11-11-1974

Administrative Notes, November 11th, 1974

University of Texas at Tyler

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To: The Board of Regents, Tyler State College
From: James H. Stewart, Jr.
Subject: Administrative Notes

I. Contract Change No. 2

The attached letter and Contract Change enclosure were hand delivered to the Allen M. Campbell Company and, of course, pertain to the items which were discussed in the Board of Regents meeting on November 6, 1974. In developing the Contract Change, the staff followed the directions and instructions of Regent Robert G. Schleier, Chairman of the Legal Committee. It is the opinion of Regent Schleier that the general contractor is obligated to proceed with work on our Phase I Construction upon the receipt of Contract Change Order No. 2.

Since the signatures of the architects are difficult to read, I should point out that the first signature on the "submitted by" line of the Contract Change Order Form is that of Robert E. Walters, Vice President of Caudill Rowlett Scott, Inc., and the second signature is that of E. Davis Wilcox.

II. Work Copy of the Minutes of the November 6, 1974 Board Meeting

A work copy of the Minutes of the November 6, 1974 Board of Regents Meeting is enclosed for your information. I felt that each of you would like to have a work copy of the Minutes at the earliest possible time.

III. Expenditures for Period Ending October 31, 1974

Attached is a copy of the expenditures for Tyler State College for the period ending October 31, 1974, for your information and files.

JHS:rc

Attachments