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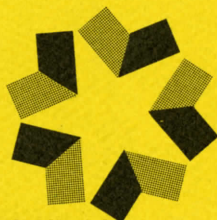
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Intercom

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Texas Eastern University
Personnel

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Employees To Observe Christmas Holidays

Texas Eastern University offices will be closed Dec. 22 - Jan. 1 for the holidays. Offices will reopen on Jan. 2 while faculty will return on Jan. 15 for a professional development day. Registration for the spring semester will be from 9 a.m. to 7 p.m. on Jan. 16.

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The library will observe the same holiday schedule as other departments within the university. Beginning Jan. 2 through Jan. 15, the library will be open from 8 a.m. to 5 p.m. on weekdays and closed each Saturday and Sunday. The library will remain open until 7 p.m. on Jan. 16 and then resume regular hours on Wednesday, Jan. 17.

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Mail will be delivered to offices located on the third floor of the Administration Building, to Admissions and Records, the Business Office and the library on Dec. 22, 27 and 29. All outgoing mail during the holiday period should be left at the mail room.

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Payroll checks may be picked up by employees from 10 a.m. - 12 noon on Dec. 29 in the Personnel Office. Anyone wanting to have a check mailed to their bank may do so by leaving a stamped envelope and a deposit slip in the Personnel Office-ADM 211.



Medical Insurance Rates Increase

As a result of the claim experience of Texas Eastern University during the past year and because of increasing medical costs, there will be an adjustment in the Blue Cross/Blue Shield medical insurance rates effective Jan. 1, 1979, according to Wayne Williams.

Williams said a recent survey has revealed that even with the current rate increase, TEU's group insurance premiums are among the lowest in the state for comparable coverage.

Present and future payroll deductions for each class of coverage are shown below:

Class Coverage	Medical & Life	Present Payroll Deductions	Payroll Deductions January, 1979
I	\$20.15	\$ 1.18	\$ 5.15
II	25.95	6.98	10.95
III	55.74	29.20	40.74
IV	61.54	35.00	46.54

There will be no change in medical coverage. The life insurance and accidental death and dismemberment rates will remain the same. The new rates are guaranteed to Jan. 1, 1980.

Class I coverage is for employees only — medical plus \$5,000 life and accidental death and dismemberment. Class II coverage is for employees — medical plus \$25,000 life and accidental death and dismemberment. Class III coverage is for employees with dependents — medical plus \$5,000 life and accidental death and dismemberment. Class IV coverage is for employees with dependents — medical plus \$25,000 life and accidental death and dismemberment.

in the Spotlight . . .

JOYCE BALLARD was a guest on the Public Affairs program on KDOK/KNUE on Nov. 12.

STEPHEN DANIELS spoke to the Tyler Chapter of B'nai B'rith on "Pressure Groups and Governmental Influence" on Nov. 2.

WAYNE H. GOFF and C. RAY GULLETT have prepared a paper entitled "A Computerized Simulation of Labor Arbitration" which will be published in the proceedings and presented at the 1979 Southwest AIDS meeting in Houston on March 14-17.

SHARON HORN has been informed that her paper entitled "A Study of Economic Understandings and Attitudes of Students in Selected Texas High School Courses on the Fundamentals of the Free Enterprise System" will be on the program at the annual Southwestern Federation of Administrative Disciplines Conference, March 14-17 in Houston. She will also be discussing a paper entitled "The Empirical Model of the Measurement of Retention of Economics Among Students at Virginia Colleges and Universities."

GEORGE JOYCE has been appointed chairman of the Policy Committee — BBA Core Curriculum Review — to work with the Coordinating Board, Texas College and University System.

W. A. MAYFIELD has been appointed to the American Industrial Arts Association Nominating Committee for the 1979-80 officers of the AIAA.

FRANK H. SMYRL was installed as 1979 president of the Smith County Historical Society on Dec. 6.

JOHN H. SPURGIN spoke at the Dec. 7 meeting of the Downtown Rotary Club in Tyler, was a guest on KROZ/KZEY's "Involvement '78" on Nov. 5 to discuss the constitutional amendments and teamed with Robert K. Peters to analyze the election returns for KTBB on Nov. 7.

JAMES H. STEWART, JR. spoke to the South Tyler Rotary Club on Dec. 4 and to the East Texas Council of Governments on Nov. 10.

MARTHA D. WHEAT served as a moderator for a session at a meeting of the Texas Association of Collegiate Registrars and Admissions Officers at McAllen on Nov. 6.

DONALD W. WHISENHUNT spoke at a meeting of the Retired Employees Chapter of Tyler on Nov. 10.

Spring Registration Set For Jan. 16

Registration for the spring semester is scheduled from 9 a.m. to 7 p.m. on Tuesday, Jan. 16, with students to begin the registration process in the Hudnall-Pirtle-Roosth Building.

A total of 369 students took advantage of early registration on Dec. 5-7. This compares to 482 students who registered during four days and evenings one year ago. TEU offices were open late one night this year.

Call Dispatcher In Medical Emergency

The university police dispatcher should be notified in cases of a medical emergency on campus. The university police dispatcher will contact an ambulance service if an ambulance is needed, according to Larry Roberts, captain of operations of the university police.

Open Hearings Conclude Dec. 19

An open hearing of the Texas Eastern University Self Study on Standard V: Faculty, will be held at 3 p.m. Tuesday, Dec. 19. The hearing will be in ADM 127.

This will conclude open hearings on the 11 standards of the self-study. A hearing on "Planning for the Future" will be scheduled early in the spring semester.

Fall Grades Due By Dec. 21

Grades for the fall semester are due in the office of admissions and records by 5 p.m. on Dec. 21, according to Robert Marsh. These grades will be processed and mailed to students after the holidays.

INTERCOM is published every other Thursday (excluding holidays) for Texas Eastern University personnel. Deadline for submission of written material is noon Tuesday before publication. The information is collected, edited and written in the Public Information Office, Room ADM 313, Telephone Extension 220.
