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TYLER STATE COLLEGE


TYLER, TEXAS 75701

December 8, 1972

TELEPHONE 214 595-0001

OFFICE OF THE PRESIDENT

To: Board of Regents, Tyler State College

From: James H. Stewart, Jr. 

Subject: Administrative Notes

I. Board of Regents Meeting

Chairman Jack C. Morgan reminds you that there will be a meeting of the Board of Regents on Wednesday, December 13, at 2:00 P.M., on the college campus. This will be a work session meeting to discuss the appropriations recommendation of the Legislative Budget Board.

The Chairman also reminds Board Members that other items may be discussed at the discretion of Committee Chairmen and other individual members of the Board.

II. Board Committees

A. Academic and Personnel Committee

1. Report on Committee Meeting - At a meeting of the Academic and Personnel Committee in Regent Dean W. Turner's office in Henderson on December 7 at 3:00 P.M., the committee approved the employment of eight personnel in accordance with the attached report.

Also, the committee heard an information report concerning Tyler State College's status with the Southern Association of Colleges and Schools and considered further the subjects of Group Hospitalization and Life Insurance Programs and the selection of additional Optional Retirement Program carriers for the institution.

2. Coordinating Board - The Coordinating Board, Texas College and University System, will consider the complete programs at Tyler State College at the next meeting which will be conducted on Saturday, January 20, 1973. Courses which will be taught during the 1973 Spring Semester at Tyler State College have been approved by the Coordinating Board Staff.

B. Campus and Building Committee

1. CRS Presentation - Enclosed is a copy of the CRS presentation to the Board of Regents in the meeting on November 29, 1972, along with an additional copy of the document "Goals for Tyler State College Project".

2. Work Session with CRS Representatives - Bill Steely, Willie Pena, and Reinhard Schneider were on the campus for a meeting on December 6. Technical data relative to academic space planning was the primary area of consideration during this meeting. Documentation of the meeting will be made available within a few days.

III. Telephone Special Billing Card

Vice President John R. Sawyer has received the telephone special billing cards for Board Members and each member's card is attached to this issue of Administrative Notes. Each card has a separate number and accounting records will be available for your information through the office of the Vice President for Fiscal Affairs.

IV. Tyler State College Bulletin and Forms

Additional copies of the Tyler State College bulletin, admission form and health form, which were sent to you earlier in the week, are available upon request.

V. Admissions

Dr. Bob Marsh, Dean of Admissions and Records, advises me that 312 applications for admission have been requested from individuals interested in enrolling at Tyler State College for the 1973 Spring Semester.

VI. College Relations

- A. State Approval for Veterans Education - Attached is the Approval Notice from the Texas Education Agency stating that Tyler State College is approved for the training of veterans and dependents of veterans. Under this program a veteran with no dependents enrolled as a full time student will receive \$220 per month in educational benefits. These benefits increase with the number of dependents.
- B. Texas Eastman Company - Attached is a copy of a letter from the Training Representative of Texas Eastman Company.
- C. East Texas Law Enforcement Agencies and Departments - Attached is a letter that was mailed to 56 law enforcement agencies and departments in 14 counties in the East Texas area. If there is an agency in your area that is not listed, we would appreciate having this information.
- D. Meeting with Senator-Elect Don Adams - During my meeting yesterday in Jasper with Senator-Elect Adams, I reviewed thoroughly the program of Tyler State College. Senator Adams is very interested in Tyler State.
- E. Longview Kiwanis Club - I was guest speaker at the Longview Kiwanis Club today at noon.

F. Kilgore College Faculty - I am pleased to have had an invitation to speak to the Kilgore College Faculty on January 8 relative to the Tyler State College program.

G. Calendar - The following dates are significant to Tyler State College:

December 10-13, 1972	Meeting of Southern Association of Colleges and Schools, New Orleans
December 13, 1972	Meeting of Board of Regents on campus
December 21-29, 1972	Christmas Holidays
January 1, 1973	New Years
January 5, 1973	Last Day to Apply for Admission to College
January 11-13, 1973	Registration
January 15, 1973	Classes Begin
January 20, 1973	Meeting of Coordinating Board, Texas College and University System

VII. Expenditures for Week Ending December 8, 1972

A copy of the expenditures for week ending December 8, 1972 is attached for your information and files.