7-3-1978

Administrative Notes, July 3rd, 1978

University of Texas at Tyler

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To: Board of Regents, Texas Eastern University

From: James H. Stewart, Jr.

Subject: Administrative Notes

I. July 12, 1978 Board Meeting Agenda and May 24, 1978 Minutes

The agenda for the regular quarterly meeting of the Board of Regents on July 12, 1978 and minutes of the May 24, 1978 meeting are enclosed.

II. Ad Valorem Tax Fund

Last Friday I received from Dr. Kenneth H. Ashworth, commissioner of Higher Education, the attached letter and data dealing with the ad valorem tax fund which I am sure you will find of interest. As you are aware, the ad valorem tax situation is a major topic of consideration in Texas presently. Although the total communication provides significant information, the aspect of primary importance relative to Texas Eastern University is the fact that our institution is among only ten in the state--both participating and nonparticipating institutions in the ad valorem tax fund--below the state average of educational and general square feet per full-time equivalent student. The total number of gross square feet needed to bring Texas Eastern to the average is relatively small (6,930), but it is very significant that our institution is on the list. It is even more significant when consideration is given to the fact that this information is based on current data. With the growth we are continuing to experience, our needs will, of course, increase. And this relates in a very positive manner to our biennial request for Fiscal Years 1980 and 1981. I was unaware that Commissioner Ashworth was preparing this information, but I am extremely pleased that he has done so and has shared his report with the presiding officers of the Texas Senate and House of Representatives.

III. Coordinating Board Program Review

I reported to you through June 19, 1978 Administrative Notes
that the Texas Eastern University profile and program review with the Coordinating Board staff was scheduled for June 29, 1978. The review was conducted on that date (last Thursday), and overall the session went about as expected. Pursuant to new program requests, the Coordinating Board staff plans to recommend to the Coordinating Board at the July 14, 1978 meeting that the Master's Degree in Special Education be approved. The modifications in our Bachelor of Arts in Speech and Bachelor of Arts in Journalism Degrees are being considered further before a final decision is rendered. The Master's Degree in Industrial Education will not be recommended by the Coordinating Board staff for approval at this time. Nevertheless, we were encouraged that it might be considered for approval next year. The only other item before the Coordinating Board from Texas Eastern is our request for a Department of General Business within the School of Business Administration. A decision was made to hold this request for the time being while an analysis of our overall institutional structure is completed. Through internal consideration of our structure over the past several months, we have found that it is very likely certain modifications will be in order. These modifications will involve recommendations to the Board of Regents that consolidations be made in various areas of our organizational structure in order to accomplish greater efficiency. Therefore, in view of this pending situation, it was decided that a better approach to considering the General Business Department would be to wait until other recommendations are considered by the institution and sent to the Coordinating Board for review.

IV. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending June 30, 1978.

JHS:rc
Enclosure and Attachments
CONSTRUCTION PROGRESS REPORT
PHASE II
Week Ending: June 30, 1978

SCIENCE/MATH: All masonry work has been completed and the roof is ready for a flood coat and gravel. The second floor, ceiling level fire proof barrier has been completed and all duct work is in place. Second floor drywall work is essentially complete and tape/bed work nearing completion. Insulation of first floor steel beams has been completed. Drywall work on the first floor is scheduled to start next week. All plumbing has been roughed-in. The south first floor air handler has been plumbed to the hot and chilled water lines.

BUSINESS: Brick work on the south, first floor wall is approximately 75 percent complete. Brick work continues to progress slowly due to lack of a sufficient number of bricklayers. The second floor, ceiling level fire barrier is 95 percent complete. All duct work is essentially complete. Insulation of exposed first floor steel beams is in progress. The elevator car floor, guide rails, and plunger have been installed. The first floor air handlers have been connected to supply and return water lines.

SITEWORK: Some dirt work was done in Parking Area 8 islands. The sidewalk running the length of Parking Area 9 has been completed. Cleaning and grading on the area south of the Business Building continues to show good progress.

L. J. Grubbs, P. E.
Director of Physical Plant
and Resident Engineer

cc: Dr. James H. Stewart, Jr.
Mr. John R. Sawyer