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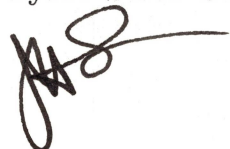
100 E. BERTA

TYLER, TEXAS 75701

May 3, 1974

TELEPHONE 214 595-0711

OFFICE OF THE PRESIDENT

To: The Board of Regents, Tyler State College
From: James H. Stewart, Jr. 
Subject: Administrative Notes

I. Campus and Building Committee Meeting

In recent days the architects have been very optimistic about completion of plans on the schedule that they had provided us earlier. The Campus and Building Committee will be considering an early site package as well as the procedures for handling the construction contracts at a meeting that has been called for 4:30 p.m., Monday, May 6, on the college campus. All Regents are certainly invited to attend.

II. Commencement Program Report

As you are aware, the governor, lieutenant governor and other state officials, along with the state legislators, were invited to our first Commencement program and reception. I feel that it would be of interest to you to know that we are receiving many responses from these individuals congratulating the Board of Regents and the institution upon this occasion.

III. Report of Expenditures for the Month of April, 1974

Attached is the report of the expenditures for the month of April, 1974 for your information and files.

JHS:11