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Spring break ahead

Spring break will be observed at The University of Texas at Tyler during the final week of March with faculty and students being off a week and one day and all other employees being off three days.

Classes will dismiss at 10 p.m. Friday, March 25 and resume at 8 a.m. Tuesday, April 5. All offices will close March 30, 31 and April 1.

The Robert R. Muntz Library will be open from 8 a.m. - 5 p.m. March 30, 31 and April 1. Regular hours of 9:30 a.m. - 3:30 p.m. will be observed Saturday, April 2. The library will close on Sunday, April 3, and then resume regular hours on Monday.

The university switchboard will remain open from 8 a.m. - 5 p.m. March 30, 31, and April 1.

Paychecks and/or warrants will be issued to employees from 10 a.m. - 12 noon on Thursday, March 31. Checks or warrants not picked up during the pay period will be available at 10 a.m. on April 4.

in the spotlight...

Mrs. Doris Bowman, coordinator of student publications and public information, has been selected to serve on a nine-member committee to develop a new handbook for school communication. The Texas Chapter of the National School Public Relations Association and the Texas Education Agency are cooperating in the publication of the new handbook. Bowman is president-elect of the Texas School Public Relations Association and will become president in June.

Dr. George Joyce, professor of business administration, attended the Southwestern Federation of Administrative Disciplines meetings held in Houston, March 9-12. Dr. Joyce served as a discussant of the paper entitled "A Marco Model for Guiding the Entrepreneurial Plan", and also performed the role of the discussant for the paper entitled, "Small Business Failure: A Case for Mismanagement."

Dr. Tim D. Kane, associate professor of business administration, wrote an article on "Economic Reflections on a Political Victory", which appeared in the Winter 1983 issue of *Business Forum*. He also spoke on "The Economic Outlook for 1983" at a mortgage seminar for local homebuilders and realtors sponsored by First National Bank of Whitehouse.

Dr. James Sellers, professor of business administration, has been elected president of the Tyler Area Chapter National Association of Accountants.

Ms. Camille Smith, artist-instructor in music, was the judge at the 23rd annual Piano Sonata Festival held at Panola Junior College in Carthage on Feb. 19. She also participated in a program presented by the Baylor University School of Music in Waco on Feb. 14.

Dr. Evelyn Sowell, professor of education, was elected president of the East Texas Council of Teachers of Mathematics at the organization's spring meeting in Marshall on Feb. 26. She also presented a session at the meeting.

Tornado watch procedures set

Procedures to be followed should the Tyler area go under a tornado watch have been set for the UT Tyler campus.

Spotters (watch personnel) equipped with walkie-talkies and binoculars will be posted on the rooftops of University Center and the Sciences and Mathematics Building. Alert personnel equipped with walkie-talkies and/or pagers will be stationed inside the Library, Physical Plant, Physical and Health Education, Administration, Hudnall-Pirtle-Roosth and Business Buildings.

In the event that a tornado is spotted, the spotters will relay the word by radio to all alert personnel who in turn will direct occupants in their building to a designated area. To aid in alerting the entire campus population, patrol vehicles will sound high-low sirens while driving the inner campus drive.

If a tornado should strike the campus, the University Police and other qualified personnel will provide first aid as needed and secure state property.

Areas of safety have been selected in each building, with designations for safest and safe areas. These include:

Physical Plant — *Safest*: Rooms 117, 119 — *Safe*: Rooms 102, 103, 104, 110, 114, 116, 121.

Library — *Safest*: Rooms 121, 123, 124, 130, 132, basement adjacent to 129 — *Safe*: Rooms 105, 107, 109, 110, 111, 112, 114, 115, 118, 119, 120, 122, 126A, 126B, 129.

PHE — *Safest*: Rooms 114, 115, 116, 117, 122 — *Safe*: Rooms 100, 101, 102, 103, 104, 105, 106, 108, 109, 112, 119, 121, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139.

ADM — *Safest*: Rooms 102, 103, 127, stairwell by elevator — *Safe*: Rooms 124, 129.

Business — *Safest*: Rooms 145, 146, 155, 156, 157, 158, — *Safe*: Rooms 101, 101A, 101B, 105, 111, 147.

University Center — *Safest*: Rooms 101, 102, 103, 104, 106, 132, 133, 134, stairwell near back door — *Safe*: Recreation Room.

HPR — *Safest*: Rooms 121, 122, 123, 124, both stairwells — *Safe*: Rooms 138, 139, 140, 141, 142, 148, 149, 151, 154, 155, 156, 157, 158.

Sciences & Mathematics — *Safest*: Rooms 122, 139, 140 — *Safe*: Rooms 100, 111, 115, 124, 125, 126, 126A, 126B, 127, 128, 129, 130, 132, 132C 136.

Three offices are moved

Three offices--Public Information, Registrar and Admissions--are moving from the second floor of the Administration Building to the second floor of the University Center this week to clear most of the floor for remodeling. The three offices are expected to be in the temporary location for approximately two months.

Telephone extensions for all three offices will remain the same.

When the remodeling project is complete, the Admissions office will occupy room 202 in the Administration Building, the Public Information Office will move to room 215 and the Registrar's Office will be in room 210.

Other moves planned include the relocation of the Dean of Student Services to room 211, the Student Financial Aid Office to room 215 (currently occupied by the Registrar) and the Development Office moving into room 221 currently occupied by the Dean of Student Services.

1982-83 University Committees

GRADUATE COUNCIL

Mr. Jon Hayden
Dr. Tim Kane
Dr. Stephen Daniels
Dr. Keith McCoy
Dr. Gary Mears
Dr. Clayton Allen
Dr. Mac Moseley
Dr. Chadwick Edwards
Dr. Edna Sorber
Dr. Stephen Lefevre
Dr. Lawton Bennett
Dr. Robert Cranford
Dr. Neil Ford

CATALOG COMMITTEE

Mr. Archie Whitfield, chair
Dr. Patricia A. Gajda
Mrs. Martha Wheat
Dr. Chester Fischer Jr.
Dr. Millie Munoz
Dr. Robert Marsh

Olga Fischer selected for 1983 Amoco Award

Dr. Olga Howard Fischer, assistant professor of education at UT Tyler, is the recipient of the 1983 Amoco Foundation's Teaching Award. Dr. George F. Hamm, president of the university, recently presented Dr. Fischer with a \$1,000 gift from the Amoco Foundation.

Fischer has been a member of The University of Texas at Tyler faculty since 1980. Before coming to Tyler she taught at George Peabody College for Teachers in Nashville, Tennessee and Conastota Junior-Senior High School, in Conastota, N.Y.

Fischer received her Ph.D. from George Peabody College for Teachers; M.A.T. degree from Colgate University in Hamilton, N.Y.; and B.A. degree from LaSalle College in Philadelphia, Penn.

Fischer is a member of Phi Delta Kapa, Delta Kappa Gamma, Texas Association of Supervision and Curriculum Development, National Council of Teachers of English, Texas Joint Council of Teachers of English, Texas Association Gifted and Talented and Consortium for Research on Teaching and Learning.

At UT Tyler, Fischer has taught graduate level courses in curriculum development, clinical supervision, styles and strategies, and middle school and secondary school language arts methods. She has taught undergraduate courses in education as well as supervising student teachers.

The Amoco Foundation presents The University of Texas System funds each year to recognize an outstanding faculty member on each of the seven academic campuses in the system.

Previous recipients of the award include Dr. Tommy D. Gilbreath, associate professor of technology; Dr. W. Clayton Allen, chairman of the Department of Technology and professor of technology; Dr. C. Ray Gullett, professor of business administration and Dr. J. Paxton Hart, professor of English.

FROM THE MASTER CALENDAR

March 25 -- Spring Vacation begins at 10 p.m. for faculty and students

March 25 -- Submission of the tentative 1983-84 Master Calendar to the Assistant to the President for Academic Affairs from the Registrar

March 30 - April 3 -- Spring vacation for staff and administration; offices closed

April 5 -- Classes resume at 8 a.m.

April 5 -- Vice President for Business Affairs and Assistant to the President for Academic Affairs to request suggested changes for the *Handbook of Operating Procedures* from members of the Academic Council and Faculty Senate

April 8 -- Fall semester schedules due to Associate Vice President from deans

April 15 -- Fall schedules due to Public Information Office

8-5 Forum meets April 8

The 8-5 Forum will have a sandwich luncheon and monthly meeting at noon Friday, April 8, in UC 101.

During the club's plant sale scheduled for Tuesday, May 3, a noon drawing will be held to choose a winner of a *Cook'em Horns* cookbook. In April, club members will be taking \$1 donations for the club. Persons interested in making contributions should contact Lynn Reynolds, club president, at extension 331.

INTERCOM is published every other Thursday (excluding holidays) for The University of Texas at Tyler personnel. Deadline for submission of written material is 5 p.m. Monday before publication. The information is collected, edited and written in the Public Information Office, room ADM 202, Telephone Extension 215.
