2-13-1974

Administrative Council Meeting Minutes, February 13th, 1974

University of Texas at Tyler

Follow this and additional works at: https://scholarworks.utttyler.edu/stewart_council
THE MINUTES
ADMINISTRATIVE COUNCIL
TYLER STATE COLLEGE

3:00 p.m., February 13, 1974

I. TEXAS ASSOCIATION OF COLLEGE TEACHERS

Dr. Gerald L. Morris, Professor and Chairman, Department of Mathematics, announced a chapter meeting on February 19 to organize the various committees that will work on the Texas Association of College Teachers Open House. Thursday, February 21, an open house and lecture will be held on the Tyler State College campus. Members of TACT will be asked to show the temporary facilities to visitors and the architectural scale model of Phase I will be on display. A total of 2300 invitations were distributed to all public school teachers of Tyler, all the faculties of the junior colleges in the Tyler area, superintendents and principals of the Smith County schools, the School Board of the Tyler Independent School District, members of the Tyler City Council, TSC Board of Regents, directors of the TSC Educational Foundation, Inc., TSC members of TACT, and legislators of the East Texas area. The meeting will also be open to the public.

Open House will begin at 3:30. The lecture in the auditorium will be from 4:00 until 5:00.

Dr. Morris announced the TACT meeting in Austin on March 8 and 9. At the TACT chapter meeting on February 19, delegates will be elected to attend the meeting in Austin. TSC will have two voting delegates.

II. STUDENT GOVERNMENT ORGANIZATION

Dr. Noel H. McCoy, Dean of Student Life, reported that a meeting of the Student Government Organization will be held at 4:00 p.m., Monday, February 25. Announcements will be made in the newspapers and posted on bulletin boards in order to make students aware of the meeting. The purpose of the meeting will be to draft a constitution. Hopefully, an election for class officers will be held later during the 1974 spring semester.

III. COMMUNITY AND JUNIOR COLLEGE ACADEMIC COUNCIL

Dr. Bill Turney, Vice President for Academic Affairs, announced that a community and junior college academic council meeting will be held on March 6 at 10:00 a.m. in the TSC Conference Room. The meeting will be followed by a buffet at the Willow Brook Country Club.
IV. STUDENT SURVEY

Dr. James H. Stewart, Jr., President of TSC, stated that a student survey will be made. Among the issues to be considered in the survey will be time schedules for evening classes and the feasibility of conducting Saturday classes. The survey will be considered more thoroughly by the Deans' Council.

V. COORDINATING BOARD, TEXAS COLLEGE AND UNIVERSITY SYSTEM, MEETING IN SAN ANTONIO, MARCH 8

Dr. Stewart announced the meeting of the Coordinating Board, Texas College and University System, in San Antonio on March 8. TSC does not have an item on the agenda for this meeting; however, the request for approval of Phase I construction will be submitted for Coordinating Board consideration at the April Board meeting in Austin.

VI. 1975 FISCAL YEAR BUDGET

Dr. Stewart stated that the budget in the final analysis will have to be considered in light of overall institutional requirements and that every effort will be made to develop a financial document that will provide a balanced program for the institution.

VII. JOB DESCRIPTION AND QUESTIONNAIRE

Dr. Stewart said that each department will receive material related to the position classification system which will include forms for job descriptions and questionnaires. Hopefully, this system will be incorporated into the budget for Fiscal Year 1975. Current plans call for focusing more attention and effort on the total personnel function during the next fiscal year.

VIII. ARCHITECTURAL REVIEW SESSION, FEBRUARY 19-20

Dr. Stewart foretold the arrival of the architects at TSC on February 19-20 for a review session of Phase I. The Administrative Council meeting on February 19 at 11:00 a.m. will include a general overview of what each member should expect to see when he looks at the plans in his session with the architects. A schedule will be distributed giving times for each school and/or department to meet with the architects for about 45 minutes.

IX. ASSOCIATION OF UPPER LEVEL COLLEGES AND UNIVERSITIES

Dr. Stewart stated that there are 32 upper level institutions in the United States, 28 of which are members of the Association of Upper Level Colleges and Universities.

He briefly pointed out some of the current areas of concern with which the associa-
tion is trying to deal and that the future of this relatively new organization looks very promising.

He also reported that a Texan, Dr. Bryce Jordan, president of the University of Texas at Dallas, is the newly elected president of the association.

X. ANNOUNCEMENTS

Dr. Stewart announced that he had just received a telegram relative to what is happening in the Constitutional Convention concerning the Education Article. A brief report was given concerning the final recommendations made by the Education Committee of the Constitutional Convention for Article VII. Attention was called to Sections 7, 8, 9 and 10 of Article VII which deal with higher education. Particular information was related concerning Section 10 which establishes an assistance fund for institutions of higher education outside the University of Texas and Texas A&M Systems. It was reported that the Constitutional Convention is scheduled to consider the Education Committee's recommendations for Article VII on Monday, February 18.

XI. ADJOURNMENT

The meeting was adjourned at 4:00 p.m.

ATTENDANCE:        ABSENT:

Dr. Robert L. Cox        John R. Sawyer
A. Wayne Criswell
Dr. George Joyce
Dr. O. Robert Marsh
James L. Mayfield
Dr. Noel H. McCoy
Dr. Gerald L. Morris
John R. Pierce
James S. Powell
Dr. Frank H. Smyrl
Dr. James H. Stewart, Jr.
Dr. Billy L. Turney

JHS:11