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Administrative Notes, November 10th, 1975

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University of Texas at Tyler, "Administrative Notes, November 10th, 1975" (1975). *Administrative Notes*. Paper 279.

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TEXAS EASTERN UNIVERSITY

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OFFICE OF THE PRESIDENT

November 10, 1975

To: Board of Regents, Texas Eastern University
From: James H. Stewart, Jr.
Subject: Administrative Notes

I. Board of Regents Meeting Set for December 3, 1975

A special called meeting of the Board of Regents has been set by Board Chairman C. Quentin Abernathy for 3:00 p.m. on December 3, 1975 on the university campus with committee meetings beginning at 2:00 p.m. The agenda for the meeting will be mailed on November 26, 1975.

II. Phase II Architectural Contract Executed

Enclosed for your files is a copy of the fully executed Phase II architectural contract which was approved by the board at the October 8, 1975 meeting.

III. Regent David K. McKie Receives Award

The Texas Manufacturers Association recently recognized Regent David K. McKie with a Life Member Award, an honor that is given to individuals who render outstanding service to the Association. Regent McKie's many achievements in this field were noted at the Association's Annual Conference of Texas Industry in San Antonio. Certainly, we are proud of Regent McKie and hasten to extend sincere congratulations.

IV. Report from Resident Engineer

Attached is a report from our director of physical plant and resident engineer for the week ending November 7, 1975.

V. Expenditures for Period Ending October 31, 1975

Attached is a copy of the expenditures for Texas Eastern University for the period ending October 31, 1975 for your information and files.

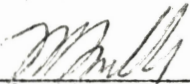
JHS:rc
Enclosure & Attachments

CONSTRUCTION PROGRESS REPORT

Week Ending: November 7, 1975

- General:** All work activities are progressing very well and in general on schedule. In particular, the exterior work, including the parking lot and brick work is progressing well.
- Student Center:** Considerable progress has been made in this facility since the last report. The mechanical rooms are near complete except the air conditioning control work and the electrical work. Light fixture installation is in excess of 50% complete and the Contractor is about ready to place the hardwood floor.
- Administration:** Glass installation is progressing well and should be complete by the later part of this month. Drywall and associated work has progressed very well this week. Mechanical and electrical work is progressing satisfactorily. Also, the brick work on the link is nearing completion.
- Science/Math:** Brick work is near complete. All interior work is progressing satisfactorily. Interior drywall work is not significant this week due to work in the Physical Plant building.
- Physical Plant:** Interior drywall work, including tape/float work is essentially complete. Mechanical contractor is installing air compressor, lines, valves, etc., and insulating lines in the restrooms. Considerable progress has been made in the installation of glass window walls. In addition, site work is in progress.
- Site Work:** Work on Parking Lot No. 4 continues without incident. Also, as mentioned above, curb/gutter work has started at the Physical Plant building along with other site preparation.

<u>Contract Time</u>	<u>Contract Cost</u>
Original: 560 days	Original: \$7,768,900
Extended: 86 days	Added: 63,482
Total: 646 days	Total: 7,832,382
	%Change: 0.82%


L. J. Grubbs, P.E.
Director of Physical Plant
and Resident Engineer

LJG/at
cc: Dr. James H. Stewart, Jr.
Mr. John R. Sawyer