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Tyler State College

OFFICE OF THE PRESIDENT

To:

Tyler, Texas 75701 November 22, 1972

TELEPHONE 214 595-0001

Board of Regents, Tyler State College

From: James H. Stewart, Jr.

Subject: Administrative Notes

I. Board of Regents Meeting

Attached to this week's Administrative Notes is your copy of Chairman Morgan's notice of a special called meeting of the Board of Regents on November 29th and the agenda for said called meeting.

II. Senator Peyton McKnight

A meeting is scheduled with Senator McKnight at 11 a.m. on Nov.29th <u>preceding</u> the Board of Regents meeting at 2:00 p.m. on the Tyler State College campus. Since the time will be short between the meeting with Senator McKnight and the Board Meeting, lunch will be provided on the campus.

III. Senator A. M. Aikin, Jr.

Chairman Morgan, Regent Abernathy and I have scheduled our meeting with Senator Aikin for noon, November 28, in Paris.

IV. Work Session with Architect

The work session with Bill Steely and two programmers from CRS was conducted November 21 on the campus. We considered this to be a very productive session. A progress report is on the agenda for the Board Meeting next week. Bill Steely and Willie Peña, the chief programmer for CRS, plan to be present at the November 29th Board Meeting.

V. Statement Relative to Facilities Planning

Attached is a copy of a General Statement of Philosophy relative to Facilities Planning at Tyler State College.

HAPPY THANKSGIVING!!!