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Administrative Notes, November 28th, 1977

University of Texas at Tyler

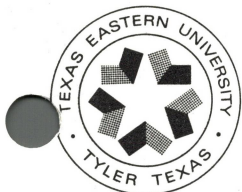
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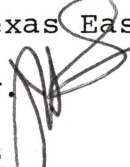


TEXAS EASTERN UNIVERSITY

3900 UNIVERSITY BOULEVARD • TYLER, TEXAS 75701 • 214/566-1471

OFFICE OF THE PRESIDENT

November 28, 1977

To: Board of Regents, Texas Eastern University
From: James H. Stewart, Jr. 
Subject: Administrative Notes

I. Fall Convocation Program

Board Chairman David K. McKie will speak at the 1977 Fall Convocation program scheduled for 4:00 p.m. on December 9, 1977 in the new Physical and Health Education Building. All board members who can be present are requested to participate in the program by sitting with the platform party. Arrangements are being made for special seating based on your response through return of the enclosed postal card. Certainly, I am very hopeful that other members of the board can join Chairman McKie for this important event. It would be helpful for you to arrive by 3:40 p.m. Staff members participating in the convocation program will include all academic deans, Dr. Donald W. Whisenhunt and myself.

II. Southern Association of Colleges and Schools Annual Meeting

Dr. Frank H. Smyrl, chairman of the Steering Committee for the Southern Association of Colleges and Schools Self-Study, and I will represent Texas Eastern University at the SACS Annual Meeting scheduled December 11 through 14, 1977. As you are aware, our primary concern at this meeting will be work pursuant to the reaffirmation of accreditation for Texas Eastern which is to be considered by the College Delegate Assembly of the Southern Association at the 1979 annual meeting. The committee visit by the SACS is scheduled during the next academic year (1978-79); however, as you know, a great deal of work relative to the entire process is currently underway within the university organization.

III. Cumulative Semester Credit Hour Production Report

A report developed to show undergraduate and graduate semester credit hour production for each of the six schools within the university and the percentage production attributable to each school on a semester basis is attached for information. As you will note, this is a cumulative report which includes all data for fall and spring semesters beginning with the first semester students were registered at the institution. You will also note there are four columns under each school with columns 1 and 2 listing data pertaining to undergraduate (U) semester credit hours (SCH) and columns 3 and 4 pertaining to graduate (G) semester credit hours (SCH). This is a concise report that not only permits relationships among schools for any given semester to be readily observed (horizontal), but also permits observations (vertical) for each of the schools from the developmental perspective. For the Fall Semester 1977, total undergraduate semester credit hour production is 13,538 and total graduate semester credit hour production is 2,215 with a grand total for the semester of 15,753 semester credit hours.

IV. Death of M. J. "Mike" Harvey, Sr.

Texas Eastern University Educational Foundation, Inc. Board of Directors member, M. J. "Mike" Harvey, Sr., died on Thanksgiving Day, November 24, 1977 in a Houston hospital. A memorial service was conducted yesterday, Sunday, November 27, 1977 in Marvin United Methodist Church with interment in Tyler Rose Hill Cemetary. Board of Regents Chairman David K. McKie and Regent H. J. McKenzie along with TEU Foundation Directors George W. Pirtle and Watson W. Wise were among the pallbearers. A floral tribute was provided on behalf of Texas Eastern University.

Mr. Harvey's involvement in the Texas Eastern program, as we are all aware, has been significant and is indelibly inscribed in the life of the institution. His establishment of the Mike Harvey Scholarship program, through which several students have already been assisted, and the construction of Mike Harvey Lake will continue to be very important to TEU. Over the past few months Mr. Harvey discussed with me other avenues whereby he might be of assistance to Texas Eastern; however, I am not aware at this time whether he arranged for implementing any of these thoughts.

V. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending November 23, 1977.

JHS:rc
Enclosure and attachments