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TYLER STATE COLLEGE


100 E. BERTA

TYLER, TEXAS 75701

July 3, 1974

TELEPHONE 214 595-0711

OFFICE OF THE PRESIDENT

To: The Board of Regents, Tyler State College
From: James H. Stewart, Jr. 
Subject: Administrative Notes

I. Board of Regents Meeting and Committee Meetings

A regular meeting of the Board of Regents will be conducted in the Tyler State College Conference Room on Wednesday, July 10, 1974, at 4:00 p.m. The agenda for this meeting is attached.

Your particular attention is called to the schedule for Board Committee meetings:

- | | |
|------------------|---|
| 3:00 - 4:00 p.m. | Executive Committee
(All committees will meet simultaneously with the Executive Committee from 3:00 - 4:00 p.m.) |
| 4:00 - 5:00 p.m. | Regular Meeting of Board of Regents |
| 5:00 - 6:00 p.m. | Presentation of academic and student services programs by the Dean's Council |
| 6:30 p.m. | Social Hour and Dinner at Willow Brook Country Club |

II. Calendar of Coming Events

- | | |
|---------|---|
| July 8 | Meeting with Ms. Paulette Alexander, member of the Legislative Budget Board visitation staff, to discuss program planning for the 1976-1977 biennium. |
| July 10 | Regular Meeting of Board of Regents. |
| July 11 | Meeting with Program Committee, Coordinating Board, Texas College and University System, to discuss degree proposals for Tyler State College. |

- July 11 First Summer School Session Ends.
- July 13 Registration for Second Summer School Session.
- July 15 Second Summer School Classes Begin.
- July 15 Meeting of Council of Presidents, Texas Public Senior Colleges and Universities.
- July 15 Transmittal of 1976-1977 Biennial Appropriations Request to Austin.
- July 16 Meeting of Coordinating Board, Texas College and University System.
- July 19 Preliminary Budget Hearing of the Tyler State College 1976-1977 Biennial Appropriations Request.
- July 22-26 President on Vacation (5 days).

III. Letter from Elmer A. Cox, P.E.

Upon Mr. Elmer A. Cox, P.E., Manager, Operations Analysis Department of the H. B. Zachry Company, receiving information that Mr. L. J. Grubbs had been employed as Director of Physical Plant and Resident Engineer for Tyler State College, Mr. Cox responded with the attached letter in which I thought you would be interested.

IV. Expenditures for Period Ending June 30, 1974

Attached is a copy of the expenditures for Tyler State College for the period ending June 30, 1974, for your information and files.