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### Administrative Notes, June 13th, 1977

University of Texas at Tyler

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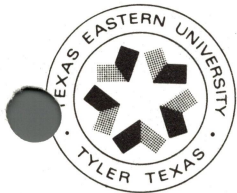
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#### Recommended Citation

University of Texas at Tyler, "Administrative Notes, June 13th, 1977" (1977). *Administrative Notes*. Paper 199.

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## TEXAS EASTERN UNIVERSITY

3900 UNIVERSITY BOULEVARD • TYLER, TEXAS 75701 • 214/566-1471

OFFICE OF THE PRESIDENT

June 13, 1977

To: Board of Regents, Texas Eastern University  
From: James H. Stewart, Jr.   
Subject: Administrative Notes

### I. First Summer Term 1977 Enrollment

Fourth class day (5:00 p.m. Friday, June 3, 1977) records show First Summer Term 1977 enrollment to be 875 students. Since further checking is required before the first summer term enrollment can be verified, this number is somewhat tentative. The final count, however, will not vary a great deal, if any, from this figure. An enrollment of 875 students compares to a 831 enrollment one year ago and is a 5.29 percent increase.

### II. 1977 Summer Convocation Program

You may wish to mark your calendars for the 1977 Summer Convocation program which according to the official university calendar is scheduled for August 11, 1977 at 4:00 p.m. in the University Center. Complete information about this program will be furnished as the date approaches.

### III. July Quarterly Board Meeting

As mentioned last week in Administrative Notes, the July quarterly board meeting has been set for July 6, 1977. Please return the enclosed postcard indicating whether or not you plan to attend this meeting.

Important agenda items included for this meeting are: renewal of interagency contracts for data processing services, three new degree program recommendations, campus master plan, final contract change Phase I, approval of architectural statements, consideration of budget for fiscal year 1978, selection of depository bank, quarterly financial statement, reappointment of university personnel.

IV. Death of Linda Edwards

Because of my attendance at the Coordinating Board meeting last Friday, I requested Vice President Sawyer to inform each of you about the death of Linda Edwards who was killed in a south Tyler apartment some time late Thursday night or early Friday morning. The twenty-two year old Miss Edwards began working for TEU in November 1975 but recently had resigned in order to accept a position with Peoples National Bank of Tyler. Her assignment at the time of her resignation was as a secretary in the School of Humanities and Social Sciences. Although the Tyler Police Department is working very hard on the Edwards' death, no information has been released about possible motives or suspects as of the time this is being written.

V. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending June 10, 1977.

VI. Expenditures for Period Beginning May 1, 1977

Attached is a copy of the expenditures for Texas Eastern University for the period beginning May 1, 1977 for your information and files.

JHS:mp

Enclosure and Attachments