11-17-1975

Administrative Notes, November 17th, 1975

University of Texas at Tyler

Follow this and additional works at: https://scholarworks.uttyler.edu/bor_admin
November 17, 1975

To: Board of Regents, Texas Eastern University

From: James H. Stewart, Jr.

Subject: Administrative Notes

I. Coordinating Board Staff Visit

In accordance with an earlier report which I made to the board, the Coordinating Board staff will visit our campus today, November 17, 1975 to review the role and scope of the university. As you will recall from my earlier report, a similar visit is being made to all state institutions in Texas under the charge given to the Coordinating Board by the 64th Texas Legislature.

Dr. Frances Phillips, who is a member of the Coordinating Board's Division of Program Development staff, will head a group of three or four staff members assigned to TEU. Dr. Phillips has advised us that she along with the other members of the CB staff will be on our campus to begin the meeting with our staff at 1:00 p.m. and the meeting will conclude by 4:00 or 5:00 p.m.

II. Recognition of University Who's Who Selections

Special recognition will be accorded Texas Eastern University students who have been selected for Who's Who for the current semester during the President's Hour, Thursday, November 20, 1975 at 4:15 p.m. in the University Auditorium. The program will include the awarding of Who's Who certificates to the students and will be followed with a reception in the Conference Room.

It would be a privilege to have any members of the board join us for this occasion if your schedules can be arranged accordingly.

III. Meeting with Community Junior College Vice Presidents and Deans

As you are aware, various area community and junior college officials are invited to our campus at various times during the year in order to strengthen lines of communication between
Texas Eastern University and the area institutions with which we work so closely. Another of these meetings has been scheduled for December 4, 1975 and will include the community and junior college vice presidents and/or deans of instruction. Besides discussing matters related to the coordination of academic programs between the community and junior colleges and TEU and the transfer of students from community and junior colleges to Texas Eastern, program activities will include a tour of the permanent campus site and a luncheon.

Before the meeting date was scheduled, each of the institutions involved was contacted and all indicated that they would be represented at the December 4, 1975 meeting. Therefore, community and junior college officials in your locality may be mentioning the meeting to you, and I wanted you to be informed about the schedule for it. I have mentioned to you on several occasions how successful these meetings have been from the beginning, and we look forward to having the opportunity of conferring with the area community and junior college academic officers again in the near future.

IV. Report from Resident Engineer

Attached is a report from our director of physical plant and resident engineer for the week ending November 14, 1975.

JHS:mp
Attachment
CONSTRUCTION PROGRESS REPORT

Week Ending: November 14, 1975

General: The several work activities have progressed well this past week. Considerable progress has been made on the curb/gutter work at the Physical Plant building and site work on the entrance drives.

Student Center: Mechanical and electrical control piping, insulating, etc., work is progressing satisfactorily. The placement of exterior window wall and glass is near complete. The plaster work is essentially complete including the drywall work.

Administration: Drywall work, including tape and float, is progressing satisfactorily. The mechanical and electrical trades are making reasonable progress along with fixture installation. Some progress was made this week in setting glass, but progress was not significant. The red cedar ceiling is near complete in the reception area (adjacent to Board of Regents room) and will soon start in the Board of Regents room.

Science/Math: Weather permitting, all brick work on this facility will be complete by 11/21/75. In fact, with the completion of the brick work on this facility along with the brick on the link, all of the brick work will be essentially complete on all facilities. Drywall, mechanical, and electrical work is progressing well at this time.

Physical Plant: Significant progress has been made this week on the curb/gutter work and the site preparation for the entrance drives and parking areas. Drywall work, including tape and floating, is complete except for minor corrections.

Site Work: Base preparation on Parking Lot No. 4 is essentially complete and some progress was made this week on the Power Plant road. Also, sidewalk construction is progressing well in the area of the Administration and Student Center.

L. J. Grubbs, P.E.
Director of Physical Plant
and Resident Engineer

cc: Dr. James H. Stewart, Jr.
Mr. John R. Sawyer