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### Administrative Notes, April 12th, 1976

University of Texas at Tyler

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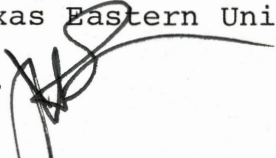


# TEXAS EASTERN UNIVERSITY

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OFFICE OF THE PRESIDENT

April 12, 1976

To: Board of Regents, Texas Eastern University  
From: James H. Stewart, Jr.   
Subject: Administrative Notes

I. Annual Meetings - Luncheon

You are reminded of the annual meetings of the Board of Regents and the TEU Educational Foundation, Inc. Board of Directors to be held on the university campus on April 14, 1976. The meetings will be preceded by a luncheon for members of the foundation's Board of Directors at 12:00 noon at the Tyler Petroleum Club.

II. Campus Street Progress

In the last few days, through work by the City of Tyler, the Calloway Road right-of-way has been completely cleared. Also, Old Omen Road has been oiled with asphaltting work scheduled to begin tomorrow. I hope that time will permit a campus visit following the board meetings Wednesday. However, if you feel that you will not have time to visit the campus after the meetings, I suggest that you take five or ten minutes to drive by the campus on your way to the foundation luncheon. The work on Old Omen and Calloway has made a big difference in the looks of the area around the campus. I am sure you would enjoy viewing this progress.

II. Report from Resident Engineer

Attached is a report from our director of physical plant and resident engineer for the week ending April 9, 1976.

JHS:rc

Attachment

## CONSTRUCTION PROGRESS REPORT

Week Ending: April 9, 1976

**General:** All work activities are proceeding as scheduled and in a satisfactory manner.

**Student Center:** Most work activities in this facility are nearing completion. During the past week, handrails in stairwells were installed and quite a lot of clean-up was accomplished. Currently, electrical adjustments are being made and the electrical systems are being checked for proper operation. Paint touch-up is also underway.

**Administration:** Good progress continues to be made in this building. The following work is near complete: VAT, ceiling tile, interior drywall, interior window wall, painting, electrical rough-in, plumbing and mechanical. Carpet installation is underway on the second floor in the corridor-lounge area. Wall fabric covering is being applied in office areas throughout.

**Science/Math:** Progress is evident in the painting of interior walls and the installation of laboratory equipment. Vinyl asbestos tile work in the first floor laboratory area is near complete. Ceramic tile work in the animal room has been completed. Electrical work and some mechanical work continues. All interior doors have been hung and many have received an initial coat of stain. Hardware is also being installed on the doors.

**Power Plant:** Interior painting of drywall partitions is near complete. Doors have been hung and stained. Interior pipe painting, electrical, and plumbing work is near complete. General cleanup work has begun.

**Site Work:** Notable progress has been made in the grading and placement of topsoil. Preparation for sidewalk pouring is proceeding rapidly around the rear of the Science/Math and Administration Building.



D. L. Blevins for L. J. Grubbs  
Technical Assistant

DLB/at

cc: Dr. James H. Stewart, Jr.  
Mr. John R. Sawyer