Administrative Notes, March 1st, 1976

University of Texas at Tyler

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March 1, 1976

To: Board of Regents, Texas Eastern University

From: James H. Stewart, Jr.

Subject: Administrative Notes

I. Reminder of Tentative Date for March Board Meeting

Just a reminder that the board tentatively agreed to hold a meeting on March 17, 1976. I will be conferring with Chairman C. Quentin Abernathy this week to determine if this date is acceptable. Definite word on this matter will be related to you in next week's Administrative Notes.

II. Report on Mrs. B. H. McVicker

Regent B. H. McVicker, M.D. notified me last week that Mrs. McVicker was admitted to M. D. Anderson Hospital in Houston for surgery which was performed last Monday, February 23, 1976. Regent McVicker reported that there was no malignancy connected with Mrs. McVicker's surgery and she was making excellent progress. At last report she was expected to be dismissed day after tomorrow, Wednesday, March 3, 1976. Upon learning of Mrs. McVicker's surgery through a telephone call from Regent McVicker last Wednesday, I immediately sent flowers to her hospital room from the Board of Regents.

III. Acknowledgement from Mr. Spence

We have received an acknowledgement from Mr. Ralph Spence relative to the resolution with which he was honored at the board meeting on February 18, 1976. I plan to share this communication with you at the next board meeting.

IV. Latest Issue of University Newspaper

Enclosed for your information is the February 17, 1976 issue of the university newspaper, The Tyler Statesman.

V. Report from Resident Engineer

Attached is a report from our director of physical plant and resident engineer for the week ending February 27, 1976.

JHS:rc
Attachment and Enclosure
CONSTRUCTION PROGRESS REPORT

Week Ending: February 27, 1976

General: All work activities are progressing satisfactorily and on schedule.

Student Center: Finishing work continues to show progress in all areas. The fire alarm has been installed and electrical connections are being made. Ceiling tile work is nearly complete. Carpet is now being installed on the first floor along with vinyl asbestos tile. Telephone cabinets have been placed in the lobby and locker banks are being installed near the game room. Other work activities are on schedule.

Administration: Electrical trimming out is underway on the first floor and is near complete on the second and third floors. Hallway doors have been installed and stained on the second floor and hardware work is now being done. Ceiling tile installation continues to progress well. Casework continues throughout.

Science/Math: Drywall work continues on the first floor. Tape/float work is progressing well on both floors. Ceiling tile installation on both floors is nearing completion. Mechanical and electrical work continues satisfactorily. Painting of interior walls has begun in the laboratory areas. Casework is expected to accelerate soon.

Physical Plant: Casework installation is near complete. Interior office doors have been hung in place. Electrical and mechanical work continues to show good progress. The building transformer and related switch have been installed. Ceiling tile work is nearing completion.

Site Work: Site work activity is evident in the front of the Science/Math and Administration buildings. Cutting and grading is now underway. Site work is also expected to accelerate during the month if weather permits.

L. J. Grubbs, P/E.  
Director of Physical Plant  
and Resident Engineer

LJG/at  
cc: Dr. James H. Stewart, Jr.  
Mr. John R. Sawyer