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Administrative Notes, February 5th, 1979

University of Texas at Tyler

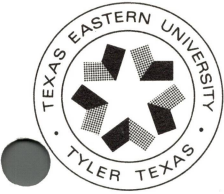
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TEXAS EASTERN UNIVERSITY
3900 UNIVERSITY BOULEVARD • TYLER, TEXAS 75701 • 214/566-1471

OFFICE OF THE PRESIDENT

February 5, 1979

To: Board of Regents, Texas Eastern University
From: James H. Stewart, Jr. 
Subject: Administrative Notes

I. Comments Regarding Texas Eastern University

Frequently I receive verbal compliments from individuals throughout the East Texas area concerning the Texas Eastern University organization and program. Also, from time to time written comments about the institution--which I like to share with you occasionally--are received. Last week a letter was received from Mrs. Dixie A. Dillard, counselor with the Texas Rehabilitation Commission, which contains observations about a cross section of the university operation, and a copy of this letter is attached for your information. As you will note, besides discussing the university program generally, Mrs. Dillard praises several university employees specifically. To provide you additional information about these individuals, I point out that James Shaw is our university Financial Aid Officer, Olene Harned serves as University Librarian, Dr. Mac Moseley is an associate professor of education, and Joy Glover and Louise Echols are secretaries in the Student Life Office. I am confident you will be as pleased as I was to read Mrs. Dillard's letter.

II. Unofficial Fall Semester 1978 Enrollment Report

As of the Twelfth Class Day--last Tuesday, January 30, 1979--the Spring Semester 1979 headcount enrollment was 1853. Of course, this is an unofficial figure since the auditing process requires a considerable amount of time for completion. This unofficial total reflects a 1.1 percent increase over the final Spring Semester 1978 enrollment of 1832.

You will note that for the first time in its history, Texas Eastern has experienced a situation typical of most institutions--a decrease in the spring semester enrollment from that of the previous fall semester. As you are aware, our university has continued each fall and spring semester until this

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registration to exceed the enrollment of the preceding long semester. Of course, I am pleased that our enrollment did grow, at least slightly, over one year ago. Initial unofficial reports indicate that some institutions in Texas experienced a loss in enrollment from Spring 1978 to Spring 1979.

III. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending February 2, 1979.

JHS:jm
Attachments

OFFICE OF
PRESIDENT

FEB 1 1979

VOCATIONAL REHABILITATION DIVISION

OF THE

TEXAS REHABILITATION COMMISSION



.2515 South Broadway
.Tyler, TX 75701
.January 31, 1979

Dr. James H. Stewart, Jr., President
Texas Eastern University
3900 University Blvd.
Tyler, TX 75701

Dear Dr. Stewart:

It has been my privilege to represent our agency on your campus since October, 1977, serving as a liaison person for TRC clients who are students at Texas Eastern University.

Please permit me this opportunity to say how very much we appreciate the quality education provided at Texas Eastern and the wonderful staff of professionals you have chosen. Undoubtedly, you have the most efficient, cooperative, humanistic group of people that has ever been collected on one campus.

We have never made a request from any department that has not been received and executed with the utmost cooperation, expediency and courtesy. Your faculty promptly returns our calls and patiently answers our questions; your staff members provide assistance willingly and readily in many ways; and your secretaries are true professionals.

It is truly a pleasure to work with individuals such as James Shaw, Olene Harned, Dr. Mac Moseley, Joy Glover, Louise Echols and all of the Business Office personnel.

If in any way we can better serve this community through Texas Eastern University, please be assured of our willingness to do so.

Sincerely,


Dixie A. Dillard
(Mrs.) Dixie A. Dillard,
Counselor

DAD/ds1

CONSTRUCTION PROGRESS REPORT
PHASE II

Week Ending: February 2, 1979

- SCIENCE/MATH: The building is now completely weathered in with entrance window wall and door glass installed. Exterior masonry work is essentially complete, and the roof has received a flood coat and gravel. Terrazzo is being laid in the west, central stairwell and the north stairwell. Ceiling grid work has started in the second floor north corridor. Ceiling tile is in place in most classrooms, laboratories and offices. Door locksets have been installed. Vinyl asbestos tile has been installed in Rooms 132, 132C, and 133. Casework continues satisfactorily. Laboratory tops are in the process of being installed. All air handlers are operational.
- BUSINESS: Exterior masonry work is essentially complete. Primary activity now centers around drywall framing and the installation of window frames. The installation of interior partitions is approximately 95 percent complete. Some window glass and light fixtures have been delivered to the job site and spaced in rooms throughout the building. Carpet has been stored in the building. The southwest entrance steps were poured during the week and the southeast entrance steps were framed. Ductwork in mechanical rooms continues.
- SITWORK: Wet weather prevented any significant sitework during the week.



L. J. Grubbs, P.E.
Director of Physical Plant
and Resident Engineer

LJG/dlw

cc: Dr. James H. Stewart, Jr. ✓
Mr. John R. Sawyer