1-3-1977

Administrative Notes, January 3rd, 1978

University of Texas at Tyler

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To: Board of Regents, Texas Eastern University

From: James H. Stewart, Jr.

Subject: Administrative Notes

I. January 11, 1978 Board Meeting Agenda and October 19, 1977 Minutes

The agenda for the regular quarterly meeting of the Board of Regents on January 11, 1978 and the minutes of the October 19, 1977 meeting are enclosed for your information.

II. Architectural Honor Award

Additional information has been received relative to the selection of our Phase I facilities for an Honor Award by the Design Awards Jury of the Texas Society of Architects which was announced in Administrative Notes for September 19, 1977. Attached is a copy of a page from the November/December 1977 issue of Texas Architect picturing the TEU facilities along with the other four designs selected for Honor Awards from 164 entries submitted by architectural firms across the state.

III. Fall Semester 1977 Enrollment Report

As you will recall, a report relative to twelfth class day student enrollment (indicating the identity and academic rank of instructors, the number of students enrolled in each class, the number of semester credit hours accrued to each course, the course number and title and the department in which courses are offered) was prepared according to House Bill 1012 enacted by the 65th Texas Legislature and mailed to you with Administrative Notes on December 5, 1977. At that time you were advised that House Bill 1012 also stipulated that board members have access to information concerning enrollments in each class on the last class day of each fall and spring semester and that this information would be furnished to you following the last class day of the
semester through completion of the appropriate column on the report. Since that time some discrepancies were discovered in the twelfth day enrollment and semester credit hour figures. Therefore, you are requested to discard the report sent to you previously and substitute the corrected and completed report which is attached to today's Administrative Notes.

IV. Spring Semester 1978 Enrollment

Since the beginning of the institution, as you are aware, each fall and spring semester enrollment has exceeded the enrollment for the preceding long semester. I have mentioned from time to time that this phenomenon would change at some point, especially the trend of spring enrollment being larger than the preceding fall enrollment. Of course, the typical institutional situation, again as you are aware, is to have a drop in spring enrollment over the preceding fall semester. From all indications it appears that our situation may follow the typical pattern during the Spring Semester 1978 enrollment period in that there may very well be a decrease in enrollment for Spring 1978 from Fall 1977. This appears to be a possibility even though diligent attention is being given to recruitment. Even though there is a possibility of a decrease in the coming spring enrollment from last fall, we do, of course, expect a normal increase in enrollment from the same registration period one year ago.

V. Certification of Fall 1977 Enrollment for Upper Level Institutions

A copy of the "Certification of Fact to the Governor" document furnished by the Coordinating Board, Texas College and University System to the Governor of Texas pursuant to 1977 fall enrollment for upper level institutions is attached for your information. This is the official certification to qualify upper level institutions for contingency funds by the 65th Legislature about which I reported to you earlier. As a result of Texas Eastern University enrollment growth, contingency funding of $57,076 is to be received for the current year. It is interesting to note that our Fall Semester 1977 enrollment produced 102 full-time student equivalents above the 110 percent level. It is also interesting to note that only the University of Houston at Clear Lake City produced a greater enrollment above the 110 percent level than TEU. Even so, the excess was only 27 FTSEs (129 minus 102). This is magnified even more when the fact is considered that UHCLC has a larger enrollment and a much greater population base in their immediate area. From the certification document it can be noted that in addition to UHCLC and TEU only two other institutions, Corpus Christi State University and Laredo State University, qualified for contingency funding.
VI. Reports from Resident Engineer

Attached are reports from the director of physical plant and resident engineer for the weeks ending December 16, 1977 and December 30, 1977.

JHS:rc
Enclosures and attachments
I. Executive Committee
   David K. McKie, Chairman
   Neal E. Velvin, Vice Chairman
   Jeff Austin, Jr.
   Robert G. Schleier

II. Academic and Personnel Committee
   B. H. McVicker, M.D., Chairman
   Jack C. Morgan, Vice Chairman
   Jeff Austin, Jr.

III. Campus and Building Committee
   Neal E. Velvin, Chairman
   H. J. McKenzie, Vice Chairman
   Robert G. Schleier

IV. Finance and Appropriations Committee
   C. Quentin Abernathy, Chairman
   Jeff Austin, Jr., Vice Chairman
   B. H. McVicker, M.D.

V. Legal Committee
   Dean W. Turner, Chairman
   Robert G. Schleier, Vice Chairman
   Jack C. Morgan

VI. Special Committees - Gifts and Scholarships
   H. J. McKenzie, Chairman
   C. Quentin Abernathy, Vice Chairman
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   David K. McKie
   B. H. McVicker, M.D.
   Jack C. Morgan
   Robert G. Schleier
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   Neal E. Velvin

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