President's Report and Recommendations, June 5th, 1974

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1. Institutional Budget Request for Fiscal Years 1976 and 1977

Instructions for preparing our institutional budget requests for fiscal years 1976 and 1977 were received recently from the Governor's Budget Office and the Legislative Budget Office. Upon receiving these instructions, immediate attention was given to compiling data to prepare this biennial report. Since the instructions were received from the state agencies involved somewhat later than was originally scheduled, we have just this week had time to bring into focus sufficient information for a report to the Board of Regents.

Two years ago, as you most likely recall, our institution submitted this document to the Executive Budget Office and the Legislative Budget Office through the Coordinating Board, Texas College and University System, for the current biennium in October, 1972. Again, as you recall, this was necessary since the Board of Regents could not comply with the July, 1972, deadline because the permanent institutional staff was not employed at that time. For this biennium, however, we are on a normal schedule and our biennial request is due in July, 1974. Although the official date of transmitting our request through the Coordinating Board, Texas College and University System, is July 1, 1974, an extension to July 15, 1974 has been granted since the instructions were received late. Even though an extension has been granted to us and other state institutions, we still have a large amount of work to accomplish prior to finally printing and binding the lengthy appropriations request.

With this in mind, it is my hope that the general direction which we are recommending in the attached report will be supported by the Board in order that work can continue on the document and data can be formulated, printed, and considered for approval on July 10, 1974.

The operating budget follows the elements of institutional costs established by the Coordinating Board, Texas College and University System, and a summary of these elements is presented on the attachment under Level I and Level II for each year of the biennium which begins September 1, 1975. Two levels for each year of the biennium are required under the new zero base budget concept which is being utilized for the first time by the state institutions and agencies in Texas.

Likewise, the facilities construction request is to be presented on two levels under the zero base system. A summary of the facilities construction
The estimated appropriations request presented in summary form for your consideration is one based on the general premise of keeping our goals for Tyler State College set high in order that a quality program may continue to grow and develop and thus serve our students in a manner appropriate to the standard of excellence which we all desire.

2. Status of 1975 Institutional Budget

The recommended budget for the 1975 fiscal year is almost completed. A draft copy of this document has been reviewed recently by the chairman of the Finance and Appropriations Committee. This document should be in complete form in the very near future for presentation to the chairman of the Finance and Appropriations Committee and the committee membership for their further review and consideration.

3. Community and Junior College Scholarship Program

Letters and guidelines were mailed earlier this week to all community and junior college presidents in the State of Texas calling attention to the Tyler State College community and junior college scholarship program approved by the Board of Regents last month. A typical letter and a copy of the guidelines are attached for your information.

4. Progress Report on Southern Association of Colleges and Schools

A progress report is being sent this week to the Southern Association of Colleges and Schools and a status report is being compiled and will be printed and sent to the Association in August. Dr. Richard Barbe, who was a member of the Southern Association's visiting team on our campus in September, 1973, will most likely serve as chairman of the visiting team on our campus this coming September. You may remember Dr. Barbe as the Professor of Educational Administration, School of Education, Georgia State University, Atlanta, Georgia. The dates of September 10-13, 1974 have been tentatively selected for the committee visit.

5. Summer School Enrollment

As of 1:00 o'clock this afternoon, 510 students had enrolled for the first summer session with late registration continuing through tomorrow.

6. Retirement of Dr. J. W. Edgar

As you know, Dr. J. W. Edgar is retiring this year after 25 years of service as Texas' first Commissioner of Education. An appreciation dinner sponsored by a consortium of educational organizations in Texas will be held in Austin at the civic auditorium on June 18 beginning at 6:30 p.m.