3-7-1977

Administrative Notes, March 7th, 1977

University of Texas at Tyler

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March 7, 1977

To: Board of Regents, Texas Eastern University

From: James H. Stewart, Jr.

Subject: Administrative Notes

I. Campus and Building Committee Consideration of Phase II Documents

As I mentioned last week, Phase II construction documents are to be finalized by March 11, 1977. In view of this fact, Campus and Building Committee Chairman Neal E. Velvin has called a committee meeting on that date for the purpose of reviewing the documents and considering a recommendation from the committee for the Board of Regents meeting on the following Wednesday, March 16, 1977. The Campus and Building Committee will convene this Friday, March 11, 1977 at 3:00 p.m. in the Board of Regents Room and, of course, all board members are invited to attend and participate in this important meeting. The Agenda for the March 16, 1977 Board of Regents meeting will be mailed tomorrow, March 8, 1977.

II. Spring Semester 1977 Official Enrollment

The Spring Semester 1977 official head count enrollment for Texas Eastern University is 1653. Gross enrollment for the semester reached 1678 before withdrawals netted the 1653 figure. The full time equivalent enrollment is 1,234.58. There are 1,072 undergraduate students enrolled during the current semester while graduate students number 581. Semester credit hours total 14,014 for both undergraduate and graduate students with undergraduate semester credit hours accounting for 82.8 percent and graduate semester credit hours accounting for 17.2 percent of this total. The 1653 head count enrollment represents a 424 increase over the Spring Semester 1976 and a 149 increase over the Fall Semester 1976. The percentage increase of spring 1977 over spring 1976 is 34.5 percent while the spring 1977 enrollment over the fall 1976 is a 9.9 percent increase.
III. University Information

The following selected information relative to university dates and/or events is provided for your information:

- March 11, 1977: Campus and Building Committee Meeting
- March 14, 1977: Meeting of Industrial Education Teachers and Students from East Texas Area Junior Colleges
- March 16, 1977: Meeting of Area Community/Junior College Vice Presidents and Deans
- March 16, 1977: Board of Regents Meeting
- April 4 - 11, 1977: Classes Dismissed for Spring Vacation
- April 6 - 11, 1977: All Offices Closed
- April 12, 1977: Coordinating Board, Texas College and University System East Texas Regional Conference on Off-Campus Courses
- April 13, 1977: Annual Board of Regents Meeting
- April 17 - 23, 1977: Fine Arts Festival
- May 1, 1977: Spring Concert by TEU Concert Chorale
- May 14, 1977: Annual Commencement at 2:00 p.m. in Harvey Hall

IV. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending March 4, 1977.

V. Expenditures for Period Ending February 28, 1977

Attached is a copy of the expenditures for Texas Eastern University for the period ending February 28, 1977 for your information and files.

JHS:rc
Attachments and Enclosure
CONSTRUCTION PROGRESS REPORT
H & P E
Project No. 6
Week Ending: March 4, 1977

General: Construction is progressing well at the current time. Work was halted one day this week due to rain. Masonry work continues to show good progress with approximately 60 percent of the south wall complete. The south stair was poured the latter part of the week. Work on plumbing storm drains, sanitary sewers, etc., is also continuing without interruption. A summary of work to date shows that structural steel work is near complete, roofing work is basically complete, the first floor slab and second floor deck have been poured, plumbing rough-in work is over 50 percent complete and masonry work is well underway.

Site Work: Approximately 70 percent of the header around the tennis courts has been poured. Forms are being prepared for pouring the balance of the header as soon as weather permits.

L. J. Grubbs, P. E.
Director of Physical Plant
and Resident Engineer

cc: Dr. James H. Steward, Jr.
    Mr. John R. Sawyer