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### Administrative Notes, January 15th, 1979

University of Texas at Tyler

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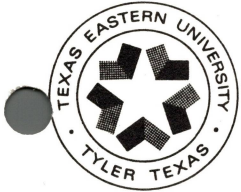
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TEXAS EASTERN UNIVERSITY  
3900 UNIVERSITY BOULEVARD • TYLER, TEXAS 75701 • 214/566-1471

OFFICE OF THE PRESIDENT

January 15, 1979

To: Board of Regents, Texas Eastern University  
From: James H. Stewart, Jr.   
Subject: Administrative Notes

I. Attorney General's Opinion Regarding Conflict of Interest Question

A copy of the recently written Attorney General's Opinion concerning regents' membership on foundation boards requested by State Auditor George W. McNeil was received last week, and the opinion is enclosed for your information. As you will note from the enclosure, the opinion is styled Attorney General's Opinion No. H-1309 and was sent with a cover letter from Assistant Attorney General and Chief of the State and County Affairs Division Steve Bickerstaff. I point out that I have provided a copy of this material to Judge Harry Loftis, and he is in the process of analyzing the matter pursuant to Texas Eastern University. After an initial quick review of the opinion, Harry indicated he was not overly concerned about its effect on our situation. I stress that Harry's initial reaction is based upon a cursory reading, and he will provide a more definitive response upon completing his legal analysis.

Chairman David K. McKie, Harry and I were very surprised that this opinion was written so quickly. When it was requested by the State Auditor in November, we all observed that it would likely require several months for issuance of the opinion. If there are further developments, I will, of course, keep you advised.

II. Spring Quarterly Meeting

In accordance with discussion at the January Board of Regents meeting last week, I remind you that the date of April 4, 1979 was tentatively set for the spring quarterly meeting of the Board of Regents. As you are aware, this meeting is also the annual meeting of the board. Moreover, as you know, the annual meeting of the Texas Eastern University Educational Foundation, Inc. Board of Directors normally is conducted on

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the same date as the annual meeting of the Board of Regents. Therefore, coordination of planning pursuant to these two meetings will need to begin in the near future. If any of you has a conflict for the April 4, 1979 date, it would be helpful for you to advise Chairman David K. McKie or me.

III. National Center for Education Statistics Enrollment Data

The National Center for Education Statistics recently released preliminary estimates relative to Fall Semester 1978 enrollment in colleges and universities across the United States, and I enclose selected basic information from this report which I believe will be of interest to each of you. The overall national decline of 0.5 percent for higher education enrollment reported by NCES compares with an increase of 0.8 percent in Texas. In relating the NCES statistic to Texas Eastern University, I remind you that our increase from the Fall Semester 1977 was 7.9 percent. The summary tables which are included with the summary narrative page of the attachment present other information which I believe will likely be of interest to you.

IV. Institutional Awareness

Another example of how Texas Eastern University is receiving publicity which contributes to institutional awareness is attached for your information. You will note from this attachment that a local automobile dealership utilized one of the TEU entrance signs as a background for an advertising photograph. This has appeared recently in several issues of the Tyler Morning Telegraph and Tyler Courier-Times and perhaps will continue to be utilized from time to time. I pass this on simply to advise you of one more way in which Texas Eastern is achieving identity.

V. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending January 12, 1979.

JHS:rc

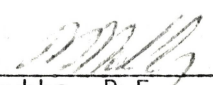
Enclosures and Attachments

CONSTRUCTION PROGRESS REPORT  
PHASE II  
Week Ending: January 12, 1979

SCIENCE/MATH: Electricians have finished the installation of second floor, ceiling light fixtures except for the corridors. Second floor electrical light switch and wall receptacle work is essentially complete. First floor ceiling light fixture work is in progress on the south one-half of the floor. Door locksets are in place on the second floor, and installation of them is in progress on the first floor. All restroom plumbing fixtures have been installed. Restroom ceramic tile work is complete. Ceiling air diffusers have been installed in most of the second floor offices. Ceiling tile installation was started on the south end of the second floor. Laboratory casework and related plumbing work continues to progress satisfactorily.

BUSINESS: Work activities were slowed due to wet and cold weather conditions. One Johnson pneumatic controls mechanic worked all week and two duct work mechanical employees worked most of the week. A minor amount of drywall work was done. Exterior masonry work is essentially complete. Drywall framing is approximately 80 percent complete. Tape and bedding is approximately 55 percent complete. A roof flood coat has been applied and some gravel application work has been done.

SITWORK: Minor hand raking of parking area islands was done. No other sitework noted.

  
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L. J. Grubbs, P.E.  
Director of Physical Plant  
and Resident Engineer

LJG/dlw

cc: Dr. James H. Stewart, Jr. ✓  
Mr. John R. Sawyer