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Administrative Notes, July 24th, 1978

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TEXAS EASTERN UNIVERSITY
3900 UNIVERSITY BOULEVARD • TYLER, TEXAS 75701 • 214/566-1471

OFFICE OF THE PRESIDENT

July 24, 1978

To: Board of Regents, Texas Eastern University
From: James H. Stewart, Jr. 
Subject: Administrative Notes

I. Quarterly Operating Report

In accordance with institutional practice, a copy of the university's Operating Report for the quarter ended May 31, 1978 is enclosed for your information and files. You may want to note in particular the Regents Development Fund, Account Number 30100, on the Schedule of Restricted Current Funds on page 30 which indicates charges against the account and the unencumbered balance. Also, I call your attention to the Schedule of Unexpended Plant Funds shown on pages 38 through 41 which indicates the budget status for each of the construction projects in progress.

II. 1978 Summer Convocation Program

As scheduled in the official university calendar, our 1978 Summer Convocation program will be conducted August 11, 1978 at 4:00 p.m. in Room 122 of the Health and Physical Education Building. Although additional details regarding this program will be provided in the near future, I hope you will mark your calendars now for this event during which special recognition will be given to our students who have completed degree requirements since the annual commencement program on May 20, 1978.

III. Summer II Term Enrollment

Headcount enrollment for the Summer II Term 1978 is presently recorded at 763, a 9.8 percent increase over the 1977 Summer II Term, while semester credit hours for the term total 3,614, an increase of 5.7 percent over one year ago. Although these totals are subject to further verification, very little change is expected.

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IV. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending July 21, 1978.

JHS:rc

Enclosure and Attachment

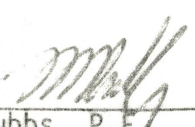
CONSTRUCTION PROGRESS REPORT
PHASE II
Week Ending: July 21, 1978

SCIENCE/MATH: The most evident progress made during the week involves first floor drywall work. First floor drywall work is over 50 percent complete. Tape/bed work continues on the second floor. Electrical conduit rough-in work on the second floor is keeping pace with drywall construction. Second floor window wall frames are being installed.

BUSINESS: Masonry work on the south wall is at the second floor level. Brick work is progressing slowly due to the lack of available brick masons. The southeast stair has been poured and carpenters are removing the framing at this time. The roof concrete pad has been poured over the lecture hall steel deck. Window wall frames have been stored at the job site.


GREENHOUSE: No activity noted during the week.

SITWORK: Basic leveling and grading has been concluded in the area immediately south of the Business Building. The slope between the Science/Math Building and the upper lake is being hand worked in preparation for receiving grass sod.



L. J. Grubbs, P.E.
Director of Physical Plant
and Resident Engineer

LJG/dlw

cc: Dr. James H. Stewart, Jr. 
Mr. John R. Sawyer