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TEXAS EASTERN UNIVERSITY
3900 UNIVERSITY BOULEVARD • TYLER, TEXAS 75701 • 214/566-1471

OFFICE OF THE PRESIDENT

May 7, 1979

To: Board of Regents, Texas Eastern University
From: James H. Stewart, Jr. 
Subject: Administrative Notes

I. Reminder of 1979 Annual Commencement Schedule

Just a reminder that activities scheduled in connection with Texas Eastern's 1979 Annual Commencement on May 12, 1979 begin with an 11:45 a.m. luncheon at Willow Brook Country Club. Following the luncheon we will proceed to the Garden Center Building at 1:25 p.m. in order to prepare for the processional. Each board member's academic regalia will be ready at the Garden Center. Also, all guests of board members will have special seating. The commencement program begins at 2:00 p.m. in Harvey Hall.

II. Financial Report for the Year Ended August 31, 1978

The annual Financial Report for the Year Ended August 31, 1978, along with Vice President John R. Sawyer's memorandum of transmittal to me, is enclosed for your information and files. As you will note from Mr. Sawyer's communication, the auditor's opinion letter (see page 4) must be included in the publication of the institution's financial report. This letter, although dated February 20, 1979, was not received by the university until April 16, 1979; and final printing and binding of the financial report was completed last Friday, May 4, 1979.

III. Committee Hearing of H.B. 1706

The House Higher Education Committee hearing of H.B. 1706 was conducted as scheduled last Thursday, May 3, 1979. There were seven members of the committee present, and the bill was reported out of committee to the House of Representatives by a six to zero vote. Committee Chairperson Willhelmina R. Delco voted "present." We were advised that Chairperson Delco normally votes "present" unless there is a tie vote to be broken. Committee members in attendance and voting for the bill were Representatives David H. Cain, Bill Caraway, Robert C. (Frank)

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Gaston, Forrest Green and Lanny Hall. Individuals attending the hearing from Texas Eastern University were Board Chairman Dean W. Turner, Chairman Emeritus H. J. McKenzie, former Chairman B. H. McVicker, M.D., former Chairman David K. McKie, Foundation Vice Chairman Isadore Roosth, Citizens First National Bank Vice President Harold M. Smotherman, Peoples National Bank Vice President Hal Means and myself. Upon committee consideration of H.B. 1706, Representative Clark requested that S.B. 906 be substituted, and this was a part of the committee's action along with placing the bill on the consent calendar of the House of Representatives. Representative Clark advised us that May 17, 1979 is the date that the House of Representatives likely will act on the bill as reported by the Higher Education Committee.

IV. Proposed Legislation relating to Non-Profit Corporations

State Auditor George McNiell recently provided me with a copy of H.B. 2228 introduced by Representative Lee F. Jackson of Dallas which proposes that the State Auditor be required to audit each non-profit corporation in Texas organized to benefit a state supported institution of higher education, and a copy of Representative Jackson's bill is attached for your information. In view of the nature of this proposed legislation, I am also providing a copy of H.B. 2228 to President A. W. Riter, Jr. and Judge Harry Loftis.

V. Faculty Workload Report

Legislation enacted during the 65th Texas Legislature requires that faculty workload reports be submitted to the governing board of each Texas general academic institution according to an established timetable. The Coordinating Board, Texas College and University System was charged by the legislature to develop a standardized report form for use by all institutions. As you are aware, it has been administrative practice within the Texas Eastern University organization for the Board of Regents to regularly be provided this information on a routine basis. Now that the new report form has been developed by the Coordinating Board, I am pleased to attach TEU Faculty Workload Reports for the Fall Semester 1978 and Spring Semester 1979 on the basis of the new report format.

VI. Communication from Former Regent Jack C. Morgan

A recent communication to me from our friend and former regent, Jack C. Morgan, is shared for your information through an attachment.

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VII. Minutes of the March 28, 1979 Board of Regents Meeting

Minutes of the March 28, 1979 Board of Regents meeting are enclosed for your information.

VIII. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending May 4, 1979.

IX. Expenditures for Period Beginning April 1, 1979

Attached is a copy of the expenditures for Texas Eastern University for the period beginning April 1, 1979 for your information and files.

JHS:rc

Enclosures and attachments