Administrative Notes, March 28th, 1977

University of Texas at Tyler

Follow this and additional works at: https://scholarworks.utttyler.edu/bor_admin
To: Board of Regents, Texas Eastern University  
From: James H. Stewart, Jr.  
Subject: Administrative Notes

I. Phase II Construction

The Geren firm has completed all Phase II plans and specifications for the Business Administration and Sciences and Mathematics Buildings in accordance with information communicated to the board at the March 16, 1977 meeting. Therefore, appropriate advertisements for bids were published yesterday, Sunday, March 27, 1977, and will be published again on Sunday, April 3, 1977. This schedule is in accordance with appropriate procedures which we must follow as a state institution.

As you will recall, the board, acting upon the recommendation of the architect, agreed to meet for Phase II bid opening on May 4, 1977. The advertisements for bids state that the sealed bids be received by the Board of Regents until 3:00 p.m., CDST, May 4, 1977. The bid opening, therefore, has been scheduled for 3:00 p.m. on May 4, 1977 in Room 127 (Lecture Hall) of the Administration Building. The complete Phase II project schedule recommended by the architect at the March 16, 1977 Board of Regents meeting is as follows:

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advertise for Bids</td>
<td>March 27 and April 3, 1977</td>
</tr>
<tr>
<td>Receive Bids</td>
<td>May 4, 1977</td>
</tr>
<tr>
<td>Authorize Award</td>
<td>May 4, 1977</td>
</tr>
<tr>
<td>Award Construction Contract</td>
<td>May 11, 1977</td>
</tr>
<tr>
<td>Issue Proceed Order</td>
<td>May 18, 1977</td>
</tr>
<tr>
<td>Start Construction</td>
<td>May 30, 1977</td>
</tr>
<tr>
<td>Substantial Completion</td>
<td>October 31, 1978</td>
</tr>
</tbody>
</table>

II. House Appropriations Committee Hearing

Our biennial hearing before the House Appropriations Committee last Friday provided adequate time and opportunity for presenting information relative to the needs of Texas Eastern University for the next two fiscal years. During
the hearing, I affirmed the vital need for the library building as recommended by the Higher Education Committee and expressed the fundamental importance of funds requested above formula in the operating portion of our appropriations. The committee was very attentive to our testimony and seemed to be receptive to our institutional needs. There were no questions directed to me about library construction. I interpret this as being positive. Nevertheless, I hasten to point out that construction remains a very volatile issue in the legislature generally and we must continue to work with this matter until the point of final decision. Regarding operating funds, I testified to the committee that we support the formula concept completely but that enrichment funds are very significant to TEU for the coming biennium because we have not reached the critical mass enrollment which will generate sufficient funding in certain elements of cost to sustain our operation adequately. There was indication from several committee members that they understood this challenge. Just as in construction, however, we will need to continue working diligently pursuant to obtaining operating funds until decisions are finalized.

III. Death of Mrs. Tom E. Smith

We were all saddened by the death last Monday of Mrs. Tom E. Smith, wife of Dr. Tom E. Smith, member of the Texas Eastern University Educational Foundation, Inc. Board of Directors, and mother of Mrs. Marianna Powell, secretary in the Office of the President. Mrs. Smith had recently been hospitalized in Tyler but was transferred to a hospital in Jackson, Mississippi two days before her death. The funeral service was conducted in Dallas last Wednesday. Flowers from the Board of Regents and institutional personnel were sent in memory of Mrs. Smith.

IV. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending March 25, 1977.

JHS:rc

Attachment
CONSTRUCTION PROGRESS REPORT
H & P E
Project No. 6
Week Ending: March 25, 1977

GENERAL: The job is progressing well. Masonry work is now concentrated on the north and east sides. The first floor masonry work on the east side is now complete. The plumbing contractor's progress is very evident. Duct work on the first floor is approximately 85 percent complete and is underway on the second floor. Plumbing sanitary sewer and storm drain first floor work is nearing completion. Insulation for ducts is on the job site but installation hasn't started. The air conditioning and heating duct work opening between the second floor Power Plant mechanical room and drama room area has been cut. Electrical conduit work is underway from the Power Plant for housing the primary electrical supply line. Underground electrical lines are also being installed from the University Center to the tennis court area.

SITE WORK: Three surface storm drain inlets have been poured near the tennis courts. Approximately 120 linear feet of sidewalk has been poured adjacent to the volleyball courts. Headers around the tennis and volleyball courts have been completed.

L. J. Grubbs, P. E.
Director of Physical Plant
and Resident Engineer

cc: Dr. James H. Stewart, Jr.
Mr. John R. Sawyer