11-24-1975

Administrative Notes, November 24th, 1975

University of Texas at Tyler

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November 24, 1975

To: Board of Regents, Texas Eastern University

From: James H. Stewart, Jr.

Subject: Administrative Notes

I. Board of Regents Meeting

You are reminded that a Board of Regents meeting has been set for Wednesday, December 3, 1975. Committee meetings are scheduled at 2 p.m. and the board meeting at 3 p.m. on this date. The agenda for the meeting will be mailed the day after tomorrow, Wednesday, November 26, 1975.

II. Thanksgiving Holidays

As a matter of information, I wish to mention that the University Academic Calendar for 1975-76, which was approved by the board, designates the dates of November 27 and 28 as official holidays for the Thanksgiving period. Accordingly, the institution will be closed Thursday and Friday of this week.

III. Texas Eastern University Decals

Enclosed for your use are two of our new university decals. This decal was recently received as a new item for sale in the university bookstore. If you need additional decals, please let me know at the December 3, 1975 Board of Regents meeting.

IV. Phase I Facilities Eighty Percent Complete

It is very encouraging to note that our Phase I facilities are now eighty percent complete. Several board members present for the joint meeting of the Executive and Campus and Building Committees last Friday inspected the buildings and seemed to be pleased with the progress.

V. Spring Schedules Distributed

A copy of the schedule of classes for the 1976 Spring Semester is enclosed for your information and files.
VI. Report from Resident Engineer

Attached is a report from our director of physical plant and resident engineer for the week ending November 21, 1975.

JHS:rc

Attachment and enclosures
CONSTRUCTION PROGRESS REPORT

Week Ending: November 21, 1975

General: All work activities are progressing very well. The major dry wall installation work is scheduled for completion by the end of next week. Significant progress is evident in brick work on the link connecting the Administration Building with the Student Center.

Student Center: The second layer of base framework for the wood floor has been laid. Lighting fixture installation continues to progress satisfactorily. Drywall work is essentially complete except for a 15 foot section of wall near the book store.

Administration: Installation of wall thermostats and other mechanical equipment continues. Pipe insulation work and stairwell lath and plaster work is showing reasonable progress. Glass partitions along the second floor lounge and hallway area will soon begin.

Science/Math: Exterior brick work is virtually complete. Drywall work continues on the second floor. Work on the covered walkway between this building and the Administration Building shows significant progress. Installation of plumbing and other mechanical equipment is progressing well. Lath and plaster work around plumbing fixtures is also continuing without incident.

Physical Plant: Curb/gutter has been poured and is essentially complete. Leveling and compaction of road continue. Drywall work is complete. Most of glass work has been completed. All overhead, garage type doors have been installed.

Site Work: Parking lots number 3, 4, and 5 have been paved. Sidewalk construction shows some progress, but not significant. General leveling and grading is being done on a minor scale. Curb/gutter work for the service entry to the Student Center has been installed. Work on the Power Plant road continues. Some clean-up operations are evident.

L. J. Grubbs, P.E.
Director of Physical Plant
and Resident Engineer

cc: Dr. James H. Stewart, Jr.
Mr. John R. Sawyer
# Revised Cost Estimate for Harvey Lake for Texas Eastern University

1. **Construction Costs:**
   (a) Upper Lake: $22,900
   (b) Lower Lake: $59,070
   (c) Water Well: $25,000
   (d) Construction Contingencies: $13,030
   (e) Subtotal: $120,000

2. **Technical Services:**
   (a) Engineering & Architectural Fees: $15,000
   (b) Inspection Fee (2½ mo. @ $2,000): $5,000
   (c) Core Drilling & Soils Report: $3,200
   (d) Subtotal: $23,200

3. Subtotal: $143,200

4. **Other Initial Costs:**
   (a) Gravel Walkway For Upper Dam: $2,000
   (b) Gravel Roadway For Lower Dam: $12,500
   (c) Contingencies: $2,300
   (d) Subtotal: $16,800

5. **Total Initial Estimated Cost of Harvey Lake:**
   $160,000

Submit plans to TWRC — by Dec 5th, 1975
Advertise for bids ——— by Feb 1st, 1976
Award contract ——— by March 15th, 1976
Begin construction ——— by April 15th, 1976
Complete construction ——— by Aug 1st, 1976