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Administrative Notes, November 3rd, 1975

University of Texas at Tyler

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November 3, 1975

To: Board of Regents, Texas Eastern University

From: James H. Stewart, Jr.

Subject: Administrative Notes

I. Governor's Office of Traffic Safety Program

Official notification was received from Governor Dolph Briscoe's office on October 30, 1975 giving final confirmation to the Multi-jurisdictional Traffic Safety Program which the board of regents approved on September 17, 1975 following Governor Briscoe's request that Texas Eastern University assume one of the area leadership roles for his traffic safety program.

Along with notifying me that TEU had been designated for the leadership role in our area of East Texas, the Governor's office allocated $38,702 to this project for an eight month period. It is assumed through information from Governor Briscoe's office that the program will be renewed at the end of the eight months.

During the time which the Traffic Safety Program has been under consideration, Governor Briscoe's office recommended that Mr. Richard P. Jarrell assume the coordinator's role at our university. Mr. Jarrell has been involved in traffic safety work for a number of years and, according to the Governor's office, is one of the most knowledgeable traffic safety professionals in the state. We are, indeed, fortunate to have him associated with this program.

As you probably recall when the Governor's office brought the Traffic Safety Program to our attention, he designated twelve counties in the East Texas area with which TEU would work. In the final directions to us concerning the program, these same counties were officially designated to comprise our traffic safety area. Counties included are: Gregg, Kaufman, Ellis, Henderson, Harrison, Navarro, Marion, Upshur, Cass, Van Zandt, Smith, and Wood.
II. Ralph Spence Named to Coordinating Board, Texas College and University System

Governor Dolph Briscoe on Tuesday, October 28, 1975 named Tylerite and Texas Eastern University Foundation Board member, Ralph Spence, to a six year term on the Coordinating Board, Texas College and University System. Ralph is very enthusiastic about his new appointment, and I know he will capably serve higher education in Texas.

In addition to Ralph Spence's appointment, the Governor also named John Fainter, Jr. of Sugarland and L. F. Peterson of Fort Worth to the Coordinating Board. These individuals replaced Watson W. Wise of Tyler, Robert Baker of Houston, and Dr. James Hollers of San Antonio.

III. Coordinating Board Staff Visit to TEU

I was recently notified by Dr. Bevington Reed's office that members of the Coordinating Board staff will visit the TEU campus on November 17, 1975 to review the role and scope of the university. As you may recall, the 64th Legislature charged the Coordinating Board with the responsibility of reviewing the role and scope of each state institution, and a schedule has been established to accomplish this task by the Coordinating Board prior to the end of the current calendar year.

IV. TEU Foundation Scholarships for Community and Junior College Students

Texas Eastern University has awarded eleven scholarships under the Texas Eastern University Educational Foundation, Inc. Community and Junior College Scholarship Program for the Fall Semester 1975. Eight institutions are represented in the awards this fall with three of these institutions having two students assisted by the foundation scholarships. Institutions represented are: Tarrant County Junior College, Navarro Junior College, Tyler Junior College (2), Panola Junior College, Lon Morris College (2), Jacksonville College (2), Paris Junior College, and Henderson County Junior College. The total amount of financial assistance awarded to students for the current semester through the foundation scholarship program is $1845.50.

V. Fall Semester Degree Candidates

The initial report relative to the Fall Semester 1975 degree candidates indicates that we have had 55 individuals to apply for degrees from the institution. Included are nine master degree candidates and forty-six baccalaureate degree candidates.

The fall convocation program will be conducted on Friday, December 12, 1975 at 4:00 p.m. in the university auditorium. Board of Regents Vice Chairman Jeff Austin, Jr. will address the class on this occasion.
VI. City of Tyler Begins Street Improvements

The City of Tyler initiated its street improvement work last week around the permanent campus site. As you will recall, the work approved by the city and now in progress includes Old Omen Road and McDonald Road. The construction on these two streets is scheduled for completion within 120 days from the time the work began.

The Tyler City Council is expected to take action on the Calloway Road improvement project in the near future.

VII. Phase II Architectural Contract Signed

By way of information, I wish to report that fully signed copies of our Phase II architectural contract have been received in my office from Preston M. Geren Architect & Engineer and Associates.

VIII. Report from Resident Engineer

Attached is a report from our director of physical plant and resident engineer for the week ending October 31, 1975.

JHS:mp
Attachment
CONSTRUCTION PROGRESS REPORT

Week Ending: October 31, 1975

General: All work activities have progressed well this week. Significant progress is evident in the installation of interior partitions, brick work, and mechanical/electrical installation.

Student Center: Installation of the base for hardwood flooring in the center of the first floor has started. Drywall and sheetrock work is progressing satisfactorily. Work continues on installation of the air handling units and the control system.

Administration: Drywall work is nearing completion. Installation of glass work is proceeding well. Overhead lath and plaster work on the ceiling of the walkways connecting the Administration building and the Student Center shows considerable progress.

Science/Math: Exterior brick work is proceeding as scheduled. Installation of electrical fixtures, mechanical equipment, and interiors including drywall and sheetrock work is also proceeding satisfactorily.

Physical Plant: Installation of overhead, garage type doors is complete. Exterior glass work is underway. Interior partitions are about 90% complete.

Site Work: Work continues on the main drive past the Science/Math and Administration buildings. Parking lot No. 4 leveling and base preparation work continues.

L. J. Grubbs, P.E.
Director of Physical Plant and Resident Engineer

cc: Dr. James H. Stewart, Jr.
Mr. John R. Sawyer