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TEXAS EASTERN UNIVERSITY

3900 UNIVERSITY BOULEVARD • TYLER, TEXAS 75701 • 214/566-1471

OFFICE OF THE PRESIDENT

May 30, 1977

To:

Board of Regents, Texas Eastern University

From:

James H. Stewart, Jr.

Subject:

Administrative Notes

I. Campus Plan

The "draft" Campus Plan revised by Geren Associates Architects Engineers Planners provided to each member of the Board of Regents with the agenda for the January 19, 1977 board meeting and reviewed by Preston M. Geren at that meeting was discussed briefly by the Campus and Building Committee at the May 25, 1977 com-Through this discussion it was recalled mittee meeting. that Regent Velvin suggested at the January 19, 1977 meeting that board members study the material contained in the document and be prepared to consider the revised Campus Plan for approval at a later meeting. In order to followup and bring this matter to the attention of the board, the Campus and Building Committee will have the revised Campus Plan as an item on the agenda of the July 13, 1977 Board of Regents meeting. The Campus and Building Committee will discuss this matter at a committee meeting prior to the July board meeting. meantime, if individual board members have suggestions or observations pursuant to the revised Campus Plan, I will be pleased to receive these and make them available to the Campus and Building Committee chairman for use by the committee.

II. Biennial Appropriations for Fiscal Years 1978 and 1979

Unofficial information pertaining to Texas Eastern University's biennial appropriations for fiscal years 1978 and 1979 is provided through an attachment. Based on this information, the staff is working with Finance and Appropriations Committee Chairman C. Quentin Abernathy toward completing a recommended budget for fiscal year 1978. Our goal is to have this document prepared in advance of the July 13, 1977 meeting in order for the budget to be considered at that meeting.

III. Communications from Representatives

At the request of Chairman McKie, copies of letters received from Representative Buck Florence and Representative Bill Hollowell are included for your information as attachments.

IV. Acknowledgement from Mrs. Jane Roddy

An acknowledgement has been received from Mrs. Jane Roddy thanking members of the board and university personnel "for the lovely casket flowers. It was so very heartwarming to me. Thank you."

V. New Board of Regents Stationery

A small amount of new board stationery is being provided with today's <u>Administrative Notes</u>. This should be a sufficient amount for your use until our next board meeting on July 13, 1977 at which time additional stationery will be available.

VI. University Boulevard Improvements

Curb and gutter construction on University Boulevard was initiated and virtually completed last week. It is anticipated that surfacing will be completed in the near future.

VII. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending May 27, 1977.

JHS:rc Attachments and Enclosure