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President's Report and Recommendations: March 13th, 1974

University of Texas at Tyler

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PRESIDENT'S REPORT AND RECOMMENDATIONS
Board of Regents Meeting
3:00 p.m., March 13, 1974

1. Annual Meeting of Board of Regents

In accordance with the By-Laws of the Board of Regents, the Annual Meeting of the Board is scheduled for April 3, 1974 in the College Conference Room. The meeting has been set for 3:00 p.m., with Board Committee Meetings to be conducted beginning at 2:00 p.m.

Prior to the Board convening at the College, a luncheon has been planned at Willow Brook Country Club beginning at 12 noon.

You are reminded of Section 2.1 of the By-Laws which states that the officers of the Board shall be elected at the April meeting each year, and Section 5.1 which states that the president of the college shall be appointed at the April meeting.

2. Tyler State College Commencement

The college calendar adopted by the Board of Regents sets May 14, 1974 as the date for the first commencement in the history of Tyler State College. Through the diligent work of an institutional committee, several recommendations have been made concerning commencement which I feel will help to insure an outstanding program for this historic event. These plans include an invitation to, and acceptance from, Senator A. M. Aikin, Jr. to be our guest speaker and the utilization of Harvey Hall as the site for commencement with a reception honoring graduates following at the Garden Center Building in Tyler Rose Park. This building is located across the street from Harvey Hall.

The invitation list to the commencement program includes all contributors to the Tyler State College Educational Foundation, Inc.; state officials such as the Governor, Lieutenant Governor, Attorney General, Speaker of the House, members of the legislature, members of various state boards, etc.; presidents and other personnel of institutions of higher learning; area civic leaders; area public school boards, administrative officers, etc. Certainly, I would appreciate information from Regents relative to individuals that you would like to have invited to the commencement exercises.

Immediate family members of graduates, Regents, Foundation Board members, Tyler State College faculty, community and junior college presidents and other special guests will be invited to the reception.
As each of you is aware, academic regalia has been ordered for Regents and will be available well in advance of the commencement program.

There are numerous other details to be worked out in connection with the program but everything is on schedule and I am certain that the historic significance attached to this first commencement will be served well because of the planning efforts that are being expended.

3. **Letter of Commendation to Dr. Jim Vaughn**

At the last meeting of the Board, action was taken instructing the Board Chairman to write a letter of commendation to Dr. Jim Vaughn on behalf of the Board for his generous gift to the institution. The commendation has been sent, with each Board Member receiving a copy of Board Chairman Morgan's letter. Upon approval of the Minutes for the March 13, 1974 meeting today, Chairman Morgan's letter will become an official part of those Minutes.

4. **1975 Fiscal Year Budget**

Internal budget planning for the 1975 Fiscal Year is being accomplished currently through work with school and department administrators. Requests have been made by these individuals on institutional forms and individual budget conferences have been conducted between the school and departmental administrators and the general administration.

It is my feeling that school and department administrators have considered various needs in their areas in light of reality. This is true because each has looked not only at individual areas of responsibility but also has considered the institutional needs and requirements which were discussed in general sessions as an early step in our budget making process.

As a preliminary general report to you, it appears that about twelve new faculty positions can be budgeted over the 1974 Fiscal Year Budget which will permit program growth and development in all areas currently implemented as well as initial implementation of certain new programs.

Particular programs affected by these additional faculty will be in the following areas:

1. Biology
2. Chemistry
3. Medical Technology
4. Nursing
5. Accounting
Also, it is expected that our Student Services program will be improved by relieving the Dean of Student Life of a portion of his teaching responsibilities in order that more time can be devoted to counseling, placement, student activities, financial aid and other student functions. Some growth is likely to be recommended in the Admissions and Records area as the work load in that area increases.

Additionally, the institutional function of personnel must be given more attention and a provision will be included in the budget to permit the growth and development of this highly significant function.

Other functions which serve the institution in a general way such as library, business office, physical plant and public information, will require some additional consideration because of institutional growth.

Closely related to the budget making process is an institutional classification system that is currently being developed for all positions that appropriately fit into such a system. In studying this system, each position is being classified according to job descriptions, educational requirements, etc., and the attendant salary schedules are to be considered in light of this classification system work.

The 3.4 percent salary increment provision which the state legislature specified in the appropriations bill under which we are currently operating is the general guideline being utilized in our budget planning for salary raises. With the exception of certain raises that may result because of reclassification of positions and possibly a few instances that may require merit raises, the 3.4 percent guideline is being used. All recommendations outside the 3.4 standard will be reported to the appropriate committees and the Board in the preliminary budget document.

5. Biennial Request for Legislative Appropriations for the Fiscal Years 1976-1977

Initial attention is being given to the biennial legislative appropriations
request for Fiscal Years 1976-1977. Included in our early discussions are elements of institutional cost for:

- General Administration and Student Services
- General Institutional Expense
- Staff Benefits
- Resident Instruction
- Vocational Teacher Training Supplement
- Library
- Organized Research
- Extension and Public Service
- Physical Plant Operation and Maintenance
- Special Items
- Major Repairs and Rehabilitation of Buildings and Facilities

The Coordinating Board's Upper Level Institutional Formula Study Committee has met periodically over the past nine months in an attempt to develop the formula structure for the funding of upper level institutions in Texas. The initial phase of this committee's work is nearing completion. In a recent meeting, the committee discussed its work with representatives of the Governor's Budget Office and the Legislative Budget Board staff. Further refinement is now being accomplished for the upper level formula guidelines and it is hoped that approval of these guidelines will be given in the near future. As you recall, Vice President John R. Sawyer serves on this committee from our institution.

The biennial appropriations request must be developed and approved by the Board of Regents in order to be submitted to the Coordinating Board, Governor's Budget Office and the Legislative Budget Board by July, 1974. Following this submission, our institution will be scheduled for hearings before the Senate Finance and House Appropriations Committee sometime after the January, 1975, convening of the 64th Legislature.

6. Financial Disclosure Statement Date

You are reminded of House Bill No. 1, Acts of the 63rd Legislature, Regular Session, 1973, which requires each Board Member to file a financial disclosure affidavit by 5:00 p.m., April 1, 1974. This information was sent to you in the November 9, 1973 Administrative Notes to which the complete law and its analysis were attached.

7. Baccalaureate Degree in Nursing

At the Coordinating Board Meeting last Friday, March 8, in San Antonio, Commissioner Bevington Reed reported to the Board members that it appears the state study concerning Nursing will not be completed as early
as was anticipated. Dr. Reed stated that if there were no objections from Board Members, that the Coordinating Board staff would not place the Nursing Degree requests on the April 19, 1974 agenda as previously planned. None of the Board Members objected. Therefore the baccalaureate nursing degree request for Tyler State College, as well as those from other institutions, will not be considered at the April meeting of the Coordinating Board as originally tentatively scheduled. It is likely that these requests will be considered within the next two meetings of the Board.

7. Extension Work and Off Campus Centers

There is a particular concern currently across Texas among the higher education community about the expansion of certain institutional programs into various areas of the state already served by another state institution. Although this seems to be a general trend throughout the state, I am primarily concerned about the trend that is occurring in our general area. A study of this problem reveals that two institutions - East Texas State University and Stephen F. Austin State University - are teaching several extension courses in the East Texas area. The courses being offered by these two institutions in the East Texas area during the current semester are attached.

In my opinion, the following points are pertinent to this situation as it concerns Tyler State College:

1) That, in my opinion, extension work cannot be as effective as on-campus work since library resources are - or should be - of basic significance to every course offered by an institution of higher learning. Also, extension work limits the accessibility of faculty members to students since faculty and students only come together at class periods and therefore the opportunity for individual conferences between faculty and students is limited.

2) That it was - and is - my understanding that one of the important reasons for the Coordinating Board, Texas College and University System, recommending and the legislature of the State of Texas creating several upper level institutions in Texas was to provide baccalaureate and graduate education within close proximity to citizens in various areas of the state, allowing students the opportunity of choosing to commute for on-campus instruction if they did not elect to move to the city in which the institution was located while pursuing their education.
3) That with the State of Texas, through the appropriations process, providing funding for various institutions it is unnecessary for state institutions as much as one hundred or more miles away to provide extension work in cities where another state institution is located. Under these circumstances duplication of state effort is certainly present.

4) That, it is evident, there is a general move in many areas of Texas by state institutions, as well as others, to expand extension course offerings.

Although there are other concerns and implications for higher education as the subject of extension work is considered, these are basic and seem to be appropriate in light of what is best for higher education in our state.

In addition to the schedule of classes which is attached, a report recently was given to me indicating that a cooperative program is in the planning stage between Stephen F. Austin State University and Kilgore College to offer courses at the senior college level on the Kilgore campus. Information has also been obtained which reflects that Stephen F. Austin State University is conducting a survey throughout Gregg County to determine interest in the proposed baccalaureate degree program which they are apparently planning to establish at Kilgore College. (See attached news article from the Tyler Morning Telegraph, Saturday, February 23, 1974.)

The director of this program for Stephen F. Austin State University is quoted as saying, "Junior and senior level courses are being planned to meet the needs of those students who have completed their junior college work." It was also stated that the program could develop to the extent of offering a full junior and senior level program in some fields leading to a bachelor's degree.

This appears to be creating an upper level center on the prerogative of a given institution without the approval of either the Coordinating Board or state legislature as has been required for other institutions creating centers in other areas of the state. As you are well aware, Kilgore College was considered a very important institution, among several other community and junior colleges in East Texas, in the creation of Tyler State College, and we have been - and are - working as rapidly as possible to meet the needs of students who complete their programs at Kilgore as well as other institutions in our general area.

Stephen F. Austin has conducted some work in the city of Tyler in recent years in Tyler Independent School District facilities. The Tyler School District has advised Stephen F. Austin that it will be necessary for them to
phase out this program which I understand is being accomplished. They are, however, I have been informed recently, attempting to relocate this center in the city of Longview. The extent of the work which they plan for Longview is indeterminable at this time. (See attached news article from the Longview Daily News, February 28, 1974.)

The general concern about the expansion of higher education programs through extension work activities which has been discussed in Coordinating Board meetings prompted Mr. Watson W. Wise to request that I furnish information about this matter as it pertains to Tyler State College. The information contained above in my report to you today was furnished to Mr. Wise recently and his response written yesterday is attached for your information.
COURSES SCHEDULED FOR THE 1974 SPRING SEMESTER

EAST TEXAS STATE UNIVERSITY

Athens, Texas
Sociology 597 - Community and School
Psychology 510 - Psychological and Educational Statistics

Center, Texas
Education 529 - Secondary and Higher Education - Improving Instruction

Daingerfield, Texas
Vocational Education 427 - Instructional Materials in Voc. Ed.
Vocational Education 527 - Instructional Materials in Voc. Ed.
Vocational Education 411 - Organization and Management of the Voc. Shop
Vocational Education 511 - Preemployment Lab

Kilgore, Texas
Speech 529 - Assessment of Language Disorders

Lindale, Texas
Sociology 501 - Advanced Principles of Sociology

Longview, Texas
Psychology 516 - Psychology of Learning

Mt. Pleasant, Texas
Guidance 528 - Group Procedures in Counseling
English 505 - Problems in Children's Literature
Guidance 517 - Student Identification and Analysis

Palestine, Texas
Special Education 548 - Introduction to Exceptional Children

Tyler, Texas
Guidance 510 - Introduction to Counseling
Guidance 519 - Individual Testing

Winnsboro, Texas
History 122 - American Heritage

A total of 17 courses are scheduled by East Texas State University for the 1974 spring semester in the East Texas area.
A total of 21 courses are scheduled by Stephen F. Austin State University for the 1974 spring semester in the East Texas area.