6-16-1975

Administrative Notes, June 16th, 1975

University of Texas at Tyler

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To: Board of Regents, Tyler State College

From: James H. Stewart, Jr.

Subject: Administrative Notes

I. Visit to Campus Site

As is reflected in our reports to you each week in Administrative Notes about Phase I buildings, excellent progress is being made in that area of our institutional work. Several weeks have passed since the board of regents visited the site to view construction progress and it is therefore my hope that there will be sufficient time following our meeting this week for such a visit by the board. In view of this possibility, I wish to request that each of you bring your "hard hat" when you come for the meeting Wednesday.

II. Summer Dates

Several summer dates and the activities associated with those dates are listed for your information:

- **July 2, 1975**: First summer term ends
- **July 7, 1975**: Registration, second summer term
- **July 9, 1975**: Quarterly meeting, Board of Regents
- **July 14 - 18, 1975**: President on vacation
- **August 7, 1975**: Second summer term ends
- **August 7, 1975**: Summer convocation
- **August 26, 1975**: General faculty meeting opening fall semester, 10:00 a.m.
- **August 26, 1975**: Tyler State College Women's Association dinner at Tyler Pipe Peninsula Club - Board of Regents invited.
- **August 27 & 28, 1975**: Registration, fall semester
- **September 1, 1975**: Labor Day holiday
- **September 2, 1975**: Classes begin

III. Report from Resident Engineer

Attached is a report from our Director of Physical Plant and Resident Engineer for the week ending April 13, 1975.

JHS:rc
Attachment