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Administrative Notes, May 2nd, 1977

University of Texas at Tyler

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To: Board of Regents, Texas Eastern University

From: James H. Stewart, Jr.

Subject: Administrative Notes

I. Board of Regents Meeting, May 4, 1977

Although agenda material for the May 4, 1977 Board of Regents meeting was placed in the mail last Tuesday, I want to take this additional means of reminding you of this important meeting. As has been reported earlier, bids on the university's Phase II facilities will be received and opened at 3:00 p.m. in Room 127 of the Administration Building. Immediately following the bid opening, the regents will convene in the Board of Regents Room for consideration of bids.

In regard to the Phase II facilities bidding, I am sure each of you will be interested in having the listing of general contractors that we know about who have checked out Phase II facilities documents and thereby expressed their interest in bidding this project. A current, but presumably incomplete, list of these firms follows:

- BFW Construction Co., Inc., Temple, Texas
- Denson Construction Co., Inc., Tyler, Texas
- Fleetwood Construction Co., Inc., Houston, Texas
- Freeman Construction Co., Inc., Irving, Texas
- Gordon Campbell & Associates, Inc., Tyler, Texas
- Great Southwest Construction Corp., Dallas, Texas
- H. A. Lott, Inc., Houston, Texas
- H. G. Ground Construction Co., Dallas, Texas
- Herman Bennett Co., Brownwood, Texas
- Jack W. Fife Co., Tyler, Texas
- Loggins Construction Co., Tyler, Texas
- Ricks Construction, Inc., Austin, Texas
- Texas Olson Construction Co., Dallas, Texas
- Zapata Warrior Constructors, Houston, Texas
Bid documents have also been sent to the following plan rooms:

Associated General Contractors, Austin, Texas
Associated General Contractors, Longview, Texas
Associated General Contractors, Shreveport, Louisiana
Associated General Contractors, Fort Worth, Texas
Builders Exchange, San Antonio, Texas
Dodge Plan Room, Dallas, Texas
Dodge Plan Room, Tyler, Texas
Texas Contractors, Dallas, Texas

Looking forward to the 3:00 p.m. bid opening time, it is hoped that all board members can attend and participate in the opening and tabulation process as well as the subsequent consideration of bids portion of the meeting.

II. 1977 Annual Commencement and Harvey Lake Dedication

You are reminded that our Annual Commencement program is scheduled for May 14, 1977 at 2:00 p.m. in Harvey Hall. Board members are requested to assemble by 1:25 p.m. in the Garden Center Building to prepare for the processional. Academic regalia will be ready for you, and instructions pursuant to the processional and program will be given at that time. As is customary, all governing board members will be seated on the stage.

As you are aware, the Mike Harvey Lake dedication will precede commencement and will be conducted on the TEU campus at 10:00 a.m. It is suggested that board members arrive by 9:45 a.m. for this program.

A luncheon for members of the Board of Regents is being planned at the Petroleum Club for 11:45 a.m. This schedule will allow sufficient time for arrival at the Garden Center Building to form the commencement processional by the appointed time of 1:25 p.m. Please return the attached card in order that proper arrangements may be made for the luncheon.

III. May 14, 1977 Invitations

May 14, 1977 commencement and lake dedication invitations are enclosed for your information. Also, attached for your information is a copy of my 1977 letter to degree candidates.

IV. Tyler Morning Telegraph News Articles

Two articles from the Tyler newspaper concerning debate by the Texas House of Representatives on higher education matters are attached for your information. Both articles were the result of Associated Press stories. The first was released Saturday evening and resulted in the story which appeared in the Sunday edition of the Tyler morning paper while the second was released Sunday and appeared in the Monday edition.
V. Correction for Administrative Notes, April 25, 1977

The typewriter arranged some digits incorrectly in last week's Administrative Notes (April 25, 1977). In Item II, Page 1, Senate Finance Committee Higher Education Meeting, the dollar amount indicated on the last line should be $4,087.597 instead of $4,870,597.

VI. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending April 29, 1977.

JHS:rc

Enclosures and attachments
Dear Degree Candidate:

Although I look forward to having the opportunity of congratulating you personally as you receive your degree from Texas Eastern University at the May 14, 1977 Annual Commencement, it is my desire to take this early means of communicating hearty congratulations upon your accomplishment of earning a Texas Eastern degree. This is an achievement about which I know you, your family and your friends are very happy. Certainly, I am anxious for you to know that I share in this happiness with you.

In view of the significance of the occasion for you and other degree candidates, I emphasize that the board of regents, faculty and administration have attempted to plan a commencement program that will be a memorable event in your life. I emphasize further that you, along with others who join you in receiving degrees, are the important personalities of the occasion. And, surely, university personnel anticipate participating with you in this important event in your lives and the life of Texas Eastern University.

Again, my best congratulations to you as you complete your degree work in the area of your professional study. Please remember that Texas Eastern University is your alma mater, and we earnestly desire that you maintain a strong interest in the institution in the days and years ahead.

Looking forward to joining you at Harvey Hall on May 14, 1977 for the Annual Commencement program, I am

Cordially yours,

James H. Stewart, Jr.
President

JHS: mp