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## Intercom

Published bi-weekly for Texas Eastern University Personnel

March 8, 1979 Vol 6/No 12



# Governor Appoints Three New Regents

Three appointments to the Texas Eastern University Board of Regents were announced Monday in Austin by Gov. Bill Clements. New additions to the board, subject to confirmation by the State Senate, are Robert M. Nall and Otis T. Dunagan of Tyler and Dr. Gene W. Hightower of Van.

Appointments are for a six-year term. The three are named to replace Robert G. Schleier of Kilgore, Jack C. Morgan of Kaufman and Neal E. Velvin of Athens.

These are the first changes in the TEU board since it was first organized in 1971. All nine original members of the board received one reappointment by the governor.

President James H. Stewart, Jr. said, "On behalf of the administration, faculty, staff and students of Texas Eastern University, it is my privilege to congratulate these newly appointed regents. Of course, I am aware that each brings to this important role the ability, interest and enthusiasm to contribute in an extremely positive manner to the governance of this university organization. Certainly we look forward to working with these new members of our governing board."

### Spring Vacation Approaching

The spring vacation at Texas Eastern University for faculty and students is scheduled March 10-18. All other university employees will be off March 14-16.

The holiday for faculty and students begins at the close of classes Friday with classes and offices resuming normal operation at 8 a.m. March 19.

In addition to the spring break, offices will also be closed on April 13.

### Dates Set For Fine Arts Festival

The Third Annual Fine Arts Festival of Texas Eastern University is scheduled April 1-8 with emphasis on music, art and drama. A music recital by members of the TEU faculty will open the festival at 3:30 p.m. Sunday, April 1.

Art exhibits for the festival include work by junior college students displayed on the second floor of the Hudnall-Pirtle-Roosth Building March 26 through April 6 and drawings and paintings by Hiram Williams displayed in UC 134 April 1-8.

### Regents To Meet March 14

A called meeting of the Texas Eastern University Board of Regents is scheduled for 2 p.m. Wednesday, March 14, in ADM 301.

The prepared agenda includes reports from standing committees to include nominees for the TEU Educational Foundation, Inc. Board of Directors, personnel matters, construction progress and the President's Report and Recommendations including small class report, faculty workload report, enrollment analysis reports and faculty research projects.

### in the Spotlight...

JOHN CALLAHAN conducted a stage violence workshop at John Tyler High School March 1. He will be a judge for the University Interscholastic League high school play contest March 24 and 28 at Plano Junior College and Jacksonville High School, respectively.

ROBERT JONES participated in a panel discussion on journalism education at the Feb. 22 meeting of the East Texas Society of Professional Journalists.

FRANK H. SMYRL has been appointed to the Smith County Historical Commission for a two-year term by the Smith County Commissioners Court. He also presided at a session of the East Texas Historical Association meeting in Dallas Feb. 23 where papers dealing with East Texas history were read.

JOHN SPURGIN presented a program on issues before the 66th Texas Legislature for the Smith County Republican Executive Committee on Feb. 19.

DONALD VAN HORN has two works "Prop Box" and "Box with Ribbons" in the 13th Annual Drawing and Small Sculpture Show opening April 1 at Del Mar College in Corpus Christi. The competition was open to all artists within the United States.

RITA BRYANT and CHARLOTTE THOMPSON, a consultant for the Tyler Independent School District, conducted a gifted education workshop in Longview on Feb. 24 for members of the East Texas Association for Young Children. Forty day care and nursery educators attended.

ROBERT CRANFORD, THOMAS KEAGY, GERALD MORRIS and EVELYN SOWELL attended the East Texas Council of Mathematics Teachers Convention in Nacogdoches March 3. Morris conducted a workshop on middle school mathematics and Cranford was elected president of the group for 1979-80.

VINCENT FALZONE and JOHN SPURGIN represented the Texas Eastern University Chapter of T.A.C.T. at the state House of Delegates meeting in Austin, Feb. 23-24.

### TEU Site of Meeting & Convention

The annual meeting of the Cooperative Teachers Credit Union will be held on the Texas Eastern University campus at 7 p.m. on Monday, March 12. Approximately 500 members of the credit union are expected to attend.

Membership to the credit union is open to all TEU employees.

Texas Eastern University will host a District 4 Student Senate Convention on March 27. Registration will begin at 12:30 p.m. with the program from 1-4 p.m. in PHE 122.

Approximately 200-300 students representing area junior high and high schools are expected for the annual convention.

### TEU Hosts Admissions Personnel

Admissions personnel from 12 colleges and universities in East Texas attended a conference of the East Texas Region of Texas Association of Collegiate Registrars and Admissions Officers held at Texas Eastern University on Tuesday, Feb. 27.

Winston Cave, a staff member with the Coordinating Board, Texas College and University System, was the featured speaker.

Schools represented at the conference include Jacksonville Baptist College, Texas College, East Texas State University at Texarkana, East Texas Baptist College, Henderson County Junior College, LeTourneau College, Stephen F. Austin State University, Tyler Junior College, Panola Junior College, Navarro Junior College, Texarkana Community College and Texas Eastern University.

### Information On TEU Purchases

An official Texas Eastern University Purchase Order is required on all purchases made by the university, regardless of source of funds, according to Wayne Criswell, business manager. On any transaction that results in an expenditure of funds, a Departmental Purchase Requisition along with any necessary detail should be forwarded to the Purchasing Department. Purchasing will see that an order is issued through the proper channels. If a purchase is made without an official purchase order, the invoice will be rejected for payment. The individual will be responsible for payment if goods or services are obtained without Purchasing Department approval.

Confirmation orders are also discouraged. Unless an item is urgently needed, simply forward the proper paperwork through inter-office mail. It usually takes two to three days to process a requisition through the Purchasing Department. One of the reasons that confirmation orders are discouraged is that purchasing is less likely to be able to prevent any mistakes that could cause the department problems. Also, confirmation orders tend to cause duplication of work in the requisitioning department and in Purchasing, Mistakes made on confirmation orders are the sole responsibility of the department. If a confirmation order is made, the paperwork should be immediately forwarded to purchasing explaining the need for a confirmation order and providing all detail necessary for the purchase.

#### Forum Elects Three Officers

Three new officers were elected by the Texas Eastern University Women's Forum to complete the terms of officers who have left employment at TEU. The newly elected officers include Ann Pinkley, vice president; Sherry Bartholomew, treasurer; and Susan Martin, publicity chairman.

The election was held at a March 2 spaghetti luncheon provided by hostesses Sophia Lenderman, Sheryl McFarlin and Sherry Bartholomew. Also at the luncheon, plans were discussed for a reception to be held on April 26 in accordance with National Secretaries Week.

## Reaffirmation Committee Concludes TEU Visit

Nine members of a Reaffirmation Committee representing the Southern Association of Colleges and Schools were on the Texas Eastern University campus Monday through Wednesday. They met with regents, administrators, faculty and students for interviews.

"This kind of visit and work of the committee is a significant step in the life of an institution," said Harold B. Crosby, chairman of the visiting committee.

The committee is to prepare a formal report for the Commission on Colleges of the Southern Association on the status of TEU at this point. That report will be the basis on the reaffirmation of accreditation decision to be made by the College Delegate Assembly in December 1979. As an interim step, a written report will be made to Texas Eastern and TEU officials will be given an opportunity to make a formal response.

Grover J. Andrews, associate executive secretary of the Commission on Colleges, said the purpose of the visit is not only to ascertain that TEU is developing along lines of standards established by the Commission, but to help the university develop as it continues to mature.

Reaffirmation for accreditation takes place in the fifth year after accreditation is received by a new institution. Then reaffirmation is generally on a 10-year basis.

Following the December decision in Atlanta, Ga., there is an automatic two-year follow-up. In addition to this follow-up and a profile prepared annually by TEU, a comprehensive five-year interim report must be prepared by the university for submission to the Southern Association.

### Social Security Referendum Committee Reactivated

The Texas Eastern University Social Security Referendum Committee has been reactivated and has posted notices of two separate referendum elections to be held from 8 a.m. to 5 p.m. on June 1. Employees who are members of the Teacher Retirement System of Texas and those who are members of the Optional Retirement System are eligible to vote in the referendum elections.

Absentee voting will be held Monday through Friday, May 7-31, from 8 a.m. to 5 p.m. The place of voting will be announced later.

The election will be an individual choice referendum. The TEU Board of Regents will decide whether those voting in favor of Social Security will become part of the program.

Members of the Referendum Committee include Wayne Criswell, business manager; Terry L. Busson, associate professor of political science; and Mrs. Barbara McClellan, secretary to the director of institutional planning and analysis.

If employees have any questions concerning the Social Security referendum, contact members of the committee or the personnel office.

Future issues of Intercom will be used to present developments and facts about the elections.

### Wilson Appointed Acting Director

Steve A. Wilson has been appointed as acting director of the data processing center, effective March 1, according to John R. Sawyer, vice president for fiscal affairs.

Wilson, a graduate of West Texas State University with a B.B.A. degree in data processing and computer science, has been employed at Texas Eastern since March 1, 1976 as a programmer/analyst.

### Softball Added To Recreation Program

Noon hour softball started Wednesday as a new addition to the recreation program at Texas Eastern University. Everyone is invited to participate, according to Dan Bibeau.

Softball will be played at 12 noon each weekday on the fields adjacent to the tennis courts. Bats and balls will be provided.

Friday, March 9, is the entry deadline for two intramural programs—tennis doubles and a home run hitting contest—scheduled in March for students, faculty and staff of Texas Eastern University.

The tennis doubles tournament begins Monday, March 19, with three divisions—men, women and co-rec. Double elimination is planned for each division.

The home run hitting contest will be held from 8 a.m. to 7 p.m. on March 23 on the TEU fields with men, women and co-rec divisions planned. Each hitter will have 10 pitches to hit. All hitters may bring their own pitchers. Points will be awarded for balls hit certain distances. In the co-rec division, partners must pitch for each other.

Winners in each intramural activity will receive T-shirts.

Entry forms may be completed in the office of the coordinator of recreation (room 115 in the Physical and Health Education Building) or in the Student Life Office (ADM 221).

INTERCOM is published every other Thursday (excluding holidays) for Texas Eastern University personnel. Deadline for submission of written material is noon Tuesday before publication. The information is collected, edited and written in the Public Information Office, Room ADM 313, Telephone Extension 220.