Administrative Notes, June 25th, 1979

University of Texas at Tyler

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June 25, 1979

To: Board of Regents, Texas Eastern University

From: James H. Stewart, Jr.

Subject: Administrative Notes

I. 1979 Summer Commencement

In view of the communication about degree exchange from The University of Texas System Chancellor which I shared with you on June 11, 1979, it seemed appropriate for a final commencement program to be conducted for Texas Eastern University students who will complete degrees between May 12, 1979 (our 1979 Annual Commencement date) and August 10, 1979 (the end of our 1979 Summer Term). Otherwise, this group of students would not be permitted the opportunity of participating in an appropriate commencement program as Texas Eastern graduates. Also, an August 1979 commencement program will permit us to honor all students who have completed degree work under the auspices of Texas Eastern University. It follows that all students registering or applying for degrees after the close of the current summer terms will be The University of Texas at Tyler students and potential graduates. Therefore, I have discussed with Board Chairman Dean W. Turner and Academic and Personnel Committee Chairman B. H. McVicker, M.D., the need to conduct a final Texas Eastern University commencement program in lieu of the previously scheduled 1979 Summer Convocation, and a decision has been made to conduct this program to honor Texas Eastern summer graduates on August 3, 1979 at 7:30 p.m. It appears now that some 150 students will complete degrees during the current summer, and we will plan the summer commencement in a manner consistent with all other university commencement programs. Of course, details of further arrangements will be communicated to you as early as possible, but it is my hope that you will mark your calendars now and plan to participate in this important occasion.

II. Library Construction

Although last week's Construction Progress Report contained information about the erection of structural steel on the Library (Part A) project, I call special attention to this item because the Library is now "coming out of the ground" in a very noticeable way. In fact, some 65 percent of the
structural steel is now reported as being in place. It is very positive to view this construction, and I know that each of you will desire to take note of this construction if you have time to stop by the campus. Certainly, I encourage you to take a look at this construction when you are on campus for the July 11, 1979 Board of Regents meeting.

III. Official Enrollment, 1979 Summer I Term

Official enrollment for the 1979 Summer I Term is 1003, a 3.7 percent increase over the 967 enrollment figure of one year ago. Additional enrollment data, cumulative instructional enrollment reports and the Small Class Report, for the 1979 Summer I Term will be mailed with next week's Administrative Notes.

IV. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending June 22, 1979.

JHS:rc
Attachment
CONSTRUCTION PROGRESS REPORT
Library - Part A
Week Ending: June 22, 1979

GENERAL: Structural steel work is progressing satisfactorily. Approximately 65 percent of the structural steel is in place. The south and west reinforced concrete walls around the west side mechanical room have been poured. Forms are being constructed for pouring the north wall. Several footings and piers were poured during the week.

SITEWORK: Walls around the west entrance backflow preventor valve and water meter were poured. No other sitework was noted.

L. J. Grubbs, P.E.
Director of Physical Plant
and Resident Engineer

cc: Dr. James H. Stewart, Jr.
Mr. John R. Sawyer
CONSTRUCTION PROGRESS REPORT
PHASE II
Week Ending: June 22, 1979

SCIENCE/MATH: Corrections of discrepancies noted on substantial completion punch lists are being made.

BUSINESS: Ceiling grid work continues with emphasis on the second floor hallways and lobbies. Ceiling tile is being set in second floor faculty offices. General clean-up and painting is underway on the first floor. Carpet installation work has been accelerated. Terrazzo work is in progress in both stairwells. Locksets are being installed on first floor doors. Electrical work continues.

SITWORK: Grading and raking work was started and continues along the northwest side of Campus Drive.

L. J. Grubbs, P.E.
Director of Physical Plant
and Resident Engineer

LJG/dlw

cc: Dr. James H. Stewart, Jr.
    Mr. John R. Sawyer