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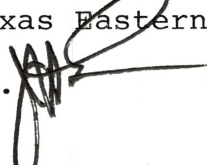


TEXAS EASTERN UNIVERSITY

3900 UNIVERSITY BOULEVARD • TYLER, TEXAS 75701 • 214/566-1471

OFFICE OF THE PRESIDENT

October 2, 1978

To: Board of Regents, Texas Eastern University
From: James H. Stewart, Jr. 
Subject: Administrative Notes

I. Board of Regents Meeting, October 18, 1978

The board chairman has already communicated information to you about the necessity to change the date from October 18, 1978 to October 31, 1978 for opening bids on the Library (Part A) project. At the same time he also mentioned that the fall quarterly board meeting will be conducted on October 18, 1978 as originally scheduled. The board meeting will begin at 2:00 p.m. with committee meetings, as required, starting at 1:00 a.m. We also plan to have lunch for those of you who desire to eat on campus. Therefore, if you plan to eat on campus, please complete and return the attached card by October 9, 1978 so that appropriate arrangements can be made for lunch.

II. Talented Youth Seminars

For the fifth consecutive year, Texas Eastern University will participate in the Region VII Education Service Center Talented Youth Seminar program designed to challenge and motivate exceptional high school students from school districts throughout East Texas. Seventeen programs will be conducted from October through April by various members of our faculty. Last year this program attracted some 465 students to the Texas Eastern University campus from 19 high schools in 18 East Texas school districts, and several hundred students are expected to attend the seminars scheduled for the current year. A copy of the 1978-79 seminar schedule is attached for your information.

III. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending September 29, 1978.


JHS:rc
Attachments

TEXAS EASTERN UNIVERSITY
TALENTED YOUTH SEMINARS, 1978-79

<u>DATE OF SEMINAR</u>	<u>TOPIC</u>	<u>PRESENTER</u>	<u>DEPARTMENT</u>
10-31-78	Recent Trends in Contemporary Art	Stephens	Art
11-7-78	New Games Day (Students must dress to participate on field or in gym; meet in PHE 122)	Green	Health & Physical Education
11-14-78	Consider Her Ways--The World of Ants	Brach	Biology
11-21-78	Money: Try it You'll Like It	Wade	Economics & Finance
11-28-78	Proposition 13 and the Tax Revolt: The New American Revolution	Busson	Social Sciences
12-5-78	Body Composition Assessment: Fat or Muscle as Determined by Underwater Weighing (Meet in PHE 214)	Ballard	Health & Physical Education
1-23-79	Truth and Consequences	Keagy	Mathematics
1-30-79	Mental Health and Exercise	McCoy	Health & Physical Education
2-6-79	Pizzas, Peddlers, and Political Promises: The Many Sources of History	Gajda	Social Sciences
2-13-79	The Scientist in the Crime Laboratory	Riddle	Chemistry
2-20-79	What is Psychology and What Do Psychologists Do?	Geboy	Psychology
2-27-79	Electron Microscopy of Prokaryotic and Eukaryotic Cells	Stewart	Biology
3-6-79	Interpersonal Communication: Building Relationships	Freeman	Communication
3-20-79	Your Body: Who is in Charge?	Rowe and Cushing	Nursing
3-27-79	May I Take Your Order Please: An Inventory of Your Personal Preferences and Their Effects on Your Future	Mitchell	Counseling Center
4-3-79	The Spirit Woke Me and Says "Carve Wood"	Van Horn	Art
4-10-79	You Can Be a More Effective Leader	Lehmann	Curriculum and Instruction

CONSTRUCTION PROGRESS REPORT
PHASE II
Week Ending: September 29, 1978

- SCIENCE/MATH: Application of the first coat of paint and texture coat on both floors is essentially complete. Ceramic tile work on the walls of restrooms and around janitorial closet sinks is essentially complete. Tackboards and chalkboards have been installed on the first floor. Electricians are installing ceiling light fixture conduit on the second floor at this time. Mechanical work continues throughout with emphasis on mechanical room items. The demineralizer in the first floor mechanical room is being connected to its control panel. Doors have been hung on the second floor and millwork continues on both floors.
- BUSINESS: Masonry work is in progress on the north exterior wall. Drywall work continues with concentration of work on the east end of the first floor. Electrical interior wall conduit work is satisfactorily keeping pace with the drywall progress. Insulation of domestic and hot/chilled water lines is in progress. A pad was poured for the elevator machine on the first floor. Carpenters are constructing elevated platforms in second floor seminar rooms as specified.
- GREENHOUSE: The installation of glazing is essentially complete. Planting benches have been installed in the propagation areas. Doors from the headhouse to propagation areas have been installed.
- SITE WORK: The construction fence has been removed in preparation for additional grading and leveling. The contractor has started assembling equipment and a stock pile of native iron ore gravel in preparation for starting work on Road B next week.



L. J. Grubbs, P.E.
Director of Physical Plant
and Resident Engineer

LJG/db

cc: Dr. James H. Stewart, Jr.
Mr. John R. Sawyer