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Administrative Notes, December 18th, 1978

University of Texas at Tyler

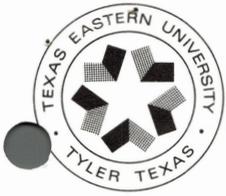
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TEXAS EASTERN UNIVERSITY
3900 UNIVERSITY BOULEVARD • TYLER, TEXAS 75701 • 214/566-1471

OFFICE OF THE PRESIDENT

December 18, 1978

To: Board of Regents, Texas Eastern University
From: James H. Stewart, Jr.
Subject: Administrative Notes

I. Legislative Budget Board Appropriations Recommendation

The Legislative Budget Board has recently completed recommendations for Texas higher education for fiscal years 1980 and 1981 and provided me a copy of the Texas Eastern University recommendation. A copy of this recommendation is attached for your information. As you will note, the only special items include \$62,321 for our nursing program and \$2,500 for each year of the biennium for scholarships. Otherwise, from the limited information we have at this point and the limited time which we have had to analyze the request, it appears that recommendations for higher education in the state have followed an approximate 5 percent to 6 percent increase.

II. University Directional Signs

Relative to discussion of university directional signs at the October 31, 1978 Board of Regents meeting, you will be pleased to know that the Texas State Department of Highways and Public Transportation has placed Texas Eastern University signs on the following Tyler incoming traffic arteries: Highway 31 East and Loop 323, Highway 69 North and Loop 323, Highway 64 and Spur 248 (University Boulevard). It is anticipated that two additional signs--one at Highway 31 West and Loop 323, and Highway 69 South and Loop 323--will be erected in the near future. As you are aware, directional identification signs were installed at approximately the time the campus was occupied for northbound traffic on East Loop 323 at Spur 248 (University Boulevard) and for both eastbound and westbound traffic on Spur 248 (University Boulevard) at Old Omen Road.

The cooperation and support which the Department of Highways and Public Transportation has extended to us in the

December 18, 1978

matter of directional sign installation as well as other matters is appreciated and gratitude has been expressed to Mr. W. W. Potter, district engineer, and others for their assistance.

III. Agenda for January 10, 1979 Board Meeting

The agenda for the regular quarterly meeting of the Board of Regents scheduled for January 10, 1979 will be mailed on January 2, 1979.

IV. Christmas Holidays, End of Fall Semester and Spring Semester Registration

In accordance with the 1978-79 institutional calendar, all Texas Eastern University offices will be closed from 5:00 p.m. Thursday, December 21, 1978 until 8:00 a.m. Tuesday, January 2, 1979. Fall Semester 1978 class work activities will end Thursday, December 21, 1978 and the Spring Semester 1979 will begin with registration on January 16, 1979. Classes for the new semester begin January 17, 1979. Faculty members will report on January 15, 1979 for duties associated with the Spring Semester 1979.

V. Acknowledgement of Floral Tribute

In response to the floral tribute sent at the time of Dr. Donald M. Anthony's death, an acknowledgement has been received from his family thanking members of the board, university personnel and student body for "your comforting expression of sympathy." Bobbie and the children seem to be doing as well as could be expected. Of course, they will always remain close to the Texas Eastern University organization.

VI. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending December 15, 1978.

VII. Final Issue for 1978

Because of the Christmas holidays, this will be the final issue of Administrative Notes for 1978. Therefore, unless it becomes necessary to communicate with you prior to the end of the year, the next issue of Administrative Notes will be mailed on Tuesday, January 2, 1979 since Monday, January 1, 1979 is an official holiday.

M E R R Y C H R I S T M A S
A N D
H A P P Y N E W Y E A R

CONSTRUCTION PROGRESS REPORT
PHASE II
Week Ending: December 15, 1978

- SCIENCE/MATH: Primary work activity centers around the installation of laboratory casework and related rough-in of laboratory plumbing. Casework is in progress on both floors. Plumbers are installing air, gas, and water lines to the casework. All air handlers are now manually operational. The Johnson pneumatic control system is essentially complete except for the setting of wall thermostats, which will be completed after the walls are painted and ceilings are installed. Electricians are installing electrical receptacles, switches, and conduit lines for overhead light fixtures. Retaining wall masonry work is in progress near the south entrance.
- BUSINESS: Exterior masonry work is essentially complete. Lath and plastering of north side soffits is in progress. Drywall work, including tape and bedding, is in progress throughout the building. Electrical rough-in work is progressing satisfactorily. Some remedial roofing work was done during the week in preparation for the application of a flood coat and gravel next week if weather permits and a sufficient quantity of gravel is available. The mechanical subcontractor accomplished some sheet metal work in the air handler rooms.
- GREENHOUSE: Exterior metal doors were hung. The metal roof deck has been installed.
- SITWORK: Curbing along Road "B" is nearing completion. Additional sections of the sidewalk immediately south of the Business Building were poured.



L. J. Grubbs, P.E.
Director of Physical Plant
and Resident Engineer

LJG/dlw

cc: Dr. James H. Stewart, Jr. ✓
Mr. John R. Sawyer

CONSTRUCTION PROGRESS REPORT
LIBRARY - PART A
Week Ending: December 15, 1978

GENERAL: Clearing and grubbing work continues. All large brush piles have been burned and rubbish hauled away. Underground water lines were laid from the intersection of Roads "A" and "B" to the Physical Plant building. Some steel reinforcing has been stored at the job site.



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