Administrative Notes, September 29th, 1975

University of Texas at Tyler

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To: Board of Regents, Texas Eastern University
From: James H. Stewart, Jr.
Subject: Administrative Notes

I. Board of Regents Meeting

A decision has been made to conduct the next Board of Regents meeting on October 8, 1975. This, as you know, is a regular quarterly meeting as specified in the by-laws of the board. Committee meetings will begin at 1:00 p.m. with the board meeting following at 2:00 p.m. The agenda for the meeting will be mailed on Thursday or Friday of this week.

II. Funeral Service For the Mother of Mrs. Rosemarie Cross

We were saddened to learn last Friday that Mrs. Rose Kleypas, mother of Mrs. Rosemarie Cross, died during the night on Thursday. Funeral services are to be conducted this afternoon at West Phalia, a community near Temple. Flowers have been sent to the family from the Board of Regents and University Personnel.

III. Report from Resident Engineer

Attached is a report from our director of physical plant and resident engineer for the week ending September 26, 1975.

JHS: fh
Attachment
CONSTRUCTION PROGRESS REPORT

Week Ending: September 26, 1975

General: All work activities have progressed very well this week. In particular, the sheeting work and parking lot work.

Power Plant: The heavy pipe work is nearing completion. As a result, the control piping and electrical control wiring has started.

Student Center: Ceiling sub-system and installation of lighting fixtures is progressing. Also, window wall work is nearing completion with glass setting to be accomplished at a later date. Wire pulling is progressing with approximately 70% of this work complete.

Administration: Brick work is progressing and is approximately 85% complete. Interior drywall and internal mechanical/electrical work progressing without incident. Window wall contractor also making progress.

Science/Math.: The sheeting work is going very well and the brick work is following satisfactorily. Also, the plaster work and the interior mechanical piping and duct work is progressing satisfactorily.

Physical Plant: The roof work is near complete and some of the interior wall (concrete block) is nearing completion. The site work on this facility has not started to any degree due to concentration on the main campus.

Site Work: Parking lot #3 has been oiled and the road work from the main campus to the Physical Plant is in process. Some curb/gutter work remains on the main campus. However, this work is essentially complete on the main campus except the curb/gutter on the road from Spur 248.

L. J. Grubbs, P.E.
Director of Physical Plant
and Resident Engineer

LJG/at

cc: Dr. James H. Stewart, Jr.
Mr. John R. Sawyer