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### Board of Regents Meeting Minutes and Agenda, June 26th, 1974

University of Texas at Tyler

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AGENDA  
BOARD OF REGENTS MEETING  
TYLER STATE COLLEGE

4:00 p.m., June 26, 1974

I. Invocation

II. Approval of Minutes, June 5, 1974 Meeting

REPORT: Each of you has been sent a copy of the Minutes of the June 5, 1974 meeting of the Board of Regents. Are there any additions or corrections to the Minutes of the June 5, 1974 meeting?

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

BOARD ACTION: That the Minutes of the June 5, 1974 meeting of the Board of Regents of Tyler State College be approved as written.

(approved) (disapproved)

III. Approval of Agenda

REPORT: Each of you was furnished a copy of the letter to the Secretary of State in accordance with state law, advising him of this meeting and furnishing him a copy of the items to be considered today. Is there a motion to approve the agenda?

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

BOARD ACTION: That the agenda of the Board of Regents meeting as presented to the Secretary of State pursuant to state law, be approved.

(approved) (disapproved)

IV. Report of Standing Committees

A. Executive Committee - Regent Dean W. Turner

B. Academic and Personnel Committee - Regent Jeff Austin, Jr.

1. Personnel

REPORT: The persons named below have been approved by the appropriate vice president and the president, and have been checked in accordance with the procedures adopted by the Academic and Personnel Committee and the checks were found to be positive, and are therefore recommended for the following positions and at the salaries stated:

Professional - Full Time

Dr. Barry Green, age 32, as Assistant Professor of Education, beginning September 1, 1974, at an annual salary of \$13,500 (nine months).

Dr. Patricia A. Gajda, age 33, as Assistant Professor of History, beginning September 1, 1974, at an annual salary of \$12,000 (nine months).

Dr. H. Milton Jones, age 41, as Professor of Business, beginning September 1, 1974, at an annual salary of \$18,500 (nine months).

Dr. Winifred A. Mayfield, age 54, as Associate Professor of Education and Dean, School of Technical and Vocational Studies, beginning September 1, 1974, at an annual salary of \$24,000 (twelve months).

Mr. Noah W. McCain, age 55, as Media Specialist with the rank of Instructor of Education, beginning September 1, 1974, at an annual salary of \$12,000 (twelve months).

Mr. Steven C. Stamps, age 26, as Programmer/Analyst I, beginning September 1, 1974, at an annual salary of \$10,500 (twelve months) subject to Mr. Stamps' completing the BBA degree by August 31, 1974.

Dr. James Ray Stewart, age 36, as Assistant Professor of Biology and Chemistry, beginning September 1, 1974, at an annual salary of \$12,750 (nine months).

Dr. Gary Lee Wright, age 35, as Associate Professor of Education, beginning September 1, 1974, at an annual salary of \$13,500 (nine months).

Dr. Marilyn Young, age 32, as Assistant Professor of Business, beginning September 1, 1974, at an annual salary of \$15,500 (nine months).

Position Change

Dr. Frank H. Smyrl, age 36, from Professor of History and Chairman, Department of Social Sciences, at an annual salary of \$16,000 (nine months) to Professor of History and Dean, School of Humanities and Social Sciences, at an annual salary of \$27,000 (twelve months), beginning September 1, 1974.

Resignation

John R. Pierce, as Director of Physical Plant, effective June 30, 1974.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

BOARD ACTION: That the Board of Regents approves the personnel additions, change and resignation of personnel at the positions and salaries stated as recommended by the Academic and Personnel Committee.  
(approved) (disapproved)

2. Consideration of Approval of Contents of 1974-75 Tyler State College Catalog

REPORT: On recommendation of the administration of Tyler State College, and after review of said document by the Academic and Personnel Committee, it is the recommendation of the Committee that the contents of the 1974-75 Tyler State College Catalog be approved by the Board of Regents.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

BOARD ACTION: That the Board of Regents approves the contents of the 1974-75 Tyler State College Catalog.  
(approved) (disapproved)

C. Campus and Building Committee - Regent Neal E. Velvin

Consideration of Authorization to Advertise for Bids on Phase I Construction

REPORT: The Campus and Building Committee recommends that the Board of Regents authorize the administration to prepare the necessary document to advertise for bids on Phase I construction for Tyler State College.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

BOARD ACTION: That the Board of Regents authorize the administration to prepare the necessary document to advertise for bids on Phase I construction for Tyler State College.  
(approved) (disapproved)

D. Finance and Appropriations Committee - Regent C. Quentin Abernathy

Consideration of Requested Budget Changes

REPORT: The administration has requested changes in the 1974 Fiscal Year Budget in accordance with the attached information which includes the budget item, explanation of changes, and justification of changes requested. The requests involve specific amounts being transferred within Budget Accounts 1268 (School of Sciences and Mathematics) and 1040 (Office of Admissions and Records).

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

BOARD ACTION: That the Board of Regents approves the requested changes in the 1974 Fiscal Year Budget which involve specific amounts being transferred within Budget Accounts 1268 and 1040.  
(approved) (disapproved)

E. Legal Committee - Regent Robert G. Schleier

V. Report and Recommendations of the President of the College

VI. Reports of Special Committees

VII. Unfinished Business

VIII. New Business

IX. Adjournment

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Time: \_\_\_\_\_

JHS:11

MINUTES

Special Called Meeting of

BOARD OF REGENTS

TYLER STATE COLLEGE

Held on the Campus of

Tyler State College

June 26, 1974

The Board of Regents, Tyler State College, convened at 4:00 p.m., June 26, 1974, with nine members present: Chairman B. H. McVicker, M.D., David K. McKie, Dean W. Turner, C. Quentin Abernathy, Jeff Austin, Jr., H. J. McKenzie, Jack C. Morgan, Robert G. Schleier, and Neal E. Velvin.

Also present were Dr. James H. Stewart, Jr., President; Dr. Billy L. Turney, Vice President for Academic Affairs; John R. Sawyer, Vice President for Fiscal Affairs; James S. Powell, Director of the Office of Public Information; Legal Counsel Harry Loftis; and Mrs. Elsa Huddleston, Secretary to the Vice President for Fiscal Affairs.

Others in attendance were the Reverend Jack Worsham, Associate Minister of Marvin United Methodist Church; William T. Steely, Vice President of Caudill Rowlett Scott; E. Davis Wilcox from E. Davis Wilcox Associates; Ted Thompson of the Tyler Morning Telegraph; and Dr. Winifred A. Mayfield and L. J. Grubbs.

The meeting of the Board of Regents, Tyler State College, was called to order by Chairman B. H. McVicker, M.D.

ITEM I. INVOCATION

The Reverend Jack Worsham, Associate Minister of Marvin United Methodist Church, brought the invocation for the opening of the meeting of the Board of Regents of Tyler State College.

ITEM II. APPROVAL OF MINUTES, MEETING OF  
JUNE 5, 1974

Following a discussion on the procedure that the Director of Physical Plant and Resident Engineer would use in reporting on Phase I construction, Regent McKenzie moved and Regent Austin seconded, that paragraph 5, Item XIII, of the June 5, 1974 Minutes read as follows: "Discussion followed relative to the role and scope of the work of the Resident Engineer during the construction period. It was the consensus of opinion that the Resident Engineer will report to the President and the Fiscal Affairs Officer. Time-ly reports will be made by the President through Administrative Notes or other means, either written or verbal, to the Chairman of the Campus and Building Committee and/or the Board of Regents." Motion carried unan- imously.

Regent McKie recommended that the section dealing with the employment of Mr. L. J. Grubbs in paragraph 5, Item IX, be changed as follows: "Mr. L. J. Grubbs, age 44, as Director of Physical Plant and Resident Engineer, beginning September 1, 1974, or an earlier date if needed, at an annual salary of \$21,000 (twelve months). Further, if Mr. Grubbs is available prior to beginning full time employment, that he be employed as a consultant on a per diem basis not to exceed \$80 to \$100 per day." Regent Schleier moved that this correction be made, Regent McKenzie seconded. Motion carried unanimously.

There being no further corrections or deletions, the Minutes of the June 5, 1974 meeting of the Board of Regents were approved as corrected.

ITEM III. APPROVAL OF AGENDA

Regent Abernathy moved, and Regent Turner seconded, that the agenda of the Board of Regents meeting as presented to the Secretary of State pursuant to state law be approved. Motion carried unanimously.

ITEM IV. PERSONNEL

Regent Austin reported that the persons named have been approved by the appropriate vice president and the president, and have been checked in



accordance with the procedures adopted by the Academic and Personnel Committee and the checks were found to be positive, and therefore recommended by the Academic and Personnel Committee for the following positions and at the salaries stated:

Additions

Dr. Barry Green, age 32, as Assistant Professor of Education, beginning September 1, 1974, at an annual salary of \$13,500 (nine months).

Dr. Patricia A. Gajda, age 33, as Assistant Professor of History, beginning September 1, 1974, at an annual salary of \$12,000 (nine months).

Dr. H. Milton Jones, age 41, as Professor of Business, beginning September 1, 1974, at an annual salary of \$18,500 (nine months).

Dr. Winifred A. Mayfield, age 54, as Associate Professor of Education and Dean, School of Technical and Vocational Studies, beginning September 1, 1974, at an annual salary of \$24,000 (twelve months).

Mr. Noah W. McCain, age 55, as Media Specialist with the rank of Instructor of Education, beginning September 1, 1974, at an annual salary of \$12,000 (twelve months).

Mr. Steven C. Stamps, age 26, as Programmer/Analyst I, beginning September 1, 1974, at an annual salary of \$10,500 (twelve months) subject to Mr. Stamps' completing the BBA degree by August 31, 1974.

Dr. James Ray Stewart, age 36, as Assistant Professor of Biology and Chemistry, beginning September 1, 1974, at an annual salary of \$12,750 (nine months).

Dr. Gary Lee Wright, age 35, as Associate Professor of Education, beginning September 1, 1974, at an annual salary of \$13,500 (nine months).

Dr. Marilyn Young, age 32, as Assistant Professor of Business, beginning September 1, 1974, at an annual salary of \$15,500 (nine months).

Position Change

Dr. Frank H. Smyrl, age 36, from Professor of History and Chairman, Department of Social Sciences, at an annual salary of \$16,000 (nine months) to Professor of History and Dean, School of Humanities and Social Sciences, at an annual salary of \$27,000 (twelve months), beginning September 1, 1974.

Resignation

Mr. John R. Pierce, as Director of Physical Plant, effective June 30, 1974.

BOARD ACTION: On motion of Regent Austin, and seconded by Regent Schleier, that the Board of Regents approves the personnel additions, change of position, and resignation of personnel at the positions and salaries stated as recommended by the Academic and Personnel Committee. Motion carried unanimously.

ITEM V. CONSIDERATION OF NEW DEGREE PROPOSALS

Regent Austin reported that the administrative staff has recommended to the Academic and Personnel Committee four new bachelor degree programs, namely, Bachelor of Liberal Studies, Bachelor of Applied Arts and Sciences, Bachelor of Science in Respiratory Therapy and Bachelor of Science in Health Professions. These degrees have been developed with the community and junior college programs in mind and are all very significant degrees from the standpoint of providing meaningful opportunities for community and junior college students who continue their work toward a bachelor's degree. These degree proposals have been reviewed by the Academic and Personnel Committee and it is the recommendation of the committee that they be approved.

BOARD ACTION: Regent Austin moved, and Regent Turner seconded, that the Board of Regents approves the four new bachelor degree programs, namely, Bachelor of Liberal Studies, Bachelor of Applied Arts and Sciences, Bachelor of Science in Respiratory Therapy and Bachelor of Science in Health Professions as recommended by the Academic and Personnel Committee. Motion carried unanimously.

ITEM VI. CONSIDERATION OF APPROVAL OF CONTENTS OF  
1974-75 TYLER STATE COLLEGE CATALOG

Regent Austin reported that on recommendation of the administration of Tyler State College, and after review of said document by the Academic and Personnel Committee, it is the recommendation of the committee that the contents of the 1974-75 Tyler State College Catalog be approved by the Board of Regents.

BOARD ACTION: Regent Austin moved, and Regent Turner seconded, that the contents of the 1974-75 Tyler State College Catalog be approved by the Board of Regents. Motion carried unanimously.

ITEM VII. CONSIDERATION OF REQUESTED BUDGET CHANGES

Regent Abernathy reported that the administration has requested changes in

the 1974 Fiscal Year Budget in accordance with the attached information which includes the budget item, explanation of changes, and justification of changes requested. The requests involve specific amounts being transferred within Budget Account 1268, School of Sciences and Mathematics, namely, \$2,323.74 from part-time faculty salaries, wages, and travel to other operating expense; and \$550.00 within Budget Account 1040, Office of Admissions and Records, from wages and travel to other expenses. After review by the Finance and Appropriations Committee, it is the recommendation of the committee that the administration make the requested budget changes.

BOARD ACTION: Regent Abernathy moved, and Regent Turner seconded, that the Board of Regents approves the requested budget changes within Budget Account 1268, School of Sciences and Mathematics, in the amount of \$2,323.74, and within Budget Account 1040, Office of Admissions and Records, in the amount of \$550.00. Motion carried unanimously.

ITEM VIII. REPORT OF SPECIAL COMMITTEE ON SEATING

Regent Schleier reported that he had investigated the seating arrangement for Board of Regents meetings in other colleges and their arrangements are similar to that at Tyler State College, and therefore he recommends no change.

BOARD ACTION: Received as information.

ITEM IX. PRESIDENT'S REPORT AND RECOMMENDATIONS

President Stewart covered the following items in his report to the Board of Regents:

1. Official 1974 First Summer Term Enrollment

President Stewart reported that the official first summer term enrollment is 526, with 193 juniors, 78 seniors, 33 post-baccalaureate and 222 graduate students. President Stewart said that it was gratifying to know that the administration's recommendation to the Board of Regents that selected graduate programs be initiated at an earlier date than originally planned has met with such an excellent response.

BOARD ACTION: Received as information.

2. Governor's Budget Office, Legislative Budget Board, and Coordinating Board Biennial Appropriations Request Hearing

The Governor's Budget Office notified President Stewart on

June 20, 1974 that the Tyler State College biennial appropriations request hearing before staff officials from the Governor's Budget Office, Legislative Budget Board, and the Coordinating Board will be conducted at 1:00 p.m., July 19, 1974, on the campus of the University of Texas at Arlington.

BOARD ACTION: Received as information.

3. Space for Classes During 1974-75 Academic Year

Dr. Stewart reported that although complete data, of course, are not currently available concerning space for classes during the 1974-75 academic year, the staff is anticipating a need for additional space to provide adequately for the expected enrollment, particularly for the spring semester. Information pursuant to space needs for the institution will be given to the Board as it is developed.

BOARD ACTION: Received as information.

4. Bachelor of Science Degree in Nursing

The Tyler State College Bachelor of Science Degree in Nursing request has been placed on the agenda for the Coordinating Board, Texas College and University System meeting to be convened in Austin at 10:00 a.m., July 16, 1974, according to President Stewart. The program committee of the Coordinating Board has a meeting scheduled in Dallas on July 11, 1974 to consider the recommendation to be made by the committee to the full Coordinating Board at its July 16 meeting.

BOARD ACTION: Received as information.

5. Upper Level Publication

The publication Planning and Developing an Upper Level Senior College for which Tyler State College was used as a model by Dr. Jack R. Woolf will be made available to each Board member.

BOARD ACTION: Received as information.

6. Dr. Stewart reported that the foreman for Loggins Construction Company doing the site work on the permanent campus thinks this work should be completed in approximately one week.

BOARD ACTION: Received as information.

7. Vacation Time for the President

President Stewart requested approval for five days of annual vacation time from July 22 through July 26, 1974.

BOARD ACTION: Approval granted.

ITEM X. EXECUTIVE SESSION

Regent Velvin requested that the meeting be convened into executive session and the request was granted by the chairman. The meeting was convened into executive session at 4:55 p. m. and reconvened into regular session at 6:25 p. m. for the purpose of discussing contractual items.

ITEM XI. CONSIDERATION OF ARCHITECTURAL PLANNING REPORT

Regent Velvin, Chairman of the Campus and Building Committee, reported that Regent Morgan has a resolution that he would like to read to the Board.

Regent Morgan stated the position of the Board of Regents to Project Director William T. Steely of Caudill Rowlett Scott in that the Regents would like to bid the job but they do want to reserve the right to protest the additional \$2,300 charges made by the architectural firm. He further stated that the Board wants to keep things moving as fast as possible without having to go to the Attorney General or wherever to determine what the rights are under the contract.

Mr. Steely explained that additional services is always a ticklish situation. He said that if the alternate comes in at less cost, there will be no additional charges.

Regent Morgan stated the Board is not in a position to gamble on the alternate coming in at less cost. The Board would like to go ahead and proceed on the basis that it does not waive its right to protest the \$2,300. If the Board owes it, it will pay it, but if it doesn't owe it, then it won't pay. The Regents cannot make that decision today. Mr. Morgan said that he felt the architects had substantially missed the construction budget and in view of that fact, he felt that Tyler State College is not going to owe any more fees than the original estimate on the \$9 million construction. Mr. Morgan read the following resolution:

Resolved that the Board of Regents without waiving any of its rights or any of the architect's duties under its contract with CRS dated October 5, 1972, authorize and direct CRS to proceed with the alternate design of the exterior wall system as set out in CRS letter of June 19, 1974. It being specifically noted that the Board protests and does intend to contest such charge for such service, it being the Board's contention that such service is included in its base contract with CRS and not an extra charge under additional services of such contract.

Be it further resolved that the Board of Directors, under protest, authorize CRS to advertise for bids the total project. However, such authorization does not waive any defense to any payment under the college contract with CRS.

The Board further notes that the latest estimated cost of construction is substantially beyond the amount of funds available which is, and has been since the date of the contract, well known to CRS. The Board does not waive its right to protest and deny payment of any architect fee over the amount of its budget in the total sum of \$8,900,000.00

The Board does not waive, by approval of the construction documents, any violation of the School-CRS contract dated October 5, 1972 by CRS whether called to CRS's attention to date hereof or not. CRS is expected to live up to such contract fully.

The Board by acceptance of the construction documents does not agree that such plans and specs will result in construction suitable for the purposes intended. Such approval is based solely on the representation of the architects.

Mr. Steely said that the architects viewed the alternate wall system as an additional cost.

Chairman McVicker said if the bid price is what CRS gets a percentage of, then the bigger and more expensive the wall, the more money the architects will get. So the additional work that the architects do on the wall will be reimbursed percentage wise.

Mr. Steely replied that they would not if the Board does not accept the alternate which could cost as much as \$100,000 to \$150,000 more.

BOARD ACTION: Regent Morgan moved, and Regent Turner seconded, that the Board of Regents adopt the above resolution as presented to the Board. Motion carried unanimously.

XII. CONSIDERATION OF AUTHORIZATION TO ADVERTISE  
FOR BIDS ON PHASE I CONSTRUCTION

The question of an alternate wall system was discussed by the Board, along with the advantages and disadvantages of putting out bids now but specifically stating that an addendum on the alternate wall system would be sent to the bidders within two weeks, or waiting to put out the bids until the alternate system could be included in the set of plans and specifications.

The question was asked Project Director William T. Steely if, by submitting the plans and specifications to bidders now with the understanding that an addendum would be forthcoming within two weeks on an alternate wall system, would any time be saved?

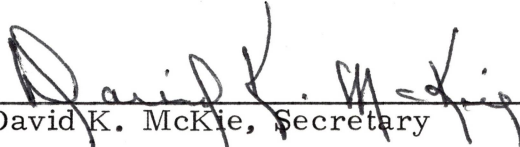
Mr. Steely replied that by going ahead and putting the bid documents on the street and taking two weeks preparation time for the addendum out of the bid period, then that much time would be saved.

Regent Velvin said there was an urgent need to set the bid date for either July 31 or two weeks after that date.

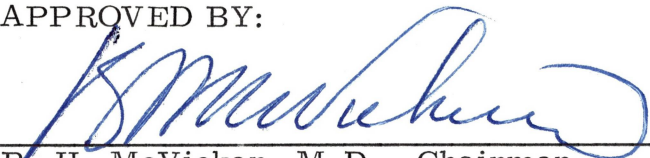
BOARD ACTION: Regent Schleier moved, and Regent Austin seconded, that the Board of Regents approves July 31, 1974 as the bid date and authorizes the printing and binding of the bid documents to be sent to bidders and to include notification that there will be an addendum forthcoming within the next week, or some limited time period, that will include an alternate wall system design. The motion carried with five (5) Regents voting yes and three (3) Regents voting no.

XIII. ADJOURNMENT

Regent Turner moved, and Regent Austin seconded, that the meeting adjourn at 6:50 p.m.

  
\_\_\_\_\_  
David K. McKie, Secretary

APPROVED BY:

  
\_\_\_\_\_  
B. H. McVicker, M.D., Chairman