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PRESIDENT'S REPORT AND RECOMMENDATIONS
Board of Regents Meeting
2:00 p.m., July 12, 1978

1. Designation of Science Laboratories

REPORT: A proposal (Attachment H) will be presented for consideration of the Board of Regents relative to the designation of the zoology laboratory, Room 128, and the electron microscope laboratory, Room 109, of the Sciences and Mathematics Building.

Motion: _____

Second: _____

BOARD ACTION: Appropriate action will be taken by the Board of Regents upon consideration of the report and recommendation(s) of the president.
(approved) (disapproved)

2. Walter Carl Roddy Memorial Fund

REPORT: A report will be given on the Walter Carl Roddy Memorial Fund now totaling \$1,310, and a recommendation will be made relative to the utilization of this fund.

Motion: _____

Second: _____

BOARD ACTION: Appropriate action will be taken by the Board of Regents upon the recommendation of the president.
(approved) (disapproved)

3. Reappointment of Present Institutional Personnel

REPORT: In accordance with Article V, Section 5.2 of the Bylaws of the Board of Regents which specifies that the president shall nominate annually to the Board of Regents the employment of such faculty members, administrators and other personnel who, in his opinion, will serve the best interests of the institution, I recommend that the individuals named in the 1978-79 Texas Eastern University institutional budget serve the institution during the 1978-79 academic year in the positions and at the salaries specified in said budget.

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents approve the

individuals named in the 1978-79 Texas Eastern University institutional budget to serve the institution during the 1978-79 academic year in the positions and at the salaries specified in said budget.

(approved) (disapproved)

4. Small Class Report, Summer I Term

REPORT: In compliance with legislation enacted by the 65th Texas Legislature requiring all general academic institutions to submit a Small Class Report for authorization by respective governing boards each fall and spring semester, information on small classes being conducted by Texas Eastern University during the 1978 Summer I Term was mailed to you with Administrative Notes for June 26, 1978 and will be made a part of the official record of the university as an attachment to the minutes of this meeting. As defined by law, small classes include all organized undergraduate courses with enrollments of less than ten students and all organized graduate courses with less than five students, and I hereby recommend that the courses as identified in the 1978 Summer I Term report be approved and authorized by the Board of Regents.

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents, upon the recommendation of the president authorize the small classes stipulated in the 1978 Summer I Term Small Class Report as filed with board members through Administrative Notes for June 26, 1978.

(approved) (disapproved)

5. Official Enrollment for 1978 Summer I Term and Cumulative Reports

REPORT: As reported to you through the June 26, 1978 Administrative Notes, the official enrollment for the 1978 Summer I Term is 967 as of the fourth class day which is a 10.5 percent increase over the 1977 Summer I Term enrollment.

Additional enrollment reports and cumulative institutional enrollment reports for the 1978 Summer I Term were mailed to you with Administrative Notes for June 26, 1978 and are mentioned herein for the purpose of making this material a part of the official record of the university as an attachment to the minutes of this meeting. These reports included:

Report #1	Semester Credit Hours Produced, Summer I
Report #2	Registration Summary Report, 1973-78

Report #3	Student Enrollment Analysis, 1973-78
Report #4	Semester Credit Hours Generated
Report #5	Graduates by Field and Semester, 1974-78

BOARD ACTION: To be presented as information.

6. Spring Semester 1978 Enrollment Report

REPORT: A report relative to twelfth class day and last class day student enrollment (indicating the identity and academic rank of instructors, the number of students enrolled in each class, the number of semester credit hours accrued to each course, the course number and title and the department in which the courses are offered) was prepared according to House Bill 1012 enacted by the 65th Texas Legislature and provided to Board of Regents members with Administrative Notes for May 22, 1978. Reference is made to the report herein for the purpose of making the material a part of the official record of the university as an attachment to the minutes of this meeting.

BOARD ACTION: To be presented as information.

7. Faculty Academic Workload Report for the 1977-78 Academic Year

REPORT: In accordance with Section 51.402 (c) of H.B. 1012 enacted by the 65th Texas Legislature, which specifies that within 30 days of the end of each academic year a report shall be filed with the governing board pursuant to the workload of faculty members, this information was provided to the Board of Regents through Administrative Notes for June 5, 1978 and is mentioned herein for the purpose of making this material a part of the official record of the university as an attachment to the minutes of this meeting.

This law requires that the report indicate the department to which each faculty member is assigned along with the academic duties and services performed by each member of the faculty during the nine-month academic year. Moreover, the law requires that the report of academic duties and services performed by each member of the faculty indicate all appointments held by the faculty member within the institution, the salary paid to each appointment and the source of funds from which salary payments were made with all elements of the report relating to requirements established by the governing board.

BOARD ACTION: To be presented as information.

8. Faculty Research Projects

REPORT: Two research projects were approved recently in

accordance with board policy following the recommendation of the Faculty Research Committee and the vice president for academic affairs.

Dr. Roger K. Anderson (No. 18)	The Epistemological Novel	\$328.00
Dr. Wayne H. Goff (No. 19)	An Economic Environ- ment Simulator for Corporate Planning (Second Phase)	\$175.00
	Total	\$503.00

Funding for these projects utilizes the balance of research funds approved by the Board of Regents in the 1978 fiscal year budget.

BOARD ACTION: To be presented as information.

9. Summer Convocation Scheduled for August 11, 1978

REPORT: Texas Eastern University's 1978 Summer Convocation program is scheduled for August 11, 1978 at 4:00 p.m. in Room 122 of the Physical and Health Education Building. The program will include recognition of each degree candidate completing degree requirements since our annual commencement program on May 20, 1978 by the academic deans of the various schools within the university.

BOARD ACTION: To be presented as information.