week. Grading along Campus Drive shows good progress.

L. J. Grubbs, P.E.
Director of Physical Plant
and Resident Engineer

LJG/dlw

cc: Dr. James H. Stewart, Jr.
Mr. John R. Sawyer