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Administrative Notes, June 16th, 1975

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TYLER STATE COLLEGE

100 E. BERTA

TYLER, TEXAS 75701

June 16, 1975

OFFICE OF THE PRESIDENT

TELEPHONE 214 595-0711

To: Board of Regents, Tyler State College
From: James H. Stewart, Jr.
Subject: Administrative Notes

I. Visit to Campus Site

As is reflected in our reports to you each week in Administrative Notes about Phase I buildings, excellent progress is being made in that area of our institutional work. Several weeks have passed since the board of regents visited the site to view construction progress and it is therefore my hope that there will be sufficient time following our meeting this week for such a visit by the board. In view of this possibility, I wish to request that each of you bring your "hard hat" when you come for the meeting Wednesday.

II. Summer Dates

Several summer dates and the activities associated with those dates are listed for your information:

July 2, 1975	First summer term ends
July 7, 1975	Registration, second summer term
July 9, 1975	Quarterly meeting, Board of Regents
July 14 - 18, 1975	President on vacation
August 7, 1975	Second summer term ends
August 7, 1975	Summer convocation
August 26, 1975	General faculty meeting opening fall semester, 10:00 a.m.
August 26, 1975	Tyler State College Women's Association dinner at Tyler Pipe Peninsula Club - Board of Regents invited.
August 27 & 28, 1975	Registration, fall semester
September 1, 1975	Labor Day holiday
September 2, 1975	Classes begin

III. Report from Resident Engineer

Attached is a report from our Director of Physical Plant and Resident Engineer for the week ending April 13, 1975.

JHS:rc
Attachment