Administrative Notes, November 29th, 1976

University of Texas at Tyler

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To: Board of Regents, Texas Eastern University
From: James H. Stewart, Jr.
Subject: Administrative Notes

I. Chairman Schleier to Speak at Fall Convocation

Board Chairman Robert G. Schleier will bring the keynote message at the 1976 Fall Convocation program. All board members who can be present are requested to participate in the program by sitting with the platform party. Arrangements are being made for your special seating based on your response through return of the postal card which was provided with the November 15, 1976 Administrative Notes. Certainly, I am very hopeful that other members of the board can join Chairman Schleier for this important event. Staff members participating in the convocation program will include all academic deans, Dr. Donald M. Anthony and myself.

II. Progress Report on University Boulevard

A Department of Highways and Public Transportation contract was awarded in Austin on November 23, 1976 to Reynolds-Land, Inc. for Spur 248/University Boulevard construction work in order to provide improvements specified for that traffic artery some time ago. As I am sure you will recall, a rather large East Texas delegation appeared before the Texas Highway Commission on January 28, 1975 to encourage favorable consideration of this project. Construction work will begin December 6, 1976 and will consist of paving an area 60 feet wide from curb to curb and 1.291 miles long beginning at the end of the present curbing and guttering east of Gail Street (a point just west of our campus) and continuing to the present city limits east of Old Omen Road. The City of Tyler earlier agreed to participate in this project by providing funds for the curbing and guttering. It is estimated that the work will be completed in November 1977.
III. Off-Campus Instruction

Since our Board of Regents has expressed a great deal of interest in off-campus instruction, I wish to share with you recent information from Coordinating Board Commissioner Kenneth H. Ashworth concerning a recommendation from the Coordinating Board staff relating to senior college and university off-campus instruction which is scheduled to be acted on by the Coordinating Board at a December 2 and 3, 1976 meeting. The recommendation follows:

All headcount enrollments and credit hours produced in off-campus courses will be funded only under the faculty salaries formula. It is further suggested that the appropriations for the off-campus teaching be set out in a separate line item and not be included in the faculty salary line in order to permit flexibility to the institution in the expenditure of these funds for other than faculty salaries in the operation of off-campus courses. Such off-campus credit hours as are produced by any full-time faculty member teaching at least half-time on the main campus will be considered, for purposes of these computations, to be on-campus credit hours provided the off-campus courses are part of the faculty member's regular teaching load.

You will also be interested to know that Speaker of the House of Representatives Bill Clayton has advised Coordinating Board Chairman Harry Provence that he favors making off-campus instruction fully self-supporting if it must be continued at all. Of course, at this point it is impossible to predict what the Coordinating Board decision will be during deliberations Thursday and Friday of this week, but there seems to be several who endorse the self-support concept.

I might mention that the Coordinating Board Off-Campus Advisory Committee, on which I serve, met on November 15, 1976 to confer about off-campus instruction. The Coordinating Board staff recommendation does provide a compromise or middle ground position from that meeting. It is still my hope that the board will move towards the self-support concept.

The question as to whether or not enrollments generated off campus are used in calculating institutional facilities needs, etc. was raised at our last board meeting. My response was that under the current system, off-campus enrollments count the same as on-campus. I personally do not agree that this is correct and proper, but it is the system under which all institutions operate through present state procedures. If the above recommendation pursuant to off-campus work is adopted by the Coordinating Board, it is envisioned that the same procedures will apply to those off-campus enrollments generated by full-time regular faculty members. For example, if an institution generates 25 percent of its enrollment off
campus, that institution's facilities needs and other pertinent items would be calculated on the basis of its total on- and off-campus enrollment, rather than on the basis of the 75 percent which comprises its enrollment on campus. In my opinion, this is only one of the fallacies that is permitted under our present system which would continue if the board adopts the recommendation as presently presented. I will keep you advised.

IV. Report from Resident Engineer

Attached is a report from our director of physical plant and resident engineer for the week ending November 24, 1976.

JHS:rc

Attachment
CONSTRUCTION PROGRESS REPORT
Phase I
Week Ending: November 26, 1976

General: The Contractor is nearing completion of all punch-list items on the General Construction Phase I project. Also, the Graphics Program, Phase I is near complete and all punch-list items relative to this work will probably be complete in two weeks.

There will be one more contract change, and possibly two to complete this project. An accounting of this construction project (Allen M. Campbell Company) through the last contract change, which was Contract Change No. 18, is as follows:

- Original Contract Amount: $7,768,900.00
- Contract Change No. 1 thru 18: 97,124.00
- Total Contract Amount: 7,866,024.00
- % Increase: 1.25%

L. J. Grubbs, P. E.
Director of Physical Plant
and Resident Engineer

LJG/dm

cc: Dr. James H. Stewart, Jr.
Mr. John R. Sawyer
CONSTRUCTION PROGRESS REPORT
H & P E
Project No. 6
Week Ending: November 26, 1976

General: All work associated with the foundation beams, including interior beams and footings, is complete. As a result, underslab piping (sanitary sewer and storm sewer) started a couple of weeks ago and is progressing satisfactorily. Upon completion of backfill operations and compaction, the floor slab will be poured. This work is scheduled to begin during the 1st week in January, weather permitting. However, structural steel erection will begin as soon as the steel is received which is scheduled for delivery on December 6, 1976.

Site Work: This work has progressed well considering wet ground conditions on several occasions. Presently, the Contractor is in process of final grading operations and has placed a considerable amount of top soil.

L. J. Grubbs, P. E.
Director of Physical Plant and Resident Engineer

cc: Dr. James H. Stewart, Jr.
Mr. John R. Sawyer
Regent C. Quentin Abernathy of Gladewater is President and Chairman of the Board of the First State Bank of Gladewater.
Committees: Chairman of the Finance and Appropriations Committee and Member of the Executive Committee.

Regent Jeff Austin, Jr., of Jacksonville is President and Trust Officer of the First National Bank of Jacksonville.
Committees: Chairman of the Gifts and Scholarships Committee, Vice Chairman of the Finance and Appropriations Committee and Member of the Campus and Building Committee.

Regent H. J. McKenzie of Tyler is a consulting engineer and is Chairman Emeritus of the Board of Regents.
Committees: Vice Chairman of the Campus and Building Committee and of the Academic and Personnel Committee.

Regent David K. McKie of Tyler is Vice President for Industrial Relations at Tyler Pipe Industries, Inc. and is Vice Chairman of the Board of Regents.
Committees: Vice Chairman of the Executive Committee and Member of the Finance and Appropriations Committee.

Regent B. H. McVicker, M.D. is President and Chairman of the Board of Texas National Bank of Lufkin and is associated with McVicker Clinic in Lufkin which he founded.
Committees: Chairman of the Academic and Personnel Committee and Member of the Campus and Building Committee.

Regent Jack C. Morgan of Kaufman is a partner in the law form of Morgan and Shumpert.
Committees: Chairman of the Legal Committee and Member of the Academic and Personnel Committee.

Regent Dean W. Turner of Henderson is a partner in the firm of Bath, Turner and Patterson and is secretary of the Board of Regents.
Committees: Vice Chairman of the Legal Committee and Member of the Executive Committee.

Regent Robert G. Schleier of Kilgore is a partner in the law firm of Bean, Ford & Schleier and Chairman of the Board of Regents.
Committees: Chairman of the Executive Committee and Member of the Legal Committee.

Regent Neal E. Velvin of Athens is a partner of Velvin and Weeks Consulting Engineers.
Committees: Chairman of the Campus and Building Committee and Member of the Academic and Personnel Committee.