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TEXAS EASTERN UNIVERSITY
3900 UNIVERSITY BOULEVARD • TYLER, TEXAS 75701 • 214/566-1471

OFFICE OF THE PRESIDENT

September 11, 1978

To: Board of Regents, Texas Eastern University
From: James H. Stewart, Jr.
Subject: Administrative Notes

I. Information Pertaining to Campus Planning

Board Chairman David K. McKie has requested that I provide various communications pertaining to the general topic of campus planning to all board members for information. This material is provided herewith and includes an August 23, 1978 letter with attachments to Campus and Building Committee Chairman Neal E. Velvin from me and a letter of September 1, 1978 from Regent H. J. McKenzie to Chairman McKie.

As you will note, Chairman McKie received a copy of my August 23, 1978 letter to Regent Velvin along with the three enclosed memoranda from Dr. L. Lynn Sherrod, dean of the School of Sciences and Mathematics. After receiving this information, Chairman McKie shared it with Regents Robert G. Schleier and H. J. McKenzie during the Campus and Building Committee meeting of August 29, 1978. On September 5, 1978 Chairman McKie advised me of Regent McKenzie's above mentioned letter. Also during this conversation, Chairman McKie advised me that he was sending a copy of Regent McKenzie's letter for my information and requested that Regent McKenzie's letter along with my earlier letter and attachments to Regent Velvin be sent to each board member.

II. Progress Report on Construction of Street Across Lower Lake Dam

A recent report from the general contractor, Gordon Campbell Associates, Inc., concerning construction of the street across the lower dam of Harvey Lake indicated that dirt work will begin Monday, September 18, 1978 with the excavation phase of the work requiring approximately six weeks. Following this phase of construction approximately four weeks will be required for curb and gutter, subbase and iron ore base

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work. After this phase approximately one week will be required for paving. This schedule, as outlined by the Campbell firm, indicates the project should be complete by approximately mid-December 1978.

III. Fall Semester 1978 Enrollment Report

Headcount enrollment for the Fall Semester 1978 was 1879 at noon today. This represents an increase of 4.7 percent over the final headcount enrollment for the Fall Semester 1977. Registration continues through today, and our official enrollment report will be based on data as of the twelfth class day which is Thursday of this week, September 14, 1978. Following this official date of record, I will provide a complete report for your information as soon as possible.

Although the growth for this semester over one year ago is positive, you will note our enrollment has fallen short of our projection of 2100. Also, at this time the enrollment is below the 1947 enrollment figure projected by the Coordinating Board. This, of course, is disappointing; and I am anxious to obtain additional enrollment information which may be helpful in the analysis of our enrollment situation.

IV. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending September 8, 1978.

V. Expenditures for Period Beginning August 1, 1978

Attached is a copy of the expenditures for Texas Eastern University for the period beginning August 1, 1978 for your information and files.

JHS:rc

Attachments