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Administrative Notes, November 25th, 1974

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TYLER STATE COLLEGE


100 E. BERTA

TYLER, TEXAS 75701

November 25, 1974

TELEPHONE 214 595-0711

OFFICE OF THE PRESIDENT

To: The Board of Regents, Tyler State College
From: James H. Stewart, Jr. 
Subject: Administrative Notes

I. Thanksgiving Holidays

In accordance with the official college calendar, classes will be dismissed for the Thanksgiving Holidays on Thursday and Friday of this week. Of course, classes will resume at 8 a.m. Monday, December 2, 1974.

II. Locust Street Building

Roosth and Genecov completed the work required on the Locust Street Building prior to November 15, 1974. Therefore, I have been advised that the Tyler State College Educational Foundation, Inc. has signed a contract with Roosth and Genecov making the building available to us as of November 15, 1974. We are very grateful for this facility which I feel will be extremely beneficial to our total institutional program.

III. Report from Resident Engineer

Attached is a report from our Director of Physical Plant and Resident Engineer for the week ending November 22, 1974.

In addition to the report for last week, I might mention that the General Contractor anticipates beginning foundation work sometime this week.

JHS:rc

Attachment


NOV 25 1974

CONSTRUCTION PROGRESS REPORT

Week Ending: 11/22/74

Work progressed well this week due to good weather and efficient use of equipment and manpower. A comfortable relationship has been restored with the Contractor. This is evidenced in that Mr. Brown commented earlier this week that he is anxious to complete the daily charge work and restart the base-bid work.

Mr. Hood was briefed on all pending revisions and established construction procedures.



L. J. Grubbs, P.E.
Director of Physical Plant and
Resident Engineer

LJG/at

cc: Dr. James H. Stewart, Jr.
~~Mr.~~ John R. Sawyer

NOTE: This report is brief since a complete Construction Progress Report was given to the Board of Regents on 11/22/74.