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PRESIDENT'S REPORT AND RECOMMENDATIONS

Board of Regents Meeting
3:00 p. m. , November 22, 1974

1. Off-Campus Instruction

A general discussion was conducted at the March 13, 1974 Board of Regents meeting concerning off-campus instruction for our institution. As you will recall, this discussion came at a time when we had received several requests for off-campus instruction and were unable to schedule these courses basically because of limited personnel and resources as well as lack of institutional policies and procedures to provide and organize a basis for an off-campus instructional effort. Additionally, I reported to you at that time that the Coordinating Board, Texas College and University System, had appointed a committee to study off-campus instruction from the statewide view.

Since our initial discussion pursuant to off-campus instruction, the staff has continued to study the problem of institutional policies and procedures and that work is now complete. The primary approval needed by our governing board relates to fiscal policies pertaining to off-campus instruction. This is Item No. 5 on Attachment #2 which specifies complete guidelines for off-campus instruction by Tyler State College.

As you will note, tuition for off-campus will be the same as for on-campus. This conforms to state law which indicates that a governing board cannot set tuition at any other rate than that prescribed by the legislature. Additionally, the same student service fee which is charged on-campus will be charged for off-campus instruction. Since our facilities are not utilized in off-campus courses, the building use fee is not recommended as a requirement.

It is recommended that the Board of Regents approves fees for off-campus instruction in accordance with the following resolution. That state tuition which is currently set at a minimum of \$50 and the required institutional student service fee, which is currently set at \$2.50 per hour, be charged for off-campus courses. Further, that fees for each course taken off campus are to be assessed independently of other off-campus or on-campus courses in which a student may concurrently enroll during any given semester.

Further, that the president is authorized to develop and establish all

other procedures necessary for the proper administration of off-campus instruction.

2. Equal Employment Opportunity Statement

The Equal Employment Opportunity Statement recommended by the staff through the Academic and Personnel Committee is a basic requirement in order for our institution to comply with federal and state law pursuant to this area of concern in the personnel area and is recommended as official institutional policy.