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TEXAS EASTERN UNIVERSITY


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• TYLER, TEXAS 75701

• 214/595-0711

OFFICE OF THE PRESIDENT

December 10, 1975

To: Board of Regents, Texas Eastern University
From: James H. Stewart, Jr. 
Subject: Administrative Notes

I. Meeting With Community and Junior College Vice Presidents and Deans

Our meeting with community and junior college vice presidents and deans last Thursday, December 4, 1975 was very productive. It is obvious that our institutional efforts to work with area community and junior colleges are being very successful. As we host the presidents, vice presidents, admissions officers, faculty members, etc., and as we have various personnel visiting the community and junior college campuses, our relationship with each of these institutions continues to develop in a positive way each year.

In our most recent meeting last week, vice presidents and/or deans from eight community and junior colleges were in attendance. Institutions represented were Angelina College, Lufkin; Henderson County Junior College, Athens; Jacksonville College, Jacksonville; Kilgore College, Kilgore; Lon Morris College, Jacksonville; Panola Junior College, Carthage; Paris Junior College, Paris; and Tyler Junior College, Tyler.

II. Fall Convocation Reminder

Even though I announced the Fall Convocation at the December 3, 1975 board meeting, I wish to remind you that our Fall Convocation will be conducted on Friday, December 12, 1975 at 4:00 p.m. in the University Auditorium. Board of Regents Vice Chairman Jeff Austin, Jr. will address the nine master's degree and forty-seven baccalaureate candidates on this occasion. Certainly, I hope that other members of the board can be present.

III. Report from Resident Engineer

Attached is a report from our director of physical plant and resident engineer for the week ending December 5, 1975.

JHS:rc

Attachment

CONSTRUCTION PROGRESS REPORT

Week Ending: December 5, 1975

General: All work activities are proceeding as scheduled and in a satisfactory manner. Brick work on the connecting walkways is nearing completion.

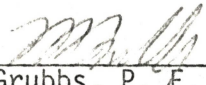
Student Center: Initial painting of walls has begun on the second floor. Work continues on electrical and plumbing preparation around the snack bar and vicinity. Laying of the center wood floor is still underway.

Administration: Insulation of piping is continuing to show satisfactory progress. Overhead spline ceiling tiles are being installed, primarily in the office areas. Window wall work is showing good progress.

Science/Math: The structural frame for the outside stairwell from the second floor to the main entrance area has been installed and finish work started. Drywall work continues in the mid section of the building. Deionizer, vacuum pump, and air compressors are in place.

Physical Plant: Preliminary coat of paint on drywalls is being applied. Grading and leveling of fill dirt around outside of building is proceeding satisfactorily. Except for front entrance door, the building is completely weathered in.

Site Work: Fill dirt is being placed in the parking lot islands and leveled. Work on parking lot No. 2 is continuing. Other miscellaneous site work progress is proceeding well.



L. J. Grubbs, P.E.
Director of Physical Plant
and Resident Engineer

LJG/at

cc: ~~Dr.~~ James H. Stewart, Jr.
Mr. John R. Sawyer