Board of Regents Meeting Minutes, April 9th, 1975

University of Texas at Tyler

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AGENDA
BOARD OF REGENTS MEETING
TYLER STATE COLLEGE

2:00 p.m., April 9, 1975

I. Invocation

II. Approval of Minutes, February 26, 1975

REPORT: Each of you has been sent a copy of the Minutes of the February 26, 1975 meeting of the Board of Regents. Are there any additions or corrections to the Minutes of the February 26, 1975 meeting?

Motion: ______________________

Second: _____________________

BOARD ACTION: That the Minutes of the February 26, 1975 meeting of the Board of Regents of Tyler State College be approved as presented.

(approved) (disapproved)

III. Approval of Agenda

REPORT: Each of you was furnished a copy of the letter to the Secretary of State in accordance with state law, advising him of this meeting and furnishing him a copy of the items to be considered today. Is there a motion to approve the agenda?

Motion: ______________________

Second: _____________________

BOARD ACTION: That the agenda of the Board of Regents meeting as presented to the Secretary of State pursuant to state law, be approved.

(approved) (disapproved)

IV. Academic and Personnel Committee - Regent Jeff Austin, Jr.

A. Appointment of the President

REPORT: In accordance with the Bylaws of the Board of Regents of Tyler State College, the President of the College, shall, at the April meeting, be appointed by the Board of Regents.
Motion: _______________________
Second: _______________________

BOARD ACTION: Appropriate action will be taken upon consideration of this matter by the Board of Regents.  
(approved)  (disapproved)

B. Personnel Additions and Resignations

REPORT: The persons named below have been approved by the appropriate vice president and the president, and have been checked in accordance with the procedures adopted by the Academic and Personnel Committee and the checks were found to be positive, and are therefore recommended for the following positions and at the salaries stated:

Professional - Full-time

E. Keith Kennedy, Jr., age 40, as Chief Accountant, beginning June 1, 1975, at an annual salary of $17,520 (twelve months).

Classified - Full-time

Mrs. Sophia J. Lenderman, age 44, as Acquisitions Clerk in the library, beginning February 17, 1975, at an annual salary of $5,208.

Loyd Ellis, age 37, as Maintenance Worker, beginning March 17, 1975, at an annual salary of $8,400.

Daniel A. Shadle, age 42, as Assistant Building and Maintenance Custodian, beginning March 17, 1975, at an annual salary of $6,346.08.

Mrs. Janice Raye Lane, age 29, as Clerk-Typist I in the Office of Admissions and Records, beginning March 25, 1975, at an annual base salary of $4,608.

Resignations

Lemual Alton Berry, Assistant Building and Maintenance Custodian, effective March 11, 1975.
Mrs. Pamela Rogers Miles, Clerk-Typist in the Office of Admissions and Records, effective March 24, 1975.

Motion: _______________________
Second: _______________________

BOARD ACTION: That the Board of Regents approves the
personnel additions and resignations as recommended by the Academic and Personnel Committee. 
(approved) (disapproved)

V. Annual Election of Officers of Board of Regents of Tyler State College

REPORT: In accordance with the Bylaws of the Board of Regents of Tyler State College, the officers of the Board shall be elected by the Members of the Board at the April meeting of each year which shall be known as the Annual Meeting. The officers of the Board of Regents shall be the Chairman, Vice-Chairman, and Secretary.

Election of the Chairman, Vice-Chairman, and Secretary of the Board of Regents of Tyler State College.

Motion: ________________________________
Second: ________________________________

BOARD ACTION: The Board of Regents elected __________________________ as Chairman of the Board of Regents, __________________________ as Vice-Chairman, and __________________________ as Secretary of the Board of Regents to take office immediately and to serve for a one year term. 
(approved) (disapproved)

VI. Finance and Appropriations Committee - Regent C. Quentin Abernathy

REPORT: A report will be given by the Finance and Appropriations Committee.

Motion: ________________________________
Second: ________________________________

BOARD ACTION: Appropriate Board action will be taken upon consideration of the report by the Finance and Appropriations Committee. 
(approved) (disapproved)

VII. Campus and Building Committee - Regent Neal E. Velvin

Progress Report on Phase I Construction

REPORT: A progress report on Phase I construction will be given by the Campus and Building Committee.


VIII. Legal Committee - Regent Robert G. Schleier

REPORT: A report will be given on the revised Bylaws of the Board of Regents of Tyler State College.

Motion: ____________________________

Second: ____________________________

BOARD ACTION: Appropriate Board action will be taken upon consideration of the report by the Legal Committee.

(approved) (disapproved)

IX. Executive Committee - Regent Dean W. Turner

REPORT: A report will be given by the Executive Committee relative to the election of directors for the Tyler State College Educational Foundation, Inc.

Motion: ____________________________

Second: ____________________________

BOARD ACTION: Appropriate Board action will be taken upon consideration of the report relative to the election of directors for the Tyler State College Educational Foundation, Inc.

(approved) (disapproved)
MINUTES

Annual Meeting of

BOARD OF REGENTS

TYLER STATE COLLEGE

Held on the Campus of

Tyler State College

April 9, 1975

The Board of Regents, Tyler State College, convened at 2:00 p.m., April 9, 1975, with eight members present: Chairman B. H. McVicker, M.D., David K. McKie, C. Quentin Abernathy, Jeff Austin, Jr., H. J. McKenzie, Jack C. Morgan, Robert G. Schleier, and Neal E. Velvin. Regent Dean W. Turner was unable to attend.

Also present were Dr. James H. Stewart, Jr., President; Dr. Gerald L. Morris, Interim Vice President for Academic Affairs, John R. Sawyer, Vice President for Fiscal Affairs; James S. Powell, Director of the Office of Public Information; L. J. Grubbs, Director of Physical Plant and Resident Engineer; and Mrs. Lou Love, Executive Assistant.

Others in attendance were Don Emmitte, Director of the Baptist Student Union at the Tyler Junior College campus; Walt Rusby from the Caudill Rowlett Scott architectural firm; Mrs. Jean Wilkins, a graduate student of Tyler State College and Vice President of the Student Government Association; Sandra Scott, Editor of the student paper The Statesman; Fred Peterman from the Office of Public Information; Mrs. Carol from the Tyler Morning Telegraph newspaper; and Bobby Perdue from television station KLTV.
ITEM I. INVOCATION

Mr. Don Emmite, Director of the Baptist Student Union at the Tyler Junior College campus, brought the invocation for the opening of the meeting of the Board of Regents, Tyler State College.

ITEM II. ANNOUNCEMENT OF EXECUTIVE SESSION

The chair announced that it will be necessary to have an executive session later in the meeting as authorized under Article 6252-17, Section g, Vernon's Texas Civil Statutes.

ITEM III. APPROVAL OF MINUTES

Regent McKie moved, and Regent Schleier seconded, that the Minutes of the February 26, 1975 meeting of the Board of Regents be approved as presented. Motion carried unanimously.

ITEM IV. APPROVAL OF AGENDA

Regent McKenzie moved, and Regent Morgan seconded, that the agenda of the Board of Regents meeting as presented to the Secretary of State pursuant to Section 3A, Article 6252-17, Vernon's Texas Civil Statutes, be approved. Motion carried unanimously.

ITEM V. REAPPOINTMENT OF THE PRESIDENT

Regent Austin, Chairman of the Academic and Personnel Committee, reported that in accordance with the Bylaws of the Board of Regents of Tyler State College, the President of the College, shall, at the April meeting, be appointed by the Board of Regents. Regent Austin stated that the Academic and Personnel Committee recommends to the Board that Dr. James H. Stewart, Jr. be reappointed as President of the College for the twelve month period, September 1, 1975 through August 31, 1976.

BOARD ACTION: Regent Austin moved, and Regent McKenzie seconded, that the Board of Regents of Tyler State College reappoint Dr. James H. Stewart, Jr. as President of the College for the twelve month period, September 1, 1975 through August 31, 1976. Motion carried unanimously.

ITEM VI. PERSONNEL ADDITIONS

Regent Austin reported that the persons named below have been approved by the appropriate vice president and the president, and have been checked in accordance with the procedures adopted by the Academic and Personnel Committee and the checks were found to be positive, and are therefore recommended by the Academic and Personnel Committee for the following positions and at the salaries stated:
Professional - Full-time

E. Keith Kennedy, Jr., age 40, as Chief Accountant, beginning June 1, 1975, at an annual salary of $17,520 (twelve months).

Professional - Part-time

Dr. Peter Edward Jones, age 31, as part-time Instructor in History, teaching two courses during the second term of the Summer Session, 1975, at the rate of $1,000 per course or a total of $2,000. This position is contingent upon institutional needs.

The following instructors have previously been employed by Tyler State College and it is recommended that they be approved to teach the following courses and at the salaries stated, contingent upon institutional needs:

Dr. Rudolph Tatsch, Instructor of Sociology, teaching one course during the first Summer Session, 1975, at the rate of $1,000.

Dr. Stephen Yanoff, Instructor of Drama, teaching one course during each of the Summer Sessions, 1975, at the rate of $1,000 for each course.

Classified - Full-time

Mrs. Sophia J. Lenderman, age 44, as Acquisitions Clerk in the library, beginning February 17, 1975, at an annual salary of $5,208.

Loyd Ellis, age 37, as Maintenance Worker, beginning March 17, 1975, at an annual salary of $8,400.

Daniel A. Shadle, age 42, as Assistant Building and Maintenance Custodian, beginning March 17, 1975, at an annual salary of $6,346.08.

Mrs. Janice Raye Lane, age 29, as Clerk-Typist I in the Office of Admissions and Records, beginning March 25, 1975, at an annual salary of $4,608.

BOARD ACTION: Regent Austin moved, and Regent McKie seconded, that the Board of Regents approves the recommendation of the Academic and Personnel Committee in employing the above named individuals in the position and salary stated. Motion carried unanimously.

ITEM VII. REPORT ON PHASE I CONSTRUCTION

Regent Velvin, Chairman of the Campus and Building Committee, reported that the superstructure is up on most of the buildings on
the campus site.

BOARD ACTION: Regent Velvin moved, and Regent Austin seconded, that the Board go into executive session at 2:15 p.m. Motion carried unanimously.

The Board reconvened at 3:05 p.m.

ITEM VIII. REPORT ON INCIDENT AT CAMPUS SITE

Regent Velvin reported on the incident that happened at the Administration Building at the permanent campus site on April 2, 1975. Discussion followed.

BOARD ACTION: Regent Morgan moved, and Regent McKie seconded, that the Board of Regents request of the architects - Caudill Rowlett Scott - a complete resume of the recent occurrence that happened at the new construction site during the erection of the structural steel on the Administration Building, and if possible, the causes of that accident on April 2, 1975.

Further, the Board requests a complete copy of the structural steel designs, fabrication and erection drawings and related specifications and calculations, along with a statement from the structural engineer, the contractor, and the subcontractor of their determination of the suitability of the drawings and testings for the purposes for which they are to be used, i.e., the construction of these buildings, within ten (10) days, along with a complete set of plans and specifications on these to be submitted to the Campus and Building Committee for their review and recommendations to the Board of Regents. Motion carried unanimously.

ITEM IX. CONSTRUCTION PROGRESS REPORT

Regent Velvin asked L. J. Grubbs, Director of Physical Plant and Resident Engineer, for a construction progress report. Mr. Grubbs distributed a written construction progress report (Exhibit A), along with a copy of Contract Change No. 5 (Exhibit B), and discussed the report with the Board of Regents.

BOARD ACTION: Received as information.

ITEM X. PERSONNEL RESIGNATIONS

Regent Austin announced reluctantly the resignation of James S. Powell, Director of the Office of Public Information and Instructor in Journalism, effective June 15, 1975.

In addition to Mr. Powell, Regent Austin announced the following resignations:
Lemual Alton Berry, Assistant Building and Maintenance Custodian, effective March 11, 1975.
Mrs. Pamela Rogers Miles, Clerk-Typist in the Office of Admissions
and Records, effective March 24, 1975.

BOARD ACTION: Regent Austin moved, and Regent Schleier seconded, that the Board of Regents accepts the resignations as recommended by the Academic and Personnel Committee. Motion carried unanimously.

ITEM XI. RESOLUTION IN HONOR OF JAMES S. POWELL

Regent McKie stated that the Board is aware of the contributions Mr. Powell has made to the college during his years of employment at the institution.

BOARD ACTION: Regent Schleier moved, and Regent Austin seconded, that the Board request President Stewart to draft a resolution in recognition of the contributions James S. Powell has made during his tenure as Instructor in Journalism and Director of the Office of Public Information. Motion carried unanimously.

ITEM XII. REPORT FROM FINANCE AND APPROPRIATIONS COMMITTEE

Regent Abernathy, Chairman of the Finance and Appropriations Committee, reported that the work on the 1976-77 Biennium Appropriations Request is going very well but a lot of hard work is still ahead. The committee is optimistic about the outcome of the request. President Stewart distributed copies of letters to Representatives Fred Head, Chairman of the Higher Education Committee, and to Bill Clark, Member of the Higher Education Committee. (Exhibits C and D).

BOARD ACTION: Received as information.

ITEM XIII. REPORT FROM THE LEGAL COMMITTEE

Regent Schleier, Chairman of the Legal Committee, reported that he had hoped the committee would have completed its work on the revision of the Bylaws. He encouraged each member of the Board to send in suggestions and recommendations to be considered by the Board at its next meeting.

BOARD ACTION: Received as information.

ITEM XIV. REPORT AND RECOMMENDATIONS OF THE PRESIDENT

President Stewart expressed appreciation to the Board for his reappointment and looks forward to another year of work with this fine group. He introduced Mr. J. Harold Stringer, Chairman of the Board of the Tyler Bank and Trust Company and also President of the Tyler Clearing House Association that is hosting a dinner for area bankers and others who are interested in Tyler State College. Pres-
ident Stewart introduced Mrs. Jean Wilkins, Vice President of the Student Government Association, who invited the Regents to the School Spring Picnic on April 26 at Fun Forest. She stated that there will be lunch at noon and games in the afternoon for the students, faculty, staff and their families.

Dr. Stewart presented a written report and recommendations to the Board of Regents prior to the meeting which is attached (Exhibit E) and commented on the following items in his oral report:

1. Speaker Selected for 1975 Spring Commencement

Dr. David T. Kelly, Head, Division of Program Development, Coordinating Board, Texas College and University System, has accepted the invitation to be the principal speaker at the second Commencement for Tyler State College to be held at 10 a.m., Saturday, May 17, 1975, at Harvey Hall.

Dr. Stewart stated that since joining Dr. Bevington Reed's staff as chief program development officer for higher education in Texas, Dr. Kelly has contributed immeasurably to institutions of higher learning in Texas, both individually and collectively.

BOARD ACTION: Received as information.


President Stewart stated that he had requested the staff to prepare guidelines which will permit an organized approach to construction projects at Tyler State College. This request resulted in the development of a Construction Procedures Manual which was distributed to the Board during the meeting.

After reviewing the manual, it is hoped that a goal can be set for future adoption by the Board of a policy pursuant to construction procedures, the President said.

BOARD ACTION: Received as information.

3. East Texas Oral History Consortium

The President reported that the Texas College Bicentennial Program has awarded a grant of $7,000 to the East Texas Oral History Consortium which consists of the participants from the following institutions: East Texas State University, Sam Houston State University, Stephen F. Austin State University, Texas A&M University and Tyler State College.

This grant will provide enough funding to support at least three oral history projects by each institution, the
The president stated. Taped interviews will be transcribed by a central service, and copies of transcripts will be made available to each participating institution for deposit in the institution's library. Mrs. Corrinne Crow, Director of Oral History at East Texas State University, is the coordinator of the consortium, and the grant funds will be administered by her under the auspices and through the fiscal office of East Texas State University. Dr. Frank H. Smyrl, Dr. Patricia A. Gajda and Dr. John H. Spurgin will represent Tyler State in working with the consortium.

Among the three projects which will be undertaken by Tyler State, it is presently planned for the institution to have one dealing with the subject "Tyler State College: The Founding of a College." Graduates and/or undergraduate students will carry out the interviews as a part of class assignments. Necessary supplies will be purchased by the consortium, although travel will be absorbed by the student. All participation will be on a voluntary basis, the president reported. No expense will be incurred by Tyler State College.

BOARD ACTION: Received as information.

4. 1975-76 Tyler State College Catalog

The 1975-76 Tyler State College catalog, which was furnished to members of the Board of Regents, along with the March 24, 1975 Administrative Notes, was recommended to the Board for approval by the president.

BOARD ACTION: Regent Abernathy moved, and Regent Austin, seconded, that the 1975-76 Tyler State College catalog and its contents be approved. Motion carried unanimously.

5. Annual Report on Activities at Tyler State College

A recapitulation of activities at Tyler State College since the last Annual Meeting of the Board of Regents was presented by the president.

In addition to the written report, the president stated that on Friday, April 4, 1975, Tyler State College attained full membership in the Association of Texas Colleges and Universities. This membership privilege was contingent upon receiving accreditation from the Southern Association of Colleges and Schools.

Also, within the hour, the president had contacted Senator
Peyton McKnight's office relative to the name change for Tyler State College. His office reported that it is in committee and, hopefully, it will be acted on in the near future.

President Stewart reminded the Board members that the financial disclosure statement to the Secretary of State is due April 25, 1975.

Engraved gavels were presented by the president to former Board chairmen H. J. McKenzie and Jack C. Morgan and to outgoing Board chairman B. H. McVicker, M.D. Each expressed his gratitude for this expression of appreciation.

**BOARD ACTION:** Received as information.

**ITEM XV.** **ELECTION OF DIRECTORS OF THE TYLER STATE COLLEGE EDUCATIONAL FOUNDATION, INC.**

The Executive Committee of the Tyler State College Board of Regents recommended that the persons listed be reelected to a one-year term to serve on the Tyler State College Educational Foundation, Inc.: C. Quentin Abernathy, Jeff Austin, Jr., Henry M. Bell, Jr., Allen M. Burt, Howard Coghlan, Pitser Garrison, Charles Handy, B. H. Hartley, M. J. Harvey, J. S. Hudnall, Lemuel C. Hutchins, H. J. McKenzie, David K. McKie, Dr. B. H. McVicker, Jack C. Morgan, Jim Mulloy, George W. Pirtle, A. W. Riter, Jr., Isadore Roosth, Robert G. Schleier, Dr. Tom Smith, J. Harold Stringer, Dean W. Turner, Dr. Jim M. Vaughn, Neal E. Velvin, Mrs. Virginia Henderson Winston, Watson W. Wise, and Johnny Wright.

**BOARD ACTION:** Regent Schleier moved, and Regent Abernathy seconded, that the Board of Regents approves the recommendation of the Executive Committee that the above named persons be reelected to serve as directors of the Tyler State College Educational Foundation, Inc. for a one-year term. Motion carried unanimously.

**ITEM XVI.** **ELECTION OF NEW DIRECTOR OF THE TYLER STATE COLLEGE EDUCATIONAL FOUNDATION, INC.**

The chairman of the Board opened the meeting for nominations for additional directors to serve the Tyler State College Educational Foundation, Inc.

**BOARD ACTION:** Regent McKie moved, and Regent McKenzie seconded, that Ralph Spence be named as a director of the Tyler State College Educational Foundation, Inc. to serve a one-year term. Motion carried unanimously.
ITEM XVII. ANNUAL ELECTION OF OFFICERS OF THE BOARD OF REGENTS OF TYLER STATE COLLEGE

Regent Schleier reported that in accordance with the Bylaws of the Board of Regents of Tyler State College, the officers of the Board shall be elected by the Members of the Board at the April meeting of each year which shall be known as the Annual Meeting. The officers of the Board of Regents shall be the Chairman, Vice Chairman, and Secretary.

BOARD ACTION: The Board of Regents elected by acclamation C. Quentin Abernathy as Chairman of the Board of Regents, Jeff Austin, Jr., as Vice Chairman of the Board of Regents, and Jack C. Morgan as Secretary of the Board of Regents to take office immediately and to serve for a one-year term. The vote was unanimous.

ITEM XVIII. EXPRESSIONS OF APPRECIATION

Outgoing Chairman McVicker expressed his appreciation to each member of the Board and the president for the work that has been accomplished this past year such as letting the contract and beginning construction on the permanent campus site, receiving full accreditation from the Southern Association of Colleges and Schools, and initiating the name change for the institution.

Regent McKenzie stated that Regent McVicker had probably made more sacrifices in carrying on his job by traveling farther and having to neglect his personal work. He stated that Regent McVicker had handled the chairmanship with poise and dignity and had accomplished much in Austin in behalf of the institution. The other Regents joined Mr. McKenzie in his remarks.

Regent Abernathy stated his fellow members honored him highly by electing him as chairman of the Board and he hoped to carry on the fine work of his predecessors. He sees no problems as far as Tyler State is concerned -- challenges, yes. He further stated that in the years ahead, each can look back on the work done individually and collectively and be very pleased.

ITEM XIX. CHANGE IN BYLAWS

Board discussion centered around a section of the Bylaws that pertains to the term of an elected officer of the Board. The present Bylaws state that an officer cannot succeed himself but the Southern Association of Colleges and Schools recommends that this policy be flexible. Regent Schleier, chairman of the Legal Committee, suggested that the members examine the old Bylaws and the revised Bylaws to come up with a recommendation on this policy.

ITEM XX. ADJOURNMENT

On motion of Regent Velvin, seconded by Regent McKie, the meeting adjourned at 3:50 p.m.
APPROVED:

B. H. McVicker, M.D., Chairman