8-4-1976

Presidential Inauguration Tentative Budget

University of Texas at Tyler

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PRESIDENTIAL INAUGURATION
TENTATIVE BUDGET
AUGUST 4, 1975

INCOME

Donations
Total Income

EXPENDITURES

Invitations and Registration

Secretarial Services, 280 hours @ $2.75 $ 770

Printing
1st Mailing, Announcements of Inauguration, 1,500 @ 35¢ 525
2nd Mailing, Formal Invitations and Invitations to Special Events, 1,500 @ 70¢ 1,570
3rd Mailing, Information Packet, Schedule of Events, 800 @ 35¢ 280
4th Mailing, Follow-Up to Guests in Attendance, 500 @ 25¢ 125
Other Printing Costs, Art -work, etc. 200

Postage
4300 pcs. @ 15¢ 645

Sub-Total 4,115

Symbols and Historical

Mace $ 400
Medallion 300
Case for display of medallion 100
Plaque and photoengraved picture 150
Copies of medallion, 50 @ $8.00 each 400
Picture of President, 24 x 30 300
Frame 150
Photographer 280

Sub-Total 2,080

TYLER STATE COLLEGE WILL BECOME TEXAS EASTERN UNIVERSITY AUGUST 24, 1975
## Presidential Inauguration (Continued)

### Music and Entertainment
- Symphony for Inaugural Ceremony & Reception: $1,000
- Band for Inaugural Ball: $1,500
- Decorations: $200
  - **Sub-Total:** $2,700

### Reception
- Hors d’oeuvres for 1,000 @ $2.00: $2,000
- Service: $100
- Decorations: $200
  - **Sub-Total:** $2,300

### Luncheon
- Luncheon for 100 @ $5.00: $500
  - **Sub-Total:** 500

### Supplies and Expenses
- Registration Gusee Books, 2 @ $5.00: $10
- Name Tags, 1000 @ 5¢: $50
- Flowers for Inauguration Ceremony: $100
- Rental of Garden Center Building: $35
- Honorarium for Main Speaker: $150
- Transportation for Speaker: $300
- Rental of Harvey Hall: $300
- All Other Expense: $1,000
  - **Sub-Total:** $1,945

### TOTAL EXPENDITURES
- **$13,640**