7-12-1976

Administrative Notes, July 12th, 1976

University of Texas at Tyler

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July 12, 1976

To: Board of Regents, Texas Eastern University

From: James H. Stewart, Jr.

Subject: Administrative Notes

I. Enrollment for Second Summer Term

Unofficial enrollment for the second Summer Semester 1976 is 710, an increase of 2.75 percent over the same period one year ago. The official report on our enrollment will be available at a later date.

II. 1976 Summer Convocation Program

As scheduled in the official university calendar, our 1976 Summer Convocation program will be conducted August 5, 1976 at 4:00 p.m. in the TEU Auditorium. The speaker for this occasion will be the Honorable David K. McKie, vice chairman of the Board of Regents. In addition to Regent McKie's greetings and remarks on behalf of the Board of Regents, each degree candidate will be introduced by deans of the various schools within the university in order that recognition may be given to each of the students completing degree requirements since our annual commencement program on May 15, 1976.

Regents are invited to participate in this university activity which is of considerable significance to our degree candidates and their families. The faculty and administration of the university join our degree candidates in looking forward to hearing Regent McKie, and I trust that other members of the Board of Regents will find it possible to be present on this occasion. It would be helpful if you would indicate on the enclosed card whether or not you will attend this convocation program. Immediately following the program, a reception honoring the degree candidates will be held in the University Center.

III. Communication from Caudill Rowlett Scott, Inc.

An official communication dated June 29, 1976 has been received by Board Chairman Robert G. Schleier from Mr. Harry
W. Patterson, legal counsel for Caudill Rowlett Scott, Inc., through which Mr. Patterson advised that the terms of settlement of the dispute between Caudill Rowlett Scott, Inc. and Texas Eastern University stipulated by the Board of Regents are acceptable to CRS. Mr. Patterson's letter was accompanied by a check from CRS in the amount of $190.00 payable to Texas Eastern University pursuant to the terms of the settlement. The letter from Mr. Patterson specifically stated that the CRS claim for additional services in the amount of $19,102.34 in connection with the redesign of the Master Plan was waived and this waiver would become effective upon receipt of Texas Eastern University's check in the amount of $12,374.75 for architectural and engineering services performed by CRS for Phase I professional services under our contract with that firm.

IV. Health and Physical Education Facilities

Through action of the Campus and Building Committee which met Friday, July 9, 1976, a decision was reached to advertise the health and physical education facilities for bids which will be opened on August 4, 1976. This action is consistent with the schedule established earlier at the June 23, 1976 Board of Regents meeting.

V. Board of Regent Envelopes Enclosed

A small supply of printed envelopes is enclosed with today's Administrative Notes for your use. Additional stationery will be available for board members at our next board meeting on August 4, 1976.

VI. Report from Resident Engineer

Attached is a report from our director of physical plant and resident engineer for the week ending June 9, 1976.

VII. Expenditures for Period Ending June 30, 1976

Attached is a copy of the expenditures for Texas Eastern University for the period ending June 30, 1976 for your information and files.

JHS:rc

Attachments and Enclosures
CONSTRUCTION PROGRESS REPORT

Week Ending: July 9, 1976

General: Work activities continue to progress satisfactorily.

Student Center: A substantial completion punch-list has been completed and is being worked by the Contractor.

Administration: This facility is substantially complete. The Contractor is working discrepancies noted on the substantial completion punch-list.

Science/Math: Systems checking and minor adjustments to equipment are being made. Paint touch-up and cleaning are also being done. The substantial completion punch-list is currently being worked.

Power Plant: This facility is substantially complete. The Contractor is near complete with the substantial completion punch-list.

Physical Plant: Discrepancies noted on the substantial completion punch-list are being worked by the Contractor. Progress on this activity continues to be good.

Site Work: Sprinkler system adjustments are being made to the portion that is currently in place. Reseeding and reraking continues due to the damage to the topsoil done by recent rains.

L. J. Grubbs, P.E.
Director of Physical Plant
and Resident Engineer

LJG/at
cc: Dr. James H. Stewart, Jr.
Mr. John R. Sawyer