1971

By-Laws of the Board of Regents of Tyler State College

University of Texas at Tyler

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BY-LAWS
BOARD OF REGENTS
TYLER STATE COLLEGE

1.

The Board of Regents, Tyler State College, is composed of nine Members who are appointed by the Governor of Texas with the advice and consent of the Senate. Three Members of the Board are appointed biennially to serve for terms of six years.

The Board is charged with the responsibility of performing those duties which are delegated to it by the Legislature. The Board has no authority except as delegated to it by law.

Knowledge of the limitations of its authority is imputed to all persons, firms and corporations dealing with the Board.

2.

The Board of Regents shall convene annually on the first Wednesday of April, or as soon thereafter as practical. Until a campus has been selected and suitable facilities erected thereon, the Board shall convene at a suitable place in the City of Tyler, Texas, but when suitable facilities become available the Board of Regents shall convene on the campus of the college for such meetings. The April Meeting of the Board shall be known as the Annual Meeting.

Regular meetings of the Board shall be held quarterly at such time and place as a majority of the Board shall determine. Special meetings of the Board may be called by the Chairman, or by a majority of the Members of the Board. Meetings of the Board, unless otherwise stated in the order calling a meeting, shall convene at 2:00 o'clock P. M. on the day designated. Business not stated in a call for a special meeting may be transacted only by consent of a majority of the Members of the Board.

All meetings of the Board of Regents shall be open to the public. Executive sessions of the Board may be held with the consent of a majority of those Members present, and at such sessions only that business which is permitted by law to be transacted in an executive session can be considered.
A majority of the Members of the Board shall constitute a quorum. Proxies shall not be recognized. No formal action shall be taken by the Board in the absence of a quorum.

3.

The Officers of the Board shall include a Chairman, a Vice-Chairman, and a Secretary, and such other officers as may from time to time be elected or appointed.

4.

At the Annual Meeting of the Board, and as the first order of business after the meeting has been called to order, there shall be elected from the membership of the Board a Chairman, who shall take office immediately following election, and who shall serve until the next Annual Meeting.

In the event of a Chairman's death or resignation, the Vice-Chairman shall serve as Chairman of the Board until the next Annual Meeting.

The Chairman of the Board shall preside at all meetings of the Board which he attends.

Parliamentary procedure in Board meetings will conform to Robert's Rules of Order when not in conflict with Board Rules.

The Chairman shall, in the name of the Board, formally execute all contracts and documents authorized by resolutions of the Board, and perform such other duties as are generally imposed on a Chairman of a Board.

5.

A Vice-Chairman shall be elected from the membership of the Board immediately following the election of a Chairman and shall serve until the next Annual Meeting.

The Vice-Chairman shall preside over meetings of the Board in the absence of the Chairman, and shall succeed to the rights and powers of the Chairman in the event he is absent from the State or is unable to act because of disqualification, or because of physical disability as determined by the Board. The Vice-Chairman shall perform such other duties as may be delegated to him by the Board.
In the event of the death or resignation of a Vice-Chairman, the Board shall, as soon as practical thereafter, elect a successor from the membership of the Board to serve until the next Annual Meeting.

6.

A Secretary shall be elected from the membership of the Board immediately following the election of the Vice-Chairman, and shall serve until the next Annual Meeting.

The Secretary shall cause accurate and complete minutes of all proceedings of the Board to be maintained and filed in a regular Minute Book for that purpose, and shall perform such other duties as may be delegated to him by the Board.

In the event of the death or resignation of a Secretary, the Board shall, as soon as practical thereafter, elect a successor from the membership of the Board to serve until the next Annual Meeting.

7.

No individual may be employed by the Tyler State College who is related within the second degree by affinity or within the third degree by consanguinity to any member of the Board. The inhibitions of Article 432, Penal Code of the State of Texas, and Amendments thereto shall apply.

8.

Faithful and distinguished service by the President may be recognized by the Board upon his retirement by conferral of the honorary title President Emeritus, without remuneration or authority.

9.

The Board of Regents shall approve no contract or agreement of any character in which a Member of the Board, directly or indirectly, has a pecuniary interest. The provisions of Article 6252-9, Revised Civil Statutes of Texas, shall be observed in every instance.
10.

All contracts approved by the Board shall be entered into in the official name of the Board, shall be considered and approved in open meetings, and shall be recorded in the Minutes of the meeting at which they are approved. The original copy of an executed contract shall be filed in the Executive Offices of the college. Executed copies of the contract shall be delivered to the party with whom it is made and to such other parties as the Board may determine.

11.

The Board of Regents shall, at such time as it becomes appropriate, select a President and such faculty members and other officers and employees of the college as may be necessary and shall fix their respective salaries and tenure.

12.

The President of the college shall be charged with the responsibility of developing and maintaining efficiency and excellence within the institution. He shall be answerable only to the Board of Regents for his actions. He shall have discretionary powers broad enough to promote the effective administration of the college and to deal with emergencies which may arise between Board Meetings.

13.

These By-Laws may be amended by a majority vote of the Members of the Board at any regular meeting or at a special meeting of the Board called for that purpose. Proposed amendments shall be in writing and shall be submitted to each Board Member at least one week before the same are considered by the Board.

14.

Should all or any part of the foregoing By-Laws conflict with any constitutional, statutory or legislative appropriation provisions, they shall be amended to conform therewith.

Chairman, Board of Regents
Tyler State College

ATTEST:

[Signature]

Secretary