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### Administrative Notes, January 2nd, 1975

University of Texas at Tyler

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# TYLER STATE COLLEGE

100 E. BERTA


TYLER, TEXAS 75701

January 2, 1975

TELEPHONE 214 595-0711

OFFICE OF THE PRESIDENT

To: The Board of Regents, Tyler State College

From: James H. Stewart, Jr. 

Subject: Administrative Notes

I. Regular Board of Regents Quarterly Meeting

As mentioned at the December 19, 1974 Board of Regents meeting in Kilgore, January 8, 1975 is the date for the regular quarterly meeting of the board. The agenda for this meeting will be placed in the mail tomorrow.

II. Opening of the Sixty-Fourth Legislative Session

The Sixty-Fourth Texas Legislature will convene on January 14, 1975. At the December 19, 1974 board meeting, discussion was conducted relative to the board making a special effort to be in Austin on this date in order to be present for both the Senate and House swearing in ceremonies and visit with legislators.

Air transportation will be available for the trip to Austin and back on January 14, 1975. Please complete and return the enclosed card at your earliest convenience in order for me to make final arrangements for the Austin trip.

From information that is available at this time, it appears that it will be necessary for us to leave Pounds Field at 7:30 a.m. I have visited with Senator Peyton McKnight about our plans to be present and Peyton asked me to relate to each of you how pleased he is at the prospect of Tyler State College representatives being present in Austin for the beginning of the sixty-fourth legislative session. During my visit with Peyton about this matter, we developed the idea of arranging a luncheon to include our group and the various state representatives in Peyton's senatorial district. Hopefully, I can provide final information about the time of departure, luncheon, and other details regarding the proposed trip at the January 8, 1975 board meeting.

III. Report from Resident Engineer

Attached is a report from our Director of Physical Plant and Resident Engineer for the week ending December 27, 1974.

JHS:rc  
Attachments