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President's Report and Recommendations March 16th, 1977

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PRESIDENT'S REPORT AND RECOMMENDATIONS
Board of Regents Meeting
3:00 p.m., March 16, 1977

1. TEU Fine Arts Festival

Preparations are presently underway for the university's first Fine Arts Festival scheduled for the week of April 17 through April 23, 1977. The festival is a part of the academic program of the School of Fine and Performing Arts consistent with our institution's charge of providing co-operative educational opportunities for area community/junior colleges and hopefully it can be continued as an annual event. Activities scheduled on the TEU campus for the festival include art exhibits and demonstrations, music recitals and rehearsals and a formal concert. Additionally, there will be a dramatic presentation of S. N. Behrman's comedy, Biography, by members of the TEU faculty and student body.

Invitations to attend and participate in the festival have been sent to the following colleges: Angelina College, Henderson County Junior College, Hill Junior College, Jacksonville College, Kilgore College, Lon Morris College, Navarro College, Panola Junior College, Paris Junior College and Tyler Junior College.

2. Small Class and Teaching Load Reports and Enrollment Analysis

In compliance with the requirement enacted by the 64th Texas Legislature through Senate Bill 52, Article IV, Section 41, that general academic institutions file with their respective governing boards a Small Class Report and a Teaching Load Report within 30 days following the close of registration, these reports for the Spring Semester 1977 were mailed to board members on February 28, 1977 and are mentioned at this time in order that the material can be made a part of the official record of the university as attachments to the Minutes of the March 16, 1977 meeting.

As defined by law, the Small Class Report includes all organized undergraduate courses with enrollments of less than ten students and all organized graduate courses with less than five students. The Teaching Load Report provides evidence of compliance with minimum standard teaching load requirements for each teacher. For teachers who do not meet the minimum standard requirement, the report indicates what fraction of time is paid from Faculty Salaries, what other assignment is made for the remainder of the faculty members' time and the source of funds for payment of salaries other than the appropriation item, "Faculty Salaries."

Other routine reports prepared on the basis of Spring Semester 1977 registration for information of the board will be distributed during the board meeting and will include: Enrollment Summary, 1973-77; Student Enrollment Analysis, 1973-77; Semester Credit Hours, Spring Semester 1977; Head Count Enrollment by Department or Area, Spring Semester 1977; Enrollment Analysis by School, Spring Semester 1977; Report on Off-Campus Courses, Spring Semester 1977; and Graduates by Field and Semester, Spring Semester 1974 - Fall Semester 1976.

Addition to President's Report and Recommendations:
March 16, 1977

Although the Academic and Personnel Committee has reported for your approval additional part-time instructors engaged because of increased enrollment, I would like to report for your information other adjustments necessitated in assignments for part-time faculty for the Spring Semester 1977 which were approved at the January 19, 1977 board meeting contingent upon sufficient enrollment.

Increases in Teaching Loads

Mrs. Daisy Highfill, Instructor of Music, teaching twenty-three students in music applied courses in voice at a salary of \$3,300 (originally approved to teach eleven to thirteen students at a salary of \$1,800)

Ms. Colleen Randel, Instructor of Education, teaching three courses at a salary of \$2,400 (originally approved to teach one course at a salary of \$800)

Decreases in Teaching Loads

Mrs. Barbara Cushing, Instructor of Nursing, teaching two courses at a salary of \$2,000 (originally approved to teach one five-hour course and one three-hour course at a salary of \$2,133)

Mr. Richard Herr, Instructor of Music, teaching eight students in music applied courses in piano, organ and harpsicord at a salary of \$1,350 (originally approved to teach eleven to thirteen students at a salary of \$1,800)

Dr. James P. Hicks, Instructor of Criminal Justice, teaching two courses at a salary of \$2,000 (originally approved to teach three courses at a salary of \$3,000)

Deletions - No Contracts Issued

Dr. Connie Floyd, Instructor of Education

Mrs. Joan Garrett, Instructor of Education

Dr. Dale Mann, Instructor of Education